

BOONE COUNTY PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
MINUTES APRIL 17, 2012

**CALL TO ORDER:** Pam Goetting called the meeting to order at 4:01 p.m

**PRESENT:** Pam Goetting, President; Barbara Bardes, Vice-President; Jim Henning, Treasurer; Chris Grubbs, Secretary; Charles Seal; Sharon Elliston, Attorney Ziegler & Schneider; Greta Southard, Director; Carrie Herrmann, Public Service Coordinator

**PUBLIC COMMENT:** No public comment.

**AGENDA:** The April agenda was previously emailed to Board members.

- ✓ **MOTION TO APPROVE THE AGENDA AS RECEIVED, BARBARA BARDES. SECOND, CHARLES SEAL. APPROVED UNANIMOUSLY.**

**MINUTES:** Minutes of the March meeting were emailed to Board members.

- ✓ **MOTION TO APPROVE THE MINUTES AS RECEIVED, CHARLES SEAL. SECOND, BARBARA BARDES. APPROVED UNANIMOUSLY.**

**TREASURER'S REPORT:** The Treasurer's Report for March was previously mailed to Board Members. There was a question about the deposit from the telecommunications tax. Discussion ensued about the E-rate tax on monthly phone bills. It helps libraries underwrite public internet access.

- ✓ **MOTION TO APPROVE THE TREASURER'S REPORT AS RECEIVED, JIM HENNING. SECOND, CHARLES SEAL. APPROVED UNANIMOUSLY.**

**BUSINESS:**

**Strategic Planning update (Discussion):** Issues that staff identified facing Boone County and the Library were the same issues the community planning group identified. The community planning group identified four strategic directions on which the library should concentrate:

1. Enriching People's Lives: Read, View, and Listen
2. Providing Welcoming Spaces: Boone County Community Center
3. Building Boone County Connections: Past, Present, and Future
4. Helping Our Young People Succeed: Formal Learning Support

With the way the world changes, these are designed to be revisited every 3-5 years. Each direction was discussed so that a definition could be developed. The definitions will be written and presented to the Board at the May meeting. Once these are approved, staff will develop a more detailed internal document showing desired outcomes and evaluation tools to measure the outcomes using the logic model outcome based evaluations. This model is used by funders and granting organizations. In the end BCPL would like to develop a graphical representation of the directions, inputs, and outcomes we want for the public.

There are implications for the four directions:

- **Collection Development:** Philosophy will change from a "just in case" to a "just in time" model. Our current collection was built in accordance with the goals of the prior strategic plan; that the library would provide information that the community might need. In a time of limited resources it is prudent to re-evaluate this strategy and build the collection based upon what does circulate.
- **Purposeful use of Space:** Repurposing internal space to more accurately reflect usage patterns in each facility.
- **Staffing Patterns:** Positions are not automatically filled. Jobs are being rethought and retasked. Staff is being retasked and in some cases transferred.

**First Draft FY13 Budget (Discussion):** This is a flat budget with the exception of facilities, health care and retirement. KY retirement is rising to 19.55% as compared to 18.96% in FY12 budget and health care is expected to increase by approximately 12%. BCPL is working on changing the renewal date for health insurance to July rather than January. This

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will help with future budget planning. Facility increases are due to the rising cost of utilities and maintenance. The Board wished to let Greta Southard know they appreciated her attempt to keep a flat budget for FY13.

**ACCOUNTANT'S REPORT:** No report

**ATTORNEY'S REPORT:** Sharon Elliston reported that the three bills she was watching did not pass this legislative session.

1. BR46/HB48: Prefiled by Representatives Joseph Fischer and Addia Wuchner to amend KRS 132.010 to change the definition of "compensating tax rate", and to add definitions for "Four (4%) rate", and "Taxing district"; to amend KRS 132.023 to require all taxing districts to calculate separate real and personal property tax rates; and to create a new section of KRS Chapter 173 to require the Department of Libraries and Archives to calculate tax rates for library taxing districts.
2. BR48/HB31: Prefiled by Representative Ron Crimm to create a new section of KRS Chapter 2 to set forth the criteria for the naming of public property owned, maintained, operated, utilized, or leased by the state or any of its political subdivisions, including school districts.
3. BR347/SB49: Prefiled by Senator John Schickel to amend KRS 173.490, relating to public library districts, to allow a county judge executive with the approval of the fiscal court to appoint members or fill vacancies of the library board when any of the prospective appointees presented to the judge, in the judge's opinion, are not suitable.

All of these bills could be filed again at the next session.

Attorney Brandon Voelker has filed a suit against Campbell and Kenton County Public Libraries. There has been no movement to file a similar suit against BCPL.

**LIBRARIAN'S REPORT:** The Librarian's report was received as emailed to Board members. In addition to the emailed report, Greta Southard handed out third quarter statistics for the system. Web circulation (ebooks, eaudiobooks, streaming video, and downloadable music) currently account for 6% of BCPL's total circulation. Therefore the FY13 collection budget allocates 6% to downloadable items.

The appraisal for the small piece of Hebron property is due the week of April 16<sup>th</sup>. The library board feels it would be fiscally irresponsible to sell the property for less than the appraised value.

A RFP is being put together for a coffee shop/café at the Main Library. Proposal is to test for one year. The contract would specify that the vendor pays \$50 per month in rent or 1% of the profits, whichever is larger.

**REGIONAL LIBRARIAN'S REPORT:** The Regional Librarian's report was received as emailed to Board members.

**NEXT MEETING:** Tuesday, May 15, 2012, 4:00 p.m. at the Main Library.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 5:26 p.m. JIM HENNING. SECOND, CHRIS GRUBBS. APPROVED UNANIMOUSLY.

Minutes taken by Carrie Herrmann.

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Chris Grubbs, Secretary

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Pam Goetting, President