Boone County Public Library District
2016 Kentucky Annual Report of Public Libraries

		CURRENT YEAR	*PREVIOUS YEAR*

General Information (A1 - A16)

		CURRENT YEAR	PREVIOUS YEAR
A1	County	Boone	*Boone*
A2	Estimated Population	127,712	*126,413*
A3	Library Name	Boone County Public Library District	*Boone County Public Library District*
Street Address			
A4	Street Address	1786 Burlington Pike	*1786 Burlington Pike*
A5	City	Burlington	*Burlington*
A6	Zip Code	41005	*41005*
Mailing Address			
A8	Mailing Address	1786 Burlington Pike	*1786 Burlington Pike*
A9	City	Burlington	*Burlington*
A10	Zip Code	41005	*41005*
A12	Phone	(859) 342-2665	*(859) 342-2665*
Tax Rates (expressed as per $100; i.e., 20.0 or 3.75)			
A14	Real	5.2	*5.2*
A15	Personal	5.2	*5.2*
A16	Motor Vehicle/Water Craft	3.0	*3.0*

Operating Revenue (B1 - B15)

DO NOT REPORT CAPITAL REVENUE IN THIS SECTION. They are reported as Item #C40. Examples of revenue to be used for major capital expenditures include funds received for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue to be used for major capital expenditures. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g. fines) or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

E-rate -- If there is an invoice sent to the library that indicates the amount of the e-rate discount (i.e., supported by documentation), then the library can report this as an expenditure under Other Operating Expenditures (Item C29 or C31). In such a case, the library should also report the e-rate funds that supported the discount in Other Operating Revenue (Item B14)). If no such documentation can be identified, then the amount should not be reported as either revenue or expenditure.

		CURRENT YEAR	PREVIOUS YEAR
Local Government Revenue			
B1	Library Tax	$7,288,504	*$7,559,413*
B2	Other	$0	*$0*
B3	Local Government Revenue Total (B1 + B2):	$7,288,504	*$7,559,413*
State Government Revenue			
B4	State Aid Grant	$44,788	*$44,788*

ID	Item		
B5	Construction Debt-Assistance Grant	$0	*$0*
B6	Other State Government Revenue	$1,036	*$0*
B7	State Government Revenue Total (sum B4 through B6)	$45,824	*$44,788*
	Federal Government Revenue		
B9	Prime Time Family Reading Time	$0	*$0*
B10	Library Outreach/Bookmobile Grant	$0	*$0*
B11	Preventing Summer Reading Loss - Fueling the Mind (Read and Feed)	$0	*$0*
B12	Other Federal Government Revenue	$14,214	*$77,755*
B13	Federal Government Revenue Total (sum B8 through B12)	$14,214	*$77,755*
B14	Other Operating Revenue	$16,800	*$189,428*
B15	Total Operating Revenue (B3 + B7 + B13 + B14):	$7,365,342	*$7,871,384*

Operating Expenditures (C1 - C41)

DO NOT REPORT CAPITAL EXPENDITURES IN THIS SECTION. They are reported as Item #C36.

ID	Item		
	Collection Expenditures		
C1	Print Materials	$370,807	*$387,810*
C2	Electronic Materials Expenditures	$154,551	*$134,000*
C3	Audiovisual Materials	$183,966	*$185,373*
C4	Electronic Collections	$134,275	*$134,245*
C5	Other Library Materials	$62,033	*$65,441*
C6	Collection Expenditures Total (C1 through C5)	$905,632	*$906,869*
	Salary Expenditures		
C7	Library Director	$92,177	*$80,282*
C8	Other Library Personnel	$3,342,114	*$3,427,452*
C10	Salary Expenditures Total (C7 + C8):	$3,434,291	*$3,507,734*
	Fringe Benefits		
C11	Required Fringe Benefits	$276,065	*$292,294*
C12	Retirement (Employer's Share)	$455,617	*$478,675*
C13	Medical Insurance (Employer's Share)	$435,265	*$520,623*
C14	Other	$2,564	*$2,395*
C15	Fringe Benefits Total (C11 + C12 + C13 + C14):	$1,169,511	*$1,293,987*

Code	Item		
C16	Total Staff Expenditures (C10 + C15)	$4,603,802	*$4,801,721*
Other Operations			
C17	Building Repair	$128,407	*$58,941*
C18	Building Maintenance	$257,771	*$272,523*
C20	Office Supplies, Program Supplies, Postage	$82,291	*$98,257*
C21	Insurance	$44,780	*$44,614*
C22	Public Relations	$79,216	*$86,267*
C23	Utilities	$180,138	*$223,542*
C24	Professional Fees	$68,803	*$102,817*
C25	Audit Fee	$9,282	*$10,960*
C26	Fiscal Year that Audit Covers	FY 2014-2015	*FY 2013-2014*
C27	What year was the library's last long range plan adopted?	2016	*2012*
C28	Repair and Replacement of Furnishings	$16,856	*$12,367*
C29	Other	$199,605	*$172,045*
C30	Specify	programming, resource sharing, grants, telephone	*programming, resource sharing, grants*
C31	Other	$37,511	*$55,206*
C32	Specify	miscellaneous admin expenses	*miscellaneous admin expenses*
C33	Total Other Operating Expenditures (C17 + C18 + C20 + C21 + C22 + C23 + C24 + C25 + C28 + C29 + C31)	$1,104,660	*$1,137,539*
C34	Bookmobile/Extended Services	$15,649	*$21,410*
C35	Continuing Education	$58,331	*$30,806*
C36	Operating Expenditures for Electronic Access	$222,194	*$260,757*
C37	Total Operating Expenditures (C6 + C16 + C33 + C34 + C35 + C36):	$6,910,268	*$7,159,102*

