

CALL TO ORDER: President Eric Richardson called the meeting to order at 4:00pm at Main on August 21, 2017

OATH OF OFFICE: Eric Richardson took the Oath of Office for his second term.

PRESENT: Eric Richardson, President; Barbara Bardes, Vice-President; Chris Lange, Treasurer; and Barbara Hill; Debra Pleatman, Attorney Ziegler & Schneider; Stephanie Huhn; CPA Bramel & Ackley, Carrie Herrmann, Director, Assistant Director; Shawn Fry, Assistant Director; Amanda Hopper, Assistant Director

PUBLIC COMMENT: No comment

APPROVAL OF AGENDA:

- ✓ MOTION TO APPROVE THE AGENDA, BARBARA BARDES. SECOND, CHRIS LANGE, APPROVED UNANIMOUSLY.

MINUTES: Minutes of the July meeting were previously emailed to Board members.

- ✓ MOTION TO APPROVE THE MINUTES AS AMENDED, BARBARA BARDES. SECOND, BARBARA HILL, APPROVED UNANIMOUSLY.

TREASURER'S REPORT: The June Treasurer's Report was distributed.

ACCOUNTANT'S REPORT: Statements from June financial statement draft were shared. A final version will be approved after the audit is complete

BUSINESS:

Florence Branch: An update on the HVAC work and new carpet installed this fiscal year.

Election of Officer: Nomination of a new secretary for the Library Board of Trustees.

- ✓ MOTION TO ELECT BARBARA HILL TO SECRETARY OF THE BOARD, ERIC RICHARDSON. SECOND BARBARA BARDES. APPROVED UNANIMOUSLY.

Accountant Letter of Engagement: Reviewed the updated letter of engagement from Bramel & Ackley for FY2017.

- ✓ MOTION TO ACCEPT ENGAGEMENT LETTER, CHRIS LANGE. SECOND, BARBARA HILL, APPROVED UNANIMOUSLY.

KDLA Annual Report: Review and discussion of the key points of BCPL's 2017 KY Annual Report.

- ✓ MOTION TO APPROVE THE ANNUAL REPORT, BARBARA BARDES. SECOND, BARBARA HILL, APPROVED UNANIMOUSLY.

Tax Rate: Stephanie Huhn presented BCPL's tax rate history and budget projections based on the current tax rate, the compensating rate, and the 4% increase rate.

- ✓ MOTION TO ADOPT A PERSONAL TAXRATE OF 5.2 CENTS PER \$100 OF ASSESSED VALUE FOR FY2017/2018, BARBARA BARDES. SECOND, CHRIS LANGE. APPROVED UNANIMOUSLY.
- ✓ MOTION TO ADOPT A REAL TAXRATE OF 5.28 CENTS PER EVERY \$100 OF ASSESSED VALUE FOR FY2017/2018, BARBARA BARDES. SECOND, CHRIS LANGE. APPROVED UNANIMOUSLY.
- ✓ MOTION TO ADOPT AN AUTO/WATERCRAFT TAXRATE OF 3 CENTS PER EVERY \$100 OF ASSESSED VALUE FOR FY2017/2018, BARBARA BARDES. SECOND, CHRIS LANGE. APPROVED UNANIMOUSLY.

Lent/Hebron Branch update: Carrie Herrmann provided an update on reaction to the blog she wrote in early August about the new Hebron Branch. Discussed the timeline for the project going out to bid.

ATTORNEY'S REPORT: Work on easements continues for the Hebron location.

LIBRARIAN'S REPORT: Report was received as emailed to Board members. Carrie Herrmann highlighted that the annual audit has been scheduled for September 18-20th. Currently, BCPL uses CERKL as our email newsletter. After some discussion, we have decided to collaborate with both the County and Boone County Schools on a CERKL newsletter. This will increase our email list from 11,000+ to 50,000+. Carrie received two Open Records Requests: 1) August 9th footage of the parking lot at the Main Library, a customer's car window was broken out and items stolen. We were able to supply footage of her car arriving, but have no footage of the crime. 2) August 15th footage of the bike rack area at the Florence Branch, a bike was stolen. We do not have a clear shot of this area on any security camera.

We are having a few issues with the construction of the new Kroger on 42 in Union. On 3 occasions, since the excavation began, water has entered the Scheben Branch. On Friday, July 28th, the latest occurrence, we had water enter the side doors during a heavy rainfall. The water was very muddy, indicating that it had run off from an area with no vegetation to hold the mud from running off. Tim Fritz met with a representative of Turbull-Wahlert, the company building Kroger. A look at the site revealed the fact that the topography features of the corner of the lot nearest to the Scheben Branch had been changed so that there was considerably more runoff being directed toward the library, which had not been the case previously when there was a small pond on that corner of the Kroger property. Tim reviewed the final drawing of the contours of the property when construction is completed. It would appear that if the contours as detailed are followed, the high point of their property will be much closer to the property line resulting in most of the run off being directed toward their newly installed retention ponds. It would appear, that the new contours would result in less runoff in our direction than prior to the construction. Unfortunately, they are not sure when this will occur as the project has been delayed by rain and weather.

Beginning August 30th, the children's area at the Scheben Branch will be closed to the public as we work on the addition of early literacy interactives. In order to make this fit into the space, we have to rearrange the shelving. It will reopen September 5th. Now that the HVAC system has been replaced at the Florence Branch, we have had a roof survey completed. We will be reviewing that survey to determine what needs to be done with the roof.

Family Nature Day was one of the best programs this month, with over 725 people in attendance and lots of positive feedback. In September, Jim "Pee Wee" Martin will speak about his experience in WWII. He was one of the first servicemen to parachute onto Utah Beach, Normandy the day before D-Day. Due to the anticipated size of the event, BCPL is partnering with the Florence Baptist Church to host the event at their Mt. Zion location. They have seating for up to 1400 people and parking to accommodate an event of this size. Florence Baptist is donating the location for the event at no cost. In October "Extreme Deep," a traveling exhibit, will open at the Main Library. In December, "Science in Play2Go," a traveling exhibit, will open at the Scheben Branch. In November 2018, BCPL will host "Patriot Nations: Native Americans in our Nation's Armed Forces," a traveling exhibit.

REGIONAL LIBRARIAN'S REPORT: The Regional Librarians report was previously emailed to the Board.

NEXT MEETING: Monday, September 18 4pm, at Main.

ADJOURNMENT: MEETING adjourned 540pm, CHRIS LANGE. SECOND, BARBARA HILL.
APPROVED UNANIMOUSLY.

Minutes taken by Shawn Fry


Secretary


President