

CALL TO ORDER: President Hill called the meeting to order at 4:03pm, Zoom conference on August 17, 2020

PRESENT: Barbara Hill, President; Kate McClain, Secretary; Doug Hodnett, Vice-President; Eric Richardson; Chris Lange, Treasurer; Debra Pleatman, Attorney Ziegler & Schneider; Carrie Herrmann, Director; Stephanie Huhn, CPA Bramel & Ackley; Shawn Fry, Assistant Director; Jennifer Timmerman, Youth Services Coordinator

APPROVAL OF AGENDA: The agenda was emailed to Board members

- ✓ **MOTION TO APPROVE THE AGENDA AS AMENDED, ERIC RICHARDSON. SECOND, CHRIS LANGE. APPROVED UNANIMOUSLY**

MINUTES: Minutes of the July meeting, were emailed to Board members.

- ✓ **MOTION TO APPROVE THE MINUTES, KATE MCCLAIN. SECOND, DOUG HODNETT. APPROVED UNANIMOUSLY.**

TREASURER'S REPORT: The June Treasurer's Report was emailed to Board members

- ✓ **MOTION TO APPROVE THE TREASURER'S REPORT AS AMENDED, KATE MCCLAIN. SECOND, CHRIS LANGE. APPROVED UNANIMOUSLY.**

ACCOUNTANT'S REPORT: Stephanie Huhn reported on the June financial statements. The June statements remain in draft form until the audit is completed.

BUSINESS:

Pandemic Update: Most people are just coming in for their materials and leaving. None of our locations have met our occupancy max. Public health regulation requiring people to wear masks has been extended an additional 30 days. When this expires Carrie recommends we continue to require masks as a BCPL policy. Staff are testing three new types of masks. These are designed to leave the mouth visible so that people who read lips can have better service. BCPL will continue to offer the student cards we created March through May. If a Boone County student does not have a card and a parent/guardian is not with the child, we will allow them to apply for a Student card. A student card does not require a parent/guardian signature. Staff are concerned that locations may be overwhelmed by unattended children dues to schools in Boone County starting as 100% virtual. We will be enforcing our Unattended Child Policy. The Management Team had a brief discussion about changing our hours to 10-7 in September for students. Decided to revisit this idea at the September meeting. We feel we need to wait and see how the start of school goes. We are partnering with RA Jones Middle School and Cooper High School to offer all students at those schools a Student Digital Access Card. This card will allow students to access our Digital Materials and Research Tools. Physical books, movies and video games cannot be checked out with Student Digital Access Library Cards, so parents do not have to accept responsibility for materials, worry about fines or sign an application. This is a pilot program. If all goes well we hope to expand to all schools in Boone County.

Branch Update: MSR continues to work on the Facilities' Master Plan. They have held several virtual meetings. Carrie received a draft of the plan just before the Library Board meeting began and plans to start reviewing the draft. At the Florence Branch lettering for the building and the marquee sign has been installed. This was approved in the capital project budget for this fiscal year. The Petersburg Community Center was vandalized on the evening of August 12th. Most of the damage was contained to the fire station. The Chapin Memorial Library did have one window broken.

Duke Easement: Carrie has been working with a Duke Energy Contractor. Duke is installing a new gas line that will go through the front of the Main Library's property. After review of the drawings we realized that the easement and the construction work would damage our irrigation system. Duke will pay to have the system moved and reinstalled.

- ✓ **MOTION TO ACCEPT DUKE EASEMENT, KATE MCCLAIN. SECOND, DOUG HODNETT APPROVED. ABSTAIN, CHRIS LANGE**

Tax Rate: The tax rates and PVA information have been received from KDLA and were forwarded to the accountant for review. Stephanie Huhn presented budget projections based on the information received and her own analysis. Auto/Watercraft Tax Rate is a separate tax rate from the property tax rates. This rate was established in 1983 and, by statute, may not be increased. The rate is 3 cents per \$100 valuation.

- ✓ **MOTION TO ADOPT THE COMPENSATING TAX RATE OF 4.9% FOR PERSONAL PROPERTY AND REAL PROPERTY AND THE STATUTE DEFINED TAX RATE OF 3.0% FOR AUTO/WATERCRAFT FOR FY2020/2021, ERIC RICHARDSON. SECOND, CHRIS LANGE. APPROVED UNANIMOUSLY.**

ATTORNEY'S REPORT: Monitoring and reviewing Executive Orders and administrative regulations related to Covid-19 that may affect the Library

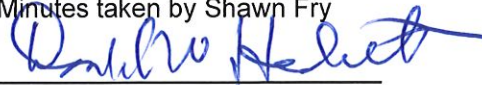
LIBRARIAN'S REPORT: The Librarian's report was received as emailed to Board members. Carrie Herrmann highlighted: BCPL received a Covid-19 credit from Anthem for \$4,533.81. The Boone County Homeless Task Force provided an update to the Boone County Judge Executive and the Mayors of Florence, Union and Walton. This group was originally tasked with creating an Emergency Cold Shelter plan. The plan was presented and well received by the officials. We are hoping to see this plan on the agendas to be approved by the end of September. The Judge and the Mayors have asked the Task Force to continue meeting and to develop goals and a long term plan to address homelessness in Boone County. Carrie reported she has canceled all in person indoor programs through December 31, 2020. Staff will reevaluate in November for January programs. Virtual programming for adults has begun. BCPL has been selected to host the traveling exhibit, Native Reflections: Visual Art by American Indians of Kentucky. The exhibit is at the Main Library. BCPL is hosting a National Archives pop up display commemorating Women's Suffrage and the 19th Amendment. The display is at the Main Library. BCPL has a working group exploring homeschool services. Staff expect to see a growth in homeschool families in Boone County. There is a working group that is looking at how BCPL can help with providing internet access in communities that are lacking resources. The schools shared with me that about 11% of students do not have internet access. Passport operations are currently suspended as the employees at the State Department Passport Offices catch-up on the back-log of applications that were left when operations were suspended at the beginning of the Pandemic. Krista King-Oaks, Main Library Youth Services Manager, co-authored an article that was published in the *Journal of Librarianship and Information Science*. The article is titled, "What is Storytime good for and what makes Storytime good? A survey of public library directors." Dawna Bach, Scheben Branch Youth Services Manager, represented BCPL on a MORETalk Panel. This is a weekly panel held by Thomas More University. The topic was libraries in NKY and how we are responding to Covid-19. The moderator specifically wanted to know how BCPL was working with local schools to help students.

REGIONAL LIBRARIAN'S REPORT: The Regional Librarian's report was emailed to Board members

NEXT MEETING: Monday, September 21 at 4pm, on Zoom.

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:01 pm, motion, KATE MCCLAIN. SECOND, CHRIS LANGE. APPROVED UNANIMOUSLY.

Minutes taken by Shawn Fry


~~Secretary~~ Vice-President


President