Report major capital expenditures (the acquisition of or additions to fixed assets). Examples include expenditures for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g., fines). Funds transferred from one public library to another public library

| C38 | Capital Outlay Expenditures | $296,154 | *$150,751* |
| C39 | Debt Service | $0 | *$0* |

Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for

(a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other revenue to be used for

C40a	Local - Capital Revenue	$0	*$0*
C40b	State - Capital Revenue	$0	*$0*
C40c	Federal - Capital Revenue	$0	*$0*
C40d	Other - Capital Revenue	$146,183	*$173,652*
C40	**Total Capital Revenue (C40a through C40d)**	$146,183	*$173,652*
C41	Income from loans, bond issues, or other income not reported elsewhere	$0	*$0*

Branch Libraries (E1- E19)

A branch library is an auxiliary unit of an administrative entity which has at least all of the following:
1. separate quarters;
2. an organized collection of library materials;
3. paid staff; and
4. regularly scheduled hours for being open to the public.

INFORMATION FOR EACH BRANCH:
Add a new group for each branch in the county.

For each group of branch libraries, you MUST place a value of "0" in the Hours field for any day of the week where there are no Hours listed.

E1	Branch Library Name	Scheben Branch	*Scheben Branch*
E2	Street Address	8899 US 42	*8899 US 42*
E3	City	Union	*Union*
E4	Zip Code	41091	*41091*
E6	Phone	(859) 342-2665	*(859) 342-2665*
E8	Square Footage	35,000	*35,000*
E10	Number of Groups Using Meeting Room	752	*576*
E11	Number of Meetings Held	2,281	*770*
E12	Library Visits	195,580	*222,682*
E13	Number of Registered Users	23,086	*21,306*
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	23,797	*42,791*
E15	Reference Transactions	83,056	*37,993*
E16a	Sunday Opening Time	1:00 p.m.	*1:00 pm*
E16b	Sunday Closing Time	5:00 p.m.	*5:00 pm*
E16c	Hours	4.00	*4.00*
E16d	Monday Opening Time	9:00 a.m.	*9:00 am*

E16e	Monday Closing Time	9:00 p.m.		*9:00 pm*
E16f	Hours	12.00		*12.00*
E16g	Tuesday Opening Time	9:00 a.m.		*9:00 am*
E16h	Tuesday Closing Time	9:00 p.m.		*9:00 pm*
E16i	Hours	12.00		*12.00*
E16j	Wednesday Opening Time	9:00 a.m.		*9:00 am*
E16k	Wednesday Closing Time	9:00 p.m.		*9:00 pm*
E16l	Hours	12.00		*12.00*
E16m	Thursday Opening Time	9:00 a.m.		*9:00 am*
E16n	Thursday Closing Time	9:00 p.m.		*9:00 pm*
E16o	Hours	12.00		*12.00*
E16p	Friday Opening Time	9:00 a.m.		*9:00 a,*
E16q	Friday Closing Time	9:00 p.m.		*9:00 pm*
E16r	Hours	12.00		*12.00*
E16s	Saturday Opening Time	9:00 a.m.		*9:00 am*
E16t	Saturday Closing Time	5:00 p.m.		*5:00 pm*
E16u	Hours	8.00		*8.00*
E17.3	Number of Weeks Branch Library is Open	52		*52*
E1	Branch Library Name	Florence Branch		*Florence Branch*
E2	Street Address	7425 US 42		*7425 US 42*
E3	City	Florence		*Florence*
E4	Zip Code	41042		*41042*
E6	Phone	(859) 342-2665		*(859) 342-2665*
E8	Square Footage	12,765		*12,765*
E10	Number of Groups Using Meeting Room	115		*45*
E11	Number of Meetings Held	131		*53*
E12	Library Visits	263,893		*280,153*
E13	Number of Registered Users	18,350		*16,771*
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	36,579		*42,800*
E15	Reference Transactions	43,376		*32,651*
E16a	Sunday Opening Time	1:00 p.m.		*1:00 pm*
E16b	Sunday Closing Time	5:00 p.m.		*5:00 pm*
E16c	Hours	4.00		*4.00*
E16d	Monday Opening Time	9:00 a.m.		*9:00 am*
E16e	Monday Closing Time	9:00 p.m.		*9:00 pm*
E16f	Hours	12.00		*12.00*
E16g	Tuesday Opening Time	9:00 a.m.		*9:00 am*
E16h	Tuesday Closing Time	9:00 p.m.		*9:00 pm*
E16i	Hours	12.00		*12.00*
E16j	Wednesday Opening Time	9:00 a.m.		*9:00 am*
E16k	Wednesday Closing Time	9:00 p.m.		*9:00 pm*
E16l	Hours	12.00		*12.00*
E16m	Thursday Opening Time	9:00 a.m.		*9:00 am*

