

CALL TO ORDER: Vice-President Jackson called the meeting to order at 4:03 pm, at the Main Library and Zoom conference on April 18, 2022.

PRESENT: Barbara Hill, President; Don Trame; Dr. Eric R. Jackson, Vice-President; Chris Lange, Treasurer; Debra Pleatman, Attorney Ziegler & Schneider; Rob Ziegler, Attorney Ziegler & Schneider; Carrie Herrmann, Executive Director; Stephanie Huhn, CPA Bramel & Ackley; Sherri Slavey, HR Director

APPROVAL OF AGENDA: The agenda was emailed to Board members.

- ✓ **MOTION TO ACCEPT THE AGENDA AS AMENDED, DON TRAME. SECOND, DR. ERIC JACKSON. APPROVED UNANIMOUSLY**

MINUTES: Minutes of the previous meeting were emailed to Board members.

- ✓ **MOTION TO APPROVE THE MINUTES AS AMENDED, DR. ERIC JACKSON. SECOND, DON TRAME. APPROVED UNANIMOUSLY.**

BUSINESS:

Legislative Session Update: Senate Bill 9 passed both the House and the Senate and was signed into law by the Governor. It is designated as the Read to Succeed Act. It is an early literacy bill that creates a partnership between the Kentucky Department of Education and KDLA and contains funding. It required KDE to collaborate with KDLA on reading programs, materials, and activities. Still waiting to see how this is put into effect.

Senate Bill 164 passed the Senate and the House. It was signed by the Governor's Office. It establishes the Imagination Library of Kentucky Program and it establishes the Imagination Library of Kentucky Program trust fund. KDLA will administer the program

Senate Bill 167 passed the Senate and the House. The bill has been vetoed by the Governor's office. The veto was overridden on April 14th. This becomes law on January 1, 2023. There were some floor amendments: (1) All library boards will no longer expire on January 1, 2023. If this takes effect the new process will be followed at Board members terms expire; The Library currently sends two names of library advocates to the Fiscal Court for approval. Moving forward, the County Judge Executive has the choice of appointing one of those names, or rejecting those names and asking for two additional names. If the CJE rejects the second set of names he/she can appoint someone of his choosing with the approval of the Fiscal Court. This moves the Library Board from a nonpolitical entity serving the whole community to a partisan, politically appointed board; (2) It would allow libraries to build and lease buildings for educational institutions, with unanimous vote of both the library board and the fiscal court. The language is very vague and could divert money from libraries to schools, nonprofit organizations or for-profit companies; and (3) Requires a majority vote by the board and the fiscal court for expenditure on any capital projects over \$1 million.

Branch Update: At the Hebron Branch the Boone-Florence Water Commission continues to work on the geotechnical report for the three acres they are interested in purchasing. Once the announcement was made that Chapin's operation model would change to unstaffed I received many concerned calls regarding where the children would go after school and during the summer. We continue to move forward on this project. Carrie shared the geotechnical report for the property where the new location will be built and site placement of the building and parking lot. She also shared the timeline for the schematic phase of the project. Work on geothermal well testing is ongoing.

Surplus Items: A list of furniture that is no longer in service was included in the packet for the Board to review. In accordance with government requirements, the Board must declare these items to be surplus before they can be disposed of.

- ✓ **MOTION TO SURPLUS THE ITEMS PRESENTED TO THE BOARD, DR. ERIC JACKSON. SECOND, DON TRAME. APPROVED UNANIMOUSLY**

Foundation: A discussion of the Boone County Public Library Foundation. Included a review of the recommended names of Foundation Directors.

