

CALL TO ORDER: President Eric Richardson called the meeting to order at 4:00pm at the Main Library on February 20, 2017

PRESENT: Eric Richardson, President; Barbara Bardes, Vice-President; Chris Lange, Sheree Breitholle, Secretary; Debra Pleatman, Attorney Ziegler & Schneider; Stephanie Huhn, CPA Bramel-& Ackley; Carrie Herrmann, Director; Lucinda Chandler, KDLA

PUBLIC COMMENT: No comment

APPROVAL OF AGENDA: The agenda was previously emailed.

- ✓ MOTION TO APPROVE THE AGENDA AS RECEIVED, BARBARA BARDES.
SECOND, SHEREE BREITHOLLE APPROVED UNANIMOUSLY

MINUTES: Minutes of the January meeting, were emailed to Board members.

- ✓ MOTION TO APPROVE THE MINUTES AS AMENDED, SHEREE BREITHOLLE.
SECOND CHRIS LANGE APPROVED UNANIMOUSLY

TREASURER'S REPORT: The Treasurer's Reports for January 2017 was emailed to Board Members.

- ✓ MOTION TO APPROVE THE JANUARY TREASURERS' REPORTS AS RECEIVED, BARBARA BARDES. SECOND, CHRIS LANGE APPROVED UNANIMOUSLY

BUSINESS:

Policy Review: The Department of Local Government highly recommends that the "Protection of Personal Information Policy" be reviewed annually. No changes were recommended at this review.

Lents/Hebron Branch update: Carrie Herrmann reported on discussions with the County regarding zoning on the Lents Branch Property and access to that property. Don Volland, Huff Realty, presented an offer for the Lents Branch to the Board. After some discussion, it was decided to vote on this offer at the March meeting. An offer received in early February was discussed.

- ✓ MOTION TO REJECT OFFER TO PURCHASE THE LENTS BRANCH, CHRIS LANGE.
SECOND BARBARA BARDES. APPROVED UNANIMOUSLY

Carrie Herrmann provided an update on a meeting with the architects for the Hebron Branch, including the building design progress. She also updated the Board on a meeting with engineers from the architectural firm, the County, Kentucky Transportation Cabinet and Sanitation District #1.

Sponsorships: Per BCPL's policy "Sponsorships with a cash contribution in excess of \$2,500 require Board approval. BCPL has been offered two sponsorships: (1) Duke Energy has offered a \$5,500 sponsorship to help pay for Extreme Deep. This is a traveling exhibit due to arrive in September 2017. And (2) BB&T has offered us a \$4,300 sponsorship to help pay for marketing materials for the Summer Reading Program. The program runs June 1 to August 31, 2017.

- ✓ MOTION TO APPROVE THE DUKE SPONSORSHIP, SHEREE BREITHOLLE.
SECOND BARBARA BARDES. APPROVED UNANIMOUSLY
- ✓ MOTION TO APPROVE THE BB&T SPONSORSHIP, SHEREE BREITHOLLE. SECOND
CHRIS LANGE. APPROVED UNANIMOUSLY

Trustee Applications Reviewed: Two Trustee appointments expire June 30, 2017. Two names must be submitted for each position. The Kentucky Department for Libraries and Archives (KDLA) has requested that names of potential Trustee appointments be sent to them 90 days prior to the expiration of the incumbent's term of service. Applications were reviewed. Eric Richardson excused himself from the room for the discussion.

- ✓ MOTION TO SUBMIT CANDIDATES G AND I AS POSSIBLE REPLACEMENT FOR SHEREE BREITHOLLE WITH CANDIDATE O AS AN ALTERANTE, CHRIS LANGE. SECOND SHEREE BREITHOLLE. APPROVED UNANIMOUSLY
- ✓ MOTION TO SUBMIT CANDIDATES Q AND N AS POSSIBLE REPLACEMENT FOR ERIC RICHARDSON WITH CANDIDATE M AS AN ALTERANTE, BARBARA BARDES. SECOND SHEREE BREITHOLLE. APPROVED UNANIMOUSLY

ACCOUNTANT'S REPORT: December financial statement was shared.

ATTORNEY'S REPORT: No report

LIBRARIAN'S REPORT: Report was received as emailed to Board members. Carrie Herrmann highlighted:

On January 27th, Becky Kempf and Carrie Herrmann met with Judge Moore, Jeff Earlywine, Karen Chesser, Kathy Reutman, Robert Storer and other representatives from county government and organizations regarding a combined Boone County communication effort. Judge Moore was impressed with our e-newsletter and arranged a demo with CERKL for the group. There are currently two options available to the group for a county-wide effort: each organization has its own subscription to CE RKL with a "mother" subscription that pulls information into one newsletter; or the entire county has one subscription with a shared cost and shared contact emails.

In this year's budget we included 4 new positions. Three of the positions have been advertised and hired—Local History Librarian, Applications Administrator to oversee SirsiDynix, and a Facilities Assistant. We will begin work on the 4th position (writing the job description, advertising and interviewing) in March.

We finally figured out the issue with Scheben's parking lot lights. The poles were not sealed to keep rain/snow out. During cold nights the moisture would freeze and the lights would not come on. LED lights do not put out a lot of heat. The old lights did not need to be sealed due to the heat output.

We will be rearranging our booksale room at Main with the intent to open the booksale room with regular hours throughout the week beginning in July.

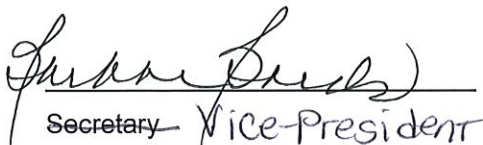
Over the next two months we will be releasing 5 bids for work: (1) HVAC System for the Florence Branch; (2) LED Light replacement Project (This has become an accelerated project. Rebates on LED light projects will reduce considerably in May. We want this project in process to take advantage of the rebates.); (3) Community Center on Wheels; (4) New Carpet for the Florence Branch; (5) Parking lot asphalt overlay at the Florence Branch

REGIONAL LIBRARIAN'S REPORT: Emailed to board members.

NEXT MEETING: Monday, MARCH 20 at 4pm, at Main Library.

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:17 pm, CHRIS LANGE. SECOND, SHEREE BREITHOLLE. APPROVED UNANIMOUSLY.

Minutes taken by Carrie Herrmann


Secretary Vice-President


President