E16n	Thursday Closing Time	9:00 p.m.	*9:00 pm*
E16o	Hours	12.00	*12.00*
E16p	Friday Opening Time	9:00 a.m.	*9:00 am*
E16q	Friday Closing Time	6:00 p.m.	*6:00 pm*
E16r	Hours	9.00	*9.00*
E16s	Saturday Opening Time	9:00 a.m.	*9:00 am*
E16t	Saturday Closing Time	5:00 p.m.	*5:00 pm*
E16u	Hours	8.00	*8.00*
E17.3	Number of Weeks Branch Library is Open	52	*52*
E1	Branch Library Name	Lents Branch	*Lents Branch*
E2	Street Address	3215 Cougar Path	*3215 Cougar Path*
E3	City	Hebron	*Hebron*
E4	Zip Code	41048	*41048*
E6	Phone	(859) 342-2665	*(859) 342-2665*
E8	Square Footage	6,100	*6,100*
E10	Number of Groups Using Meeting Room	8	*111*
E11	Number of Meetings Held	8	*142*
E12	Library Visits	6,164	*50,527*
E13	Number of Registered Users	0	*6,830*
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	168	*10,879*
E15	Reference Transactions	1,119	*8,409*
E16a	Sunday Opening Time	0	
E16b	Sunday Closing Time	0	
E16c	Hours	0.00	*0*
E16d	Monday Opening Time	9:00 a.m.	*9:00 am*
E16e	Monday Closing Time	9:00 p.m.	*9:00 pm*
E16f	Hours	12.00	*12.00*
E16g	Tuesday Opening Time	9:00 a.m.	*9:00 am*
E16h	Tuesday Closing Time	9:00 p.m.	*9:00 pm*
E16i	Hours	12.00	*12.00*
E16j	Wednesday Opening Time	9:00 a.m.	*9:00 am*
E16k	Wednesday Closing Time	9:00 p.m.	*9:00 pm*
E16l	Hours	12.00	*12.00*
E16m	Thursday Opening Time	9:00 a.m.	*9:00 am*
E16n	Thursday Closing Time	9:00 p.m.	*9:00 pm*
E16o	Hours	12.00	*12.00*
E16p	Friday Opening Time	9:00 a.m.	*9:00 am*
E16q	Friday Closing Time	6:00 p.m.	*6:00 pm*
E16r	Hours	9.00	*9.00*
E16s	Saturday Opening Time	9:00 a.m.	*9:00 am*
E16t	Saturday Closing Time	5:00 p.m.	*5:00 pm*
E16u	Hours	8.00	*8.00*

E17.3	Number of Weeks Branch Library is Open	9	*52*
E1	Branch Library Name	Walton Branch	*Walton Branch*
E2	Street Address	21 S. Main Street	*21 S. Main Street*
E3	City	Walton	*Walton*
E4	Zip Code	41094	*41094*
E6	Phone	(859) 342-2665	*(859) 342-2655*
E8	Square Footage	6,100	*6,100*
E10	Number of Groups Using Meeting Room	29	*44*
E11	Number of Meetings Held	66	*97*
E12	Library Visits	55,688	*52,852*
E13	Number of Registered Users	5,817	*5,295*
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	12,965	*9,819*
E15	Reference Transactions	13,075	*18,266*
E16a	Sunday Opening Time	0	
E16b	Sunday Closing Time	0	
E16c	Hours	0.00	*0*
E16d	Monday Opening Time	9:00 a.m.	*9:00 am*
E16e	Monday Closing Time	9:00 p.m.	*9:00 pm*
E16f	Hours	12.00	*12.00*
E16g	Tuesday Opening Time	9:00 a.m.	*9:00 am*
E16h	Tuesday Closing Time	9:00 p.m.	*9:00 pm*
E16i	Hours	12.00	*12.00*
E16j	Wednesday Opening Time	9:00 a.m.	*9:00 am*
E16k	Wednesday Closing Time	6:00 p.m.	*6:00 pm*
E16l	Hours	9.00	*9.00*
E16m	Thursday Opening Time	9:00 a.m.	*9:00 am*
E16n	Thursday Closing Time	6:00 p.m.	*6:00 pm*
E16o	Hours	9.00	*9.00*
E16p	Friday Opening Time	9:00 a.m.	*9:00 am*
E16q	Friday Closing Time	6:00 p.m.	*6:00 pm*
E16r	Hours	9.00	*9.00*
E16s	Saturday Opening Time	9:00 a.m.	*9:00 am*
E16t	Saturday Closing Time	5:00 p.m.	*5:00 pm*
E16u	Hours	8.00	*8.00*
E17.3	Number of Weeks Branch Library is Open	52	*52*
E1	Branch Library Name	Chapin Memorial Library	*Chapin Memorial Library*
E2	Street Address	6517 Market Street	*6517 Market Street*
E3	City	Petersburg	*Petersburg*
E4	Zip Code	41080	*41080*
E6	Phone	(859) 342-2655	*(859) 342-2665*
E8	Square Footage	1,200	*1,200*