- ✓ **MOTION TO ACCEPT PATRICK RAVERTY, PAMELA GOETTING, AND ERIC RICHARDSON AS FOUNDATION DIRECTORS, DON TRAME. SECOND DR. ERIC JACKSON. APPROVED UNANIMOUSLY**

FY2023 Budget: Carrie presented drafts of the FY2023 Operating and Capital Project Budgets. These budgets contain all requests made by the management team and has not been trimmed to a flat budget when compared to FY2022. Current draft includes cuts in revenue to fines/fees, and interest received. It also includes a projected increase in tax revenue. On the expenditure side all service contracts increased for all locations, the state dropped retirement benefits from 26.95% to 26.79% The salary line item includes a 5% increase. The difference between a 4% increase and a 5% increase is \$25,803.

ACCOUNTANT'S REPORT: Stephanie Huhn presented the February Financial Statements.

ATTORNEY'S REPORT: Debra Pleatman announced that she will be retiring on June 30, 2022. She introduced Rob Ziegler who will be handing the BCPL account when she retires.

LIBRARIAN'S REPORT: The Librarian's report was received as emailed to Board members. Carrie Herrmann highlighted:

She spent a lot of time this month working with the KPLA Advocacy Committee. Staff are working on budget requests, Yearly Activity Plans, and (if possible) partnership requests. Large projects will only be approved if it supports one of our strategic directions and if it has involved all departments affected in the planning. BCPL's strategic area of emphasis are Early Childhood, Retired Adults, and Local History. The two names forwarded to KDLA for the trustee position that opens July 1, 2022, have been approved and forwarded to Judge Moore. Carrie has sent the applications to Judge Moore for his review. Carrie reported that she looked at the rate of inflation between March 2021 and March 2022 (8.9%) to see how the Library fared with regards to staff salaries. The original budget for fiscal year 2022, called for a 4% raise for eligible staff (not under a performance improvement plan and not at the maximum amount for their classification level). At the mid-year, the Board approved moving the minimum and maximum for all classification levels by \$1 and gave a \$1 per hour raise for all staff. BCPL staff received raises between 4.03% and 14.25% depending on classification level and whether or not someone was maxed out for the originally budgeted 4% raise, but received the mid-year \$1 per hour raise (on top of the 4% raise) that all staff received. The average raise for staff was 8.3%.

The annual Staff Development Day has been scheduled for October 20th. It will be an all-day event.

ARPA Grant: We have received the OK to move forward on the plan for the ARPA Grant. We targeted plans to make better use of outdoor spaces at three locations, both to enable expanded programming, and to support safe, socially-distanced gatherings outdoors. This was a recommendation in the Facilities Master Plan.

In late September, KDLA released a call for a letter of intent to apply for a bookmobile/outreach vehicle grant. I wrote a letter of intent for this grant to purchase a mobile makerspace vehicle as described in our Facilities Master Plan. We are one of the libraries chosen to move forward in the grant application for \$100,000. A small team made up of Carrie, Jennifer T., Michael, and Jeff are working on this grant. It has a very short turnaround time.

The Early Childhood Fair returned to the Main Library first time since 2019. We saw 331 attendees. This was down from 500+ in 2019. Overall, we received positive feedback from the public about the fair. Staff is busy compiling the data from the surveys that we plan to use for future planning purposes.

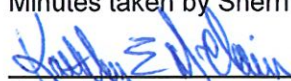
The Local History team continues work at the Boone County Courthouse Admin basement, to folder and label approximately 6700 documents to prepare for transfer to the Borderlands Archive. Over 1000 documents were processed during the month of March. We currently have five local history volunteers also assisting with the project. Bridget met with the Archives Commission on March 22nd, where the Circuit Clerk's collection and potential Memorandum of Understanding were discussed. BCPL has been notified that we have won a 2022 Boone County Historic Preservation Award.

REGIONAL LIBRARIAN'S REPORT: The Regional Librarian's report was emailed to Board members

NEXT MEETING: Monday, May 16 at 4pm at the Main Library.

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:40pm, motion, CHRIS LANGE. SECOND, DON TRAME. APPROVED UNANIMOUSLY.

Minutes taken by Sherri Slavey.


Secretary


President