

# Need a Job?



has all the tools you need.



With AtoZdatabases®, you can . . .

## A. Search for the Perfect Job

- Enter your criteria by title, keyword, business name, geography, salary, and additional selects.
- Look for part-time, temporary, contract or internship.
- Over 7 million jobs to choose from, updated in real time! Apply on the spot.

## B. Every Wednesday Access Our Live Webinar to Find a Job

- Go to [www.atozdatabases.com/atozu](http://www.atozdatabases.com/atozu) and click on a date and time that works for you.
- You'll learn about finding a job, writing a resume, and acing an interview as you listen and interact with AtoZ staff.
- Want to know right now? Watch a short video anytime at <http://www.atozdatabases.com/introvideos>.



## C. Research the Company

- Detailed information on every business. What do they do? Who are their competitors?
- Directory of executives, including emails (where available).
- Historical information – Is the parking lot getting emptier or fuller each year?

## D. Write a Résumé and Prepare for the Interview

- AtoZdatabases has résumé templates. Just put in your own information and get a clean, professional-looking résumé.
- Tools to find your strengths and weaknesses.
- Review the 3 Keys and 10 Questions to prepare for your interview.
- Follow up to get the job offer.

## E. Find New Businesses in Your Area to Apply at

- New businesses are always hiring. Be the first to apply.
- New businesses are updated every week.



**Ultimate Database to Find a Business, Find a Person, Find a Job**

Available Anytime, Anywhere Through Your Library's Website • Email: [contactus@atozdatabases.com](mailto:contactus@atozdatabases.com)

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