Code	Description	Value 1	Value 2
E10	Number of Groups Using Meeting Room	0	*0*
E11	Number of Meetings Held	0	*0*
E12	Library Visits	6,024	*5,982*
E13	Number of Registered Users	481	*535*
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	2,492	*2,396*
E15	Reference Transactions	1,840	*334*
E16a	Sunday Opening Time	0	
E16b	Sunday Closing Time	0	
E16c	Hours	0.00	*0*
E16d	Monday Opening Time	0	
E16e	Monday Closing Time	0	
E16f	Hours	0.00	*0*
E16g	Tuesday Opening Time	12:00 p.m.	*12:00 pm*
E16h	Tuesday Closing Time	8:00 p.m.	*8:00 pm*
E16i	Hours	8.00	*8.00*
E16j	Wednesday Opening Time	10:00 a.m.	*10:00 am*
E16k	Wednesday Closing Time	6:00 p.m.	*6:00 pm*
E16l	Hours	8.00	*8.00*
E16m	Thursday Opening Time	12:00 p.m.	*12:00 pm*
E16n	Thursday Closing Time	8:00 p.m.	*8:00 pm*
E16o	Hours	8.00	*8.00*
E16p	Friday Opening Time	12:00 p.m.	*12:00 pm*
E16q	Friday Closing Time	6:00 p.m.	*6:00 pm*
E16r	Hours	6.00	*6.00*
E16s	Saturday Opening Time	10:00 a.m.	*10:00 am*
E16t	Saturday Closing Time	5:00 p.m.	*5:00 pm*
E16u	Hours	7.00	*7.00*
E17.3	Number of Weeks Branch Library is Open	52	*52*
E17	All Branches' Total Hours Open to the Public (E16c + E16f + E16i + E16l + E16o + E16r + E16u)	302.00	*302.00*
E17.3a	Total Number of Weeks Branch Libraries are Open (Sum of all E17.3)	217.00	*260.00*
E18	Number of Branches	5	*5*
E19	Total Annual Hours Open	12,909.00	*15,704.00*

Outreach Vehicles (F1 - F5)

An outreach vehicle is a vehicle used principally to provide personalized library services to individuals and groups at remote locations. The vehicle does not have an organized collection separate as in the case of a bookmobile. Staff will deliver and pick-up library materials specifically for patrons who are for any reason unable to visit the library in person. An outreach vehicle may also be used for programming at daycare centers, schools, senior centers, etc.

F1	License Number	G5801	G5401
F2	Vehicle Year, Make, and Model	2014 Nissan NV200	2014 Nissan NV200
F3	Mileage on Odometer	29,572	19,666
F4	Owner of Vehicle	locally	locally
F5	Number of Stops in an Average Week	13	40
F1	License Number	M7234	M7234
F2	Vehicle Year, Make, and Model	2005 Thomas MVP-EF	2005 Thomas/Matthews Custom
F3	Mileage on Odometer	50,047	45,979
F4	Owner of Vehicle	locally	locally
F5	Number of Stops in an Average Week	40	13

Bookmobiles (G1 - G11)

A bookmobile is a traveling branch library. It consists of at least all of the following:

1. a truck or van that carries an organized collection of library materials;
2. paid staff; and
3. regularly scheduled hours (bookmobile stops) for being open to the public.

INFORMATION FOR EACH BOOKMOBILE:
Add a new group for each bookmobile in the county.

Bookmobile Hours (G9a-G9g) - Count only the daily hours during which the bookmobile is open to the public. Do not count travel time. Hours on the road per week is reported in item number G9

G1	License Number		0
G2	Serial Number		0
G3	Vehicle Year, Make, and Model		0
G4	Owner of Vehicle		N/A
G5	Bookmobile Visits (number of persons entering the bookmobile)	0	0
G6	Number of Registered Users	0	0
G7	Number of Uses [Sessions] of Public Internet Computers Per Year	0	0
G8	Reference Transactions	0	0
G9	Hours on the Road Per Week (but not serving patrons)	0	0
G9a	Sunday - Daily Hours Open to the Public	0	0
G9b	Monday - Daily Hours Open to the Public	0	0
G9c	Tuesday - Daily Hours Open to the Public	0	0

Code	Field	Value	Value
G9d	Wednesday - Daily Hours Open to the Public	0	0
G9e	Thursday - Daily Hours Open to the Public	0	0
G9f	Friday - Daily Hours Open to the Public	0	0
G9g	Saturday - Daily Hours Open to the Public	0	0
G9.3	Number of Weeks Bookmobile is Open	0	0
G9.3a	Total Number of Weeks Bookmobiles are Open (Sum of all G9.3)	0.00	0.00
G10	Total Hours for Bookmobiles in an Average Week (G9a + G9b + G9c + G9d + G9e + G9f + G9g)	0.00	0.00
G11	Number of Bookmobiles	0	0

Main Library (H1 - H18)

This is one type of single outlet library or the library which is the operational center of a multiple outlet library. Usually all processing is centralized here and the principal collections are housed here.

Code	Field	Value	Value
H1	Library Name	Main Library	Main Library
H2	Street Address	1786 Burlington Pike	1786 Burlington Pike
H3	City	Burlington	Burlington
H4	Zip Code	41005	41005
H6	Phone	(859) 342-2665	(859) 342-2665
H8	Square Footage	75,000	75,000
H10	Number of Groups Using Meeting Room	841	784
H11	Number of Meetings Held	5,608	1,054
H12	Library Visits	339,202	184,801
H13	Number of Registered Users	37,082	26,358
H14	Number of Uses [Sessions] of Public Internet Computers Per Year	46,470	54,122
H15	Reference Transactions	140,477	51,385
Hours Open to the Public			
H16a	Sunday Opening Time	1:00 p.m.	1:00 pm
H16b	Sunday Closing Time	5:00 p.m.	5:00 pm
H16c	Hours	4.00	4.00
H16d	Monday Opening Time	9:00 a.m.	9:00 am
H16e	Monday Closing Time	9:00 p.m.	9:00 pm
H16f	Hours	12.00	12.00
H16g	Tuesday Opening Time	9:00 a.m.	9:00 am
H16h	Tuesday Closing Time	9:00 p.m.	9:00 pm
H16i	Hours	12.00	12.00
H16j	Wednesday Opening Time	9:00 a.m.	9:00 am

H16k	Wednesday Closing Time	9:00 p.m.	*9:00 pm*
H16l	Hours	12.00	*12.00*
H16m	Thursday Opening Time	9:00 a.m.	*9:00 am*
H16n	Thursday Closing Time	9:00 p.m.	*9:00 pm*
H16o	Hours	12.00	*12.00*
H16p	Friday Opening Time	9:00 a.m.	*9:00 am*
H16q	Friday Closing Time	9:00 p.m.	*9:00 pm*
H16r	Hours	12.00	*12.00*
H16s	Saturday Opening Time	9:00 a.m.	*9:00 am*
H16t	Saturday Closing Time	5:00 p.m.	*5:00 pm*
H16u	Hours	8.00	*8.00*
H17	Total Hours Open to the Public (H16c + H16f + H1i + H16l + H16o + H16r + H16u)	72.00	*72.00*
H18	Number of Weeks Main Library is Open	52	*52*

Facility Info (I1 - I32)

Square Footage

I1	Main Library (from H8)	75,000	*75,000*
I2	Branch Libraries (sum of E8 branch data)	61,165	*61,165*
I3	Total (I1 + I2)	136,165	*136,165*

No. of Groups Using Meeting Room

I7	Main Library (from H10)	841	*784*
I8	Branch Libraries (sum of E10 branch data)	904	*776*
I9	Total (I7 + I8)	1,745	*1,560*

Number of Meetings Held

I10	Main Library (from H11)	5,608	*1,054*
I11	Branch Libraries (sum of E11 branch data)	2,486	*1,062*
I12	Total (I10 + I11)	8,094	*2,116*

Library Visits

I13	Main Library (from H12)	339,202	*184,801*
I14	Branch Libraries (sum of E12 branch data)	527,349	*612,196*
I15	Bookmobiles (sum of G5 branch data)	0	*0*
I16	Total (I13 + I14 + I15)	866,551	*796,997*

Number of Registered Users

I17	Main Library (from H13)	37,082	*26,358*
I18	Branch Libraries (sum of E13 branch data)	47,734	*50,737*
I19	Bookmobiles (sum of G6 branch data)	0	*0*
I20	Total (I17 + I18 + I19)	84,816	*77,095*

Number of Uses [Sessions] of Public Internet Computers Per Year

		46,470	*54,122*

I21	Main Library (from H14)		
I22	Branch Libraries (sum of E14 branch data)	76,001	*108,685*
I23	Bookmobiles (sum of G7 branch data)	0	*0*
I24	Total (I21 + I22 + I23)	122,471	*162,807*

Reference Transactions

I25	Main Library (from H15)	140,477	*51,385*
I26	Branch Libraries (sum of E15 branch data)	142,466	*97,653*
I27	Bookmobiles (sum of G8 branch data)	0	*0*
I28	Total (I25 + I26 + I27)	282,943	*149,038*

Public Service Hours per Year

I29	Main Library (H17 * H18)	3,744.00	*3,744.00*
I30	Branch Libraries (sum of E17 branch data * E17.3a)	12,909.00	*15,704.00*
I31	Bookmobiles (sum of G10 bookmobile data * G9.3a)	0.00	*0.00*
I32	Total (I29 + I30 + I31)	16,653.00	*19,448.00*

Library Staff (J1- J09)

Report figures as of the last day of the fiscal year. Include all positions funded in the library's budget whether those positions are filled or not. To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

To calculate FTEs for seasonal workers, I would use the following example:

- Two three month workers (.25 of year) work 15 hours a week, so
- 15 + 15 = 30 hrs/wk
- 30/40 = .75 FTEs
- .75 * .25 = .1875 FTE for entire year (based on working only three months)

J1	Number of Librarians with an ALA Accredited Master's Degree in Library Science	27.00	*30*
J2	Number of Librarians with Non ALA Accredited Master's Degree in Library Science	.0	*0*
J3	Number of Librarians with a Master's Degree NOT in Library Science	1.00	*2*
J4	Number of Librarians with a Bachelor's Degree in Library Science	.0	*0*
J5	Number of Librarians with a Bachelor's Degree NOT in Library Science	1.00	*0*

J6	Number of Librarians with Less Than a Bachelor's Degree	.0	*0*
J7	Total Librarians (J1 + J2 + J3 + J4 + J5 + J6):	29.00	*32.00*
J8	All Other Paid Staff	73.00	*79*
J9	Total Paid Employees (J7 + J8):	102.00	*111.00*

Library Collection (K1 -K17)

Book Collection

K1	Adult Fiction	59,563	*57,529*
K2	Adult Nonfiction	57,936	*65,318*
K3	Juvenile Fiction	100,064	*99,060*
K4	Juvenile Nonfiction	36,283	*39,831*
K5	Total (K1 + K2 + K3 + K4)	253,846	*261,738*

Digital or Audiovisual Materials

K6	Electronic Books (E-Books)	152,186	*128,384*

Electronic Collections (K7a - K7b):
Report the number of electronic collections.

An electronic collection is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts, photographs, music, video, etc.) with a common user interface and software for the retrieval and use of the data. An electronic collection may be organized, curated and electronically shared by the library, or rights may be provided by a third party vendor. An electronic collection may be funded by the library, or provided through cooperative agreement with other libraries, or through the State Library. Do not include electronic collections that are provided by third parties and freely linked to on the web.

Electronic Collections do not have a circulation period, and may be retained by the patron. Remote access to the collection may or may not require authentication. Unit records may or may not be included in the library's catalog; the library may or may not select individual titles.

Include electronic collections that are available online or are locally hosted in the library.

Note: The data or records are usually collected with a particular intent and relate to a defined topic.

Report the number of electronic collections acquired through curation, payment or formal agreement, by source of access:

Item #K7a Local/Other cooperative agreements
Item #K7c (state government or state library)
Item #K7 Total Electronic Collections.

This is the sum of Local/Other cooperative agreements, and State electronic collections(Item #K7a and #K7b).

K7a	Local/Other Cooperative Agreements	24	*29*
K7b	State (State Government or State Library) ** Include **50 KYVL databases **	50	*32*
K7	Total Electronic Collections (K7a+K7b)	74	*61*
K9	Audio - Physical Units	35,634	*31,942*

K10	Audio - Downloadable Units	23,598		20,732
K13	Video - Physical Units	44,197		52,577
K14	Video - Downloadable Units	20,448		10,366
K15	Other Material in Collection	16,219		15,478
K16	Current Print Serial Subscriptions	794		854
K17	Book/Serial Volumes (K5 + K16)	254,640		262,592

Circulation (L1 - L54)

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library. An item checked out counts as one item, no matter how many uses are subsequently made of that one item.

Book Circulation Adult Fiction

L1	Main Library	87,164		81,567
L2	All Branches	97,650		119,050
L3	Bookmobile/Outreach	4,987		11
L4	Total (L1 + L2 + L3)	189,801		200,628

Book Circulation Adult Nonfiction

L5	Main Library	51,232		55,498
L6	All Branches	46,321		65,941
L7	Bookmobile/Outreach	1,359		683
L8	Total (L5 + L6+ L7)	98,912		122,122

Book Circulation Juvenile Fiction

L9	Main Library	205,247		189,647
L10	All Branches	197,087		247,208
L11	Bookmobile/Outreach	30,374		34,626
L12	Total (L9 + L10+ L11)	432,708		471,481

Book Circulation Juvenile Nonfiction

L13	Main Library	47,029		44,093
L14	All Branches	36,283		53,178
L15	Bookmobile/Outreach	8,464		8,350
L16	Total (L13 + L14 + L15)	91,776		105,621

Book Circulation Total:

L17	Main Library (L1 + L5 + L9 + L13)	390,672		370,805
L18	All Branches (L2 + L6 + L10 + L14)	377,341		485,377
L19	Bookmobile/Outreach (L3 + L7 + L11 + L15)	45,184		43,670
L20	Total (L4 + L8 + L12+ L16)	813,197		899,852

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary

loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Audiovisual Circulation Audio Books

L21	Main Library	26,836	*24,911*
L22	All Branches	27,401	*35,100*
L23	Bookmobile/Outreach	2,785	*1,306*
L24	Total (L21 + L22 + L23)	57,022	*61,317*

Audiovisual Circulation Other Audio

L25	Main Library	29,156	*32,813*
L26	All Branches	24,190	*37,830*
L27	Bookmobile/Outreach	3,801	*5,007*
L28	Total (L25 + L26 + L27)	57,147	*75,650*

Audiovisual Circulation Videos

L29	Main Library	132,679	*150,466*
L30	All Branches	151,463	*209,392*
L31	Bookmobile/Outreach	1,890	*1,033*
L32	Total (L29 + L30 + L31)	286,032	*360,891*

Audiovisual Circulation Other

L33	Main Library	8,392	*10,443*
L34	All Branches	5,489	*14,867*
L35	Bookmobile/Outreach	410	*2*
L36	Total (L33 + L34 + L35)	14,291	*25,312*

Audiovisual Circulation Total

L37	Main Library (L21 + L25 + L29 + L33)	197,063	*218,633*
L38	All Branches (L22 + L26 + L30 + L34)	208,543	*297,189*
L39	Bookmobile/Outreach (L23 + L27 + L31 + L35)	8,886	*7,348*
L40	Total (L24 + L28 + L32 + L36)	414,492	*523,170*

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Other Materials

L41	Main Library	13,584	*8,184*
L42	All Branches	15,221	*9,234*
L43	Bookmobile/Outreach	368	*111*
L44	Total (L41 + L42 + L43)	29,173	*17,529*

Total Circulation

L45	Main Library (L17 + L37 + L41)	601,319	*597,622*
L46	All Branches (L18 + L38 + L42)	601,105	*791,800*
L47	Bookmobile/Outreach (L19 + L39 + L43)	54,438	*51,129*

Electronic Materials are materials that are distributed digitally and can be accessed via a computer, the Internet, or a portable device such as an e-book reader. Types of electronic materials include e-books and downloadable electronic video and audio files. Electronic Materials packaged together as a unit and checked out as a unit are counted as one unit.

Note: Do not include databases.

L48	Use of Electronic Material	126,746	*143,490*
L49	Total Circulation (L20 + L40 + L44 + L48)	1,383,608	*1,584,041*
L50	Successful Retrieval of Electronic Information	235,527	

Children's Circulation - The total annual circulation of all children's materials in all formats to all users, including renewals. (NOTE: This includes books and audiovisual material already counted in previous fields L9 - L16) Do not count Electronic Material circulation here - that belongs in L48

L51	Main Library	307,931	*307,498*
L52	All Branches	290,916	*395,356*
L53	Bookmobile/Outreach	39,418	*50,012*
L54	Total (L51 + L52 + L53)	638,265	*752,866*

Other Measures of Library Use (M1 - M2)

Please list any measures of library use not collected elsewhere in the annual report. Examples might include Seed Library, In-house Use, Unique Circulating Items, and other Objects of Interest.

Note: Recording these measures is optional. Totals will not be tabulated or reported.

M1	Other Measures of Library Use	Number of Wi-fi hot spots available for circulation
M2	Use Statistics	8
M1	Other Measures of Library Use	Number of Passive Programs offered
M2	Use Statistics	
M1	Other Measures of Library Use	Passive Program Participation
M2	Use Statistics	

Interlibrary Cooperation (N1 - N6)

Loaned To

N1	Print	1,729	*2,217*
N2	Nonprint	1,655	*2,118*
N3	Total (N1 + N2):	3,384	*4,335*

Borrowed From

N4	Print	1,973	*1,827*
N5	Nonprint	709	*586*
N6	Total (N4 + N5):	2,682	*2,413*

Programs (O1 - O56)

A program is any planned event which introduces the group attending to any of the broad range of library

services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings, lectures, story hours, literacy, English as a second language, citizenship classes, and book discussions. Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities. Also, do not enter the number of programs or attendance in more that one category.

Infant/Toddler - *number of programs*

O1	Main Library	189	*181*
O2	All Branches	172	*176*
O3	Bookmobile/Outreach	622	*814*
O4	Total (O1 + O2 + O3)	983	*1,171*

Infant/Toddler - *number of attendees*

O5	Main Library	4,795	*7,290*
O6	All Branches	3,814	*3,857*
O7	Bookmobile/Outreach	6,590	*7,912*
O8	Total (O5 + O6 + O7)	15,199	*19,059*

Preschool - *number of programs*

O9	Main Library	95	*102*
O10	All Branches	214	*222*
O11	Bookmobile/Outreach	934	*941*
O12	Total (O9 + O10 + O11)	1,243	*1,265*

Preschool - *number of attendees*

O13	Main Library	1,323	*3,584*
O14	All Branches	3,708	*3,483*
O15	Bookmobile/Outreach	13,665	*13,175*
O16	Total (O13 + O14 + O15)	18,696	*20,242*

Elementary School - *number of programs*

O17	Main Library	84	*32*
O18	All Branches	104	*58*
O19	Bookmobile/Outreach	388	*217*
O20	Total (O17 + O 18 + O19)	576	*307*

Elementary School - *number of attendees*

O21	Main Library	3,463	*842*
O22	All Branches	2,300	*939*
O23	Bookmobile/Outreach	12,230	*5,847*
O24	Total (O21 + O22 + O23)	17,993	*7,628*

Young Adult (age 12 and older) - *number of programs*

O25	Main Library	88	*78*
O26	All Branches	144	*174*
O27	Bookmobile/Outreach	3	*11*
O28	Total (O25 + O26 + O27)	235	*263*

Young Adult (age 12 and older) - *number of attendees*

O29	Main Library	820	*1,290*
O30	All Branches	1,498	*2,055*

O31	Bookmobile/Outreach	33	*309*
O32	Total (O29 + O30 + O31)	2,351	*3,654*

Adult Programs - *number of programs*

O33	Main Library	315	*275*
O34	All Branches	407	*501*
O35	Bookmobile/Outreach	65	*2*
O36	Total (O33 + O34 + O35)	787	*778*

Adult Programs - *number of attendees*

O37	Main Library	13,993	*11,835*
O38	All Branches	7,379	*6,780*
O39	Bookmobile/Outreach	1,341	*78*
O40	Total (O37 + O38 + O39)	22,713	*18,693*

Programs Directed at Multiple Age Levels - *number of programs*

O41	Main Library	38	*1*
O42	All Branches	120	*15*
O43	Bookmobile/Outreach	201	*85*
O44	Total (O41 + O42 + O43)	359	*101*

Programs Directed at Multiple Age Levels - *number of attendees*

O45	Main Library	91,646	*67*
O46	All Branches	9,077	*2,822*
O47	Bookmobile/Outreach	3,784	*16,021*
O48	Total (O45 + O46 + O47)	104,507	*18,910*

Total Number Of Programs:

O49	Main Library (O1 + O9 + O17 + O25 + O33 + O41)	809	*696*
O50	All Branches (O2 + O10 + O18 + O26 + O34 + O42)	1,161	*1,386*
O51	Bookmobile/Outreach (O3 + O11 + O19 + O27 + O35 + O43)	2,213	*2,300*
O52	Total (O4 + O12 + O20 + O28 + O36 + O44)	4,183	*4,382*

Total Program Attendance:

O53	Main Library (O5 + O13 + O21 + O29 + O37 + O45)	116,040	*30,250*
O54	All Branches (O6 + O14 + O22 + O30 + O38 + O46)	27,776	*24,313*
O55	Bookmobile/Outreach (O7 + O15 + O23 + O31 + O39 + O47)	37,643	*48,309*
O56	Total (O8 + O16 + O24 + O32 + O40 + O48)	181,459	*102,872*

Intellectual Freedom (P1 - P6)

P1	Title of Challenged Work		*Mr.Mini Mart*
P2	Type of Work		*Book*
P3	Grounds for Challenge		*Sexually Explicit*
P4	Initiator of Challenge		*Parent*
P5	Status of Material		*Material(s) Retained*

P6	Comments		*The work was moved from the Teen collection to the adult collection. This book is Yaoi Manga and is defined as written for women and exclusively by women. It is written for adults and should have been placed in the adult graphic novel collection upon pu*

Technology (Q1 - Q5)

Q1	Number of Internet Computers Used by General Public	148	*156*
Q2	Number of People Formally Trained by Staff to Use Electronic Resources	350	*1,953*
Q3	Does the library provide wireless internet access (Wi-Fi) for patrons?	Yes	*Yes*
Q4	Wireless Sessions - Annually	120,000	*119,721*
Q5	Number of Web User Sessions	782,590	

Planning and Evaluation (S1)

S1	Describe significant events, changes, or improvements to your library's facilities, programs, or collections during this past fiscal year. Include a statement describing any new property acquired by the library by any means - purchase, gifts, bequests, et	The Library continues to provide services to the public by constantly evaluating and re-evaluating internal processes and procedures. We have continued to expand our offerings to the educational community and strengthened out partnerships with Boone County Schools, Walton Verona Schools and Boone County Success by 6. We continued to work on and refine our new strategic plan that will go into effect FY2017. BCPL began work on an ILS migration project. We will move from Polaris to SirsiDynix in December 2016. Leading up to the migration, staff have been hard at work cleaning and deleting, as necessary, collection and customer data. We continue to grow the Outreach Department. This year, the Youth Services Outreach and the Adult Services Outreach Departments were consolidated into one department. This has allowed for smarter programming and a wider offering of services. Local History continued their popular Heritage Tourism Underground Railroad Bus Tours. This has led to BCPL's work being recognized by the National Parks Service. The tour has been placed on the Parks Network to Freedom Trail. During FY2016, BCPL hosted four traveling exhibitsâ€"Robot Zoo, Anne Frank, Discover Earth and Into the Dark. All of the	*Response has been entered.*

exhibits, except Discover Earth, were house at the Main Library. We programmed around the exhibits during the time they were installed at BCPL. The exhibits increased program numbers and visits to the Main Library. On September 1, 2015, we closed the Lents Branch in anticipation of building a new location in Hebron. All staff were transferred to other locations within the system and the collection was divided between the Main Library, the Community Center on Wheels, Outreach and the 4 remaining branch locations.

Board Policies (T1 - T10)

Click on the check box if you have you reviewed your policies in the last five years

T1	Board Reimbursement of Expense Policy	Yes	Yes
T2	Conflict of Interest Policy	Yes	Yes
T3	Ethics Policy	Yes	Yes
T4	Fiscal Responsibility Policy	Yes	Yes
T5	Investment Policy	Yes	Yes
T6	Open Records Policy	Yes	Yes
T7	Procurement Code Policy	Yes	Yes
T8	Sponsorship Policy	Yes	Yes
T9	Trustee Orientation Policy	Yes	Yes
T10	Whistleblower Policy	Yes	Yes

Library Board Membership (V1 - V6)

Note: List membership as constituted on the last day of the fiscal year.

Designated Day and Time for Monthly Board Meeting:

V1.1	Day	Monday	*Monday*
V1.2	Week	Third Week	*Third Week*
V1.3	Time	4:00 PM - 4:30 PM	*4:00 PM - 4:30 PM*

President or Chair

V2.1	Name:	Eric Richardson	*Eric Richardson*
V2.2	P.O. Box or Street:	1490 Flintridge Road	*1490 Flintridge Road*
V2.3	City:	Florence	*Florence*
V2.4	Zip:	41042	*41042*
V2.5	Phone:	(513) 723-4019	*(513) 723-4019*
V2.6	Term Expires (MM/DD/YYYY):	06/30/2017	*06/30/2017*
V2.7	Term	First Term	*First Term*
V2.8	Number of Regularly Scheduled Board Meetings Attended	9	*12*
V2.9	Number of Library Related Professional Conferences and or Workshops Attended	0	*0*

Vice President or Vice Chair

V3.1	Name:	Barbara Bardes	*Barbara Bardes*
V3.2	P.O. Box or Street:	10,000 Lower River Road	*10,000 Lower River Road*
V3.3	City:	Burlington	*Burlington*
V3.4	Zip:	41005	*41005*
V3.5	Phone:	(859) 689-5515	*(859) 689-5515*
V3.6	Term Expires (MM/DD/YYYY):	06/30/2018	*06/30/2018*
V3.7	Term	Second Term	*Second Term*
V3.8	Number of Regularly Scheduled Board Meetings Attended	10	*12*
V3.9	Number of Library Related Professional Conferences and or Workshops Attended	0	*0*

Secretary

V4.1	Name:	Sheree Breitholle	*Sheree Breitholle*
V4.2	P.O. Box or Street:	1703 Asher Court	*1703 Asher Court*
V4.3	City:	Hebron	*Hebron*
V4.4	Zip:	41045	*41045*
V4.5	Phone:	(859) 586-7247	*(859) 586-7247*
V4.6	Term Expires (MM/DD/YYYY):	06/30/2017	*06/30/2017*
V4.7	Term	First Term	*First Term*
V4.8	Number of Regularly Scheduled Board Meetings Attended	12	*