

**CALL TO ORDER:** Vice-President Barbara Bardes called the meeting to order at 4:00pm at Main on March 21, 2016

**PRESENT:** Barbara Bardes, Vice-President; Pam Goetting, Treasurer; Sheree Breitholle, Secretary; Jim Henning; Debra Pleatman, Attorney Ziegler & Schneider; Carlyle Ackley, CPA Bramel & Ackley; Carrie Herrmann, Director, KDLA, Amanda Hopper, Assistant Director; Shawn Fry, Assistant Director.

**PUBLIC COMMENT:** No public comment.

**APPROVAL OF AGENDA:** The March agenda was previously email to Board members.

- **MOTION TO APPROVE THE AGENDA AS RECEIVED, JIM HENNING**  
SECOND, PAM GOETTING. APPROVED UNANIMOUSLY

**MINUTES:** Minutes of the **February** meeting were emailed to Board members.

- **MOTION TO APPROVE THE MINUTES AS RECEIVED, PAM GOETTING.**  
SECOND, SHEREE BREITHOLLE. APPROVED UNANIMOUSLY.

**TREASURER'S REPORT:** The Treasurer's Report for **February** was previously emailed to Board Members.

- **MOTION TO APPROVE THE TREASURER'S REPORT AS RECEIVED, JIM HENNING.** SECOND, SHEREE BREITHOLLE. APPROVED UNANIMOUSLY.

**ACCOUNTANT'S REPORT:** Carlyle Ackley distributed and reviewed financial statements for February.

**LIBRARIAN'S REPORT:** The Librarian's report was received as emailed to Board members. Carrie Herrmann highlighted:

We received our state aid check in the amount of \$44,788. This is less than the \$54,417 we budgeted.

In 2013 Gale Cengage requested a refund of this amount for overpayment of 2010 taxes. That amount was approved by the Board and the money was paid to Gale Cengage. Evidently, an audit discovered that they did owe us the money. BCPL received a \$23,898.33 tax credit.

The contract with SirsiDynix has been signed. A BCPL implementation team has been convened to work with SirsiDynix' team assigned to our project. We had our first conference call to start working out timelines and now have weekly scheduled calls. Polaris has been notified of our intent to leave December 31, 2016.

Grants and Awards Update:

- National Historical Preservations Society--\$80,000 grant to organize, inventory and prepare the Walton collection donated to Local History for digitization. If we receive this grant, BCPL will be eligible to apply for the digitization grant available from the Society after completing our work. (In Process)
- Library Journal Library of the Year Award--Celebrates the library that most profoundly demonstrates: (1) Service to the community; (2) Creativity and innovation in developing specific community programs or a dramatic increase in library usage; and (3) Leadership in creating programs that can be emulated by other libraries. We are highlighting our early literacy work, the summer reading partnership, the Underground Railroad tours and programs, and the robot zoo as part of this nomination. Besides bragging rights, the award comes with \$10,000 (In Process)
- El Dia grant—This is a \$2,000 ALA grant to offer El Dia programming. We plan to offer this program at Greenlawn, one of our community outreach stops. (Received)
- First Book & Mind in the Making Grant: This grant was only available to institutions that took part in the Mind in the Making Institute. First book supplied \$200 to purchase books to give away to young children.

We decided to look at statistics from the Robot Zoo. It arrived with one week to go in the 1st quarter and left with one month to go in the third quarter. The Robot Zoo was installed at the Main Library for all of the second quarter.

The information below compares Q2 2014 with Q2 2015.

- o Gate Count saw Main increase by 127%. With four months to go Main is 24% higher than all of last year.
- o Circulation was up 4% at Main. The increased foot traffic did not correspond to an increase in circulation.
- o Main adult offered 8 less program and saw attendance decrease by 907 people.
- o YS Main staff offered 20 more programs than Q2/14 but saw attendance dip by 1700. (We have feedback that children didn't want to attend the program they wanted to do the Robot Zoo.)

Total amount spent for Robot Zoo PR: \$15,977.57 + Rental & Shipping: \$28,000 – Duke Sponsorship: \$11,000 – Anonymous Donation: \$5,000 = Total Cost to library: 27,977.57 Total cost before donations: \$43,977.57 Total Visitors: 88,000 + Field Trips: 2,610 = Total: 90,610 Cost per head from library funds: \$0.30 Cost per head total including donations: \$0.48.

The Strategic Plan was introduced to staff at Staff Development Day. 6 Brainstorming sessions were held at Staff Development Day, one for each goal in our plan. Managers are building their budget and activities for Fiscal Year 2017 based on this plan.

Jasbir Chahal, Florence Branch Manager, will retire effective April 1, 2016. She has worked for BCPL for 28 years.

Jake Moore, Youth Services Manager at Main, will move into the Florence Branch Manager position on April 11th. (We now need to replace the Youth Services Manager position.)

Michael Savarino will start on April 4th as our IT Manager.

**REGIONAL LIBRARIAN'S REPORT:** The Regional Librarian's report was received as emailed to Board members.

#### **BUSINESS:**

Policy Review: Proposed changes to the Fund Balance Policy were presented to the Board in February. The policy with suggested changes was presented to the Board for further discussion and vote.

- **MOTION TO APPROVE POLICY EDITS, JIM HENNING. SECOND, PAM GOETTING. APPROVED UNANIMOUSLY**

Employee Manual Update: The Employee Manual has several pages that need to be updated. Proposed changes to the Chronology was presented to the Board. Board provided suggestions for Chronology of BCPL

Review Trustee Applications: Two Trustee appointment expire June 2016. Three of the four names BCPL sent to the State Library after February's Board meeting were approved. One individual was found to have a conflict of interest. The Board chose an alternate name to send to KDLA.

- **MOTION TO SUBMIT APPLICATION E FOR BOARD MEMBER CONSIDERATION, PAM GOETTING. SECOND, JIM HENNING. APPROVED UNANIMOUSLY**

Lents Branch/Hebron

- **MOTION TO MOVE TO ENTER EXECUTIVE SESSION AT 4:36PM, PURSUANT TO KRS 61.810(b) ~~61.810~~ JIM HENNING. SECOND, PAM GOETTING. APPROVED UNANIMOUSLY. EXIT EXECUTIVE SESSION AT 4:41PM**

- **MOTION** TO REJECT OFFER ON LENTS PROPERTY, JIM HENNING. SECOND PAM GOETTING. APPROVED UNANIMOUSLY.
- **MOTION** TO MOVE TO ENTER EXECUTIVE SESSION AT 4:42PM, PURSUANT TO KRS ~~41.810~~ 41.810 (S) SHEREE BREITHOLLE. SECOND, PAM GOETTING. APPROVED UNANIMOUSLY. EXIT EXECUTIVE SESSION AT 5:11PM.
- **MOTION** TO TERMINATE THE MAY 10, 2009 CONTRACT WITH HAYES AND ASSOCIATES, JIM HENNING. SECOND, SHEREE BREITHOLLE. 3 AYE, 1 ABSTENSION

**ATTORNEY's REPORT:** Legislative Update was provided.

**NEXT MEETING:** Monday, 18 April at 4pm, at Walton Library.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 5:17pm. JIM HENNING. SECOND, PAM GOETTING. APPROVED UNANIMOUSLY.

Minutes taken by Shawn C. Fry.

Sheree Breitholle  
Sheree Breitholle, Secretary

Eric W. Richardson  
Eric Richardson, President