

**CALL TO ORDER:** President Eric Richardson called the meeting to order at 4:00pm at the Florence Library on January 18, 2016

**PRESENT:** Eric Richardson, President; Barbara Bardes, Vice-President; Pam Goetting, Treasurer; Sheree Breitholle, Secretary; Jim Henning; Debra Pleatman, Attorney Ziegler & Schneider; Carlyle Ackley, CPA Bramel & Ackley; Carrie Herrmann, Director, KDLA, Amanda Hopper, Assistant Director; Shawn Fry, Assistant Director.

**PUBLIC COMMENT:** No public comment.

**APPROVAL OF AGENDA:** The agenda was previously emailed to Board members.

- ✓ **MOTION TO APPROVE THE AGENDA AS RECEIVED JIM HENNING, SECOND, PAM GOETTING. APPROVED UNANIMOUSLY**

**MINUTES:** Minutes of the **December** meeting were emailed to Board members.

- ✓ **MOTION TO APPROVE THE <sup>minutes</sup> TREASURER'S REPORT AS RECEIVED, JIM HENNING. SECOND, BARBARA BARDES. APPROVED UNANIMOUSLY.**

**TREASURER'S REPORT:** The Treasurer's Report for December was previously emailed to Board Members.

- ✓ **MOTION TO APPROVE THE TREASURER'S REPORT AS RECEIVED, JIM HENNING. SECOND, PAM GOETTING. APPROVED UNANIMOUSLY.**

**ACCOUNTANT'S REPORT:** Carlyle Ackley distributed and reviewed financial statements for December.

**ATTORNEY'S REPORT:**

The Boone County Public Library Board will go into closed session at 4:12 pm.

- ✓ **MOTION TO MOVE THAT THE BOONE COUNTY PUBLIC LIBRARY GO INTO CLOSED SESSION UNDER KRS 61.810 (1)(c) TO DISCUSS POTENTIAL LITIGATION BARBARA BARDES, SECOND JIM HENNING. APPROVED UNANIMOUSLY.**

Exited closed session at 4:58 pm.

**BUSINESS:**

**Tax Refund Requests:** Taxpayer refunds in excess of \$1,000 are approved by the Board. The refunds requested are:

1. Applied Industrial Technology requested refund: \$1,149.15 for the 2015 tax year.
2. Flint Group North America requested refund: \$1,301.25 for the 2014 tax year.
3. Flint Group North America requested refund: \$2,201.05 for the 2013 tax year
4. IG Direct Real Estate 33C LP request refund: \$2,062.86 for the 2014 tax year

- ✓ **MOTION TO REFUND ALL FOUR REQUESTS BEFORE THE BOARD, JIM HENNING. SECOND, PAM GOETTING. APPROVED UNANIMOUSLY.**

**Integrated Library System:** Two proposals were placed before the Board.

- ✓ **MOTION TO APPROVE SIRSI DYNIX AS NEW ILS, JIM HENNING. SECOND, PAM GOETTING. APPROVED UNANIMOUSLY.**

Mid Year Budget Adjustment: The adjusted operating budget was presented to the Board. A discussion regarding the Capital Projects Budget took place.

- ✓ **MOTION TO APPROVE AMENDED OPERATING BUDGET, JIM HENNING. SECOND, PAM GOETTING. APPROVED UNANIMOUSLY.**

Strategic Plan

Provided information to the board of direction of the plan.

Lents Branch, update on the closing of the branch and book sales.

- ✓ **MOTION TO APPROVE REAL ESTATE CONTRACT WITH DON VOLLAND OF HUFF REALTY, JIM HENNING. SECOND, PAM GOETTING. APPROVED UNANIMOUSLY.**

**LIBRARIAN'S REPORT:** The Librarian's report was received as emailed to Board members. Carrie Herrmann highlighted:

The Trustee application is on our website and a press release was sent to the Boone County Recorder. The first informational meeting was Thursday, January 14th. A second opportunity to attend an informational meeting is Monday, January 25th

Bridget Striker has been working on a NEH proposal that is due in February. The NEH Landscapes in American History and Culture: Workshops for School Teachers focuses on the Underground Railroad in the Ohio Valley Region and its impact nationally. The workshop will consist of two one-week sessions for 32 teachers in July and August 2017. Partner organizations include: NKU; the Freedom Center; Camp Joy; The John Rankin and John Parker Historic Sites in Ripley, Ohio; the Ohio River National Freedom Corridor organization, and the City of New Richmond, Ohio. Some of the confirmed guest scholars include: Dr. C.G. Newsome of the Freedom Center; Joseph McGill of the Slave Dwelling Project; and Ann Hagedorn, author of Beyond the River.


Kentucky Libraries Unbound had a record-setting calendar year in circulation. The consortium had 1,308,491 checkouts (a 29.9% increase from 2014 to 2015) and will be recognized by OverDrive at ALA Midwinter. BCPL also set a record with over 100,000 Unbound checkouts for the calendar year: 104,234 - a 26% increase from 2014.

**REGIONAL LIBRARIAN'S REPORT:** The Regional Librarian's report was received as emailed to Board members.

**NEXT MEETING:** Monday, 15 February at 4pm, at Main Library.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 6:05pm. JIM HENNING. SECOND, PAM GOETTING. APPROVED UNANIMOUSLY.

Minutes taken by Shawn C. Fry.



Sheree Breitholle, Secretary



Eric Richardson, President