

CALL TO ORDER: President Hill called the meeting to order at 4:03pm, Zoom conference on April 19, 2021.

PRESENT: Barbara Hill, President; Kate McClain, Secretary; Chris Lange, Treasurer; Eric Richardson; Debra Pleatman, Attorney Ziegler & Schneider; Carrie Herrmann, Director; Stephanie Huhn, CPA Bramel & Ackley; Shawn Fry, Assistant Director; Jennifer Timmerman, Youth Services and Outreach Coordinator

APPROVAL OF AGENDA: The agenda was emailed to Board members

- ✓ **MOTION TO APPROVE THE AGENDA, ERIC RICHARDSON. SECOND, KATE MCCLAIN. APPROVED UNANIMOUSLY**

MINUTES: Minutes of the previous meeting were emailed to Board members.

- ✓ **MOTION TO APPROVE THE MINUTES, KATE MCCLAIN. SECOND, CHRIS LANGE. APPROVED UNANIMOUSLY.**

TREASURER'S REPORT: Treasurer's report for February was emailed to Board members

- ✓ **MOTION TO APPROVE THE TREASURER REPORT, ERIC RICHARDSON. SECOND, CHRIS LANGE. APPROVED UNANIMOUSLY**

ACCOUNTANT'S REPORT: Stephanie Huhn reviewed the financial report for February. She planned to send the UFIR to Carrie to file with the Department of Local Government. She is preparing a draft of the RFP asking for audit services. She will send the draft to Carrie.

ATTORNEY'S REPORT: Debra Pleatman reported that she had reviewed several policy updates.

LIBRARIAN'S REPORT: The Librarian's report was received as emailed to Board members. Carrie Herrmann highlighted that she will be presenting to the Florence City Council giving them an update on the Wi-Fi Wide Area Mesh Network, StoryWalks, and the Facilities Master Plan on April 27th. We are tentatively planning to hold an in person Staff Development Day on October 21, 2021. This will be a full day. The Library will be closed.

We have begun to advertise to replace some of the positions vacated and not filled during the pandemic. Staff are needed to cover the additional hours and the in person programming that is slowly returning.

We are working to have at least one notary at each location starting in the fall.

Kentucky extended the eviction moratorium to June 30th. This means that BCPL will begin charging fines on July 1.

Carrie shared an article about the City of Florence annexing 270+ acres for a mixed use development that they hope to create as a TIF. Debra Pleatman offered to do a presentation explaining TIF's at the May Board Meeting

REGIONAL LIBRARIAN'S REPORT: The Regional Librarian's report was emailed to Board members

BUSINESS:

Facilities Master Plan: The final draft of the Facilities Master Plan was shared with Board Members. Discussion of the shared information.

- ✓ **MOTION TO ACCEPT THE FACILITIES MASTER PLAN AS A LONG-TERM GUIDELINE. CHRIS LANGE. SECOND, KATE MCCLAIN. APPROVED UNANIMOUSLY**

FY2022 Operating Budget Draft: A presentation of three versions of the FY202s Draft Operating Budget. Board discussed which emphasis they wanted to see in fiscal year 2022. Carrie Herrmann will continue to fine tune version C of the budget to present to the Board at the May meeting.

FY2022 Capital Budget Draft: A presentation of the FY2022 Draft Capital Project Budget. Carrie mentioned that she is still waiting on quotes for a project.

Policy Review: A review of the "Staff Development and Training Policy" and the "Display & Distribution of Materials by Outside Groups Policy". Small changes are recommended to each policy. The policies will be discussed more at the May meeting.

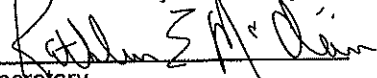
Trustee Appointment: The Kentucky Department of Libraries and Archives has requested that Trustee appointment information be submitted to them at least 90 days prior to term expiration. The Board must submit 2 names for each position. Review of names sent to KDLA.

✓ **MOTION FOR TO SUBMIT CANDIDATES F AND G AS POSSIBLE REPLACMENT FOR DOUG HODNETT, ERIC RICHARDSON. SECOND, KATE MCCLAIN. APPROVED UNANIMOUSLY.**

NEXT MEETING: Monday, May 17 at 4pm, on Zoom.

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:26 pm, motion, CHRIS LANGE. SECOND, ERIC RICHARDSON. APPROVED UNANIMOUSLY.

Minutes taken by Shawn Fry


Secretary

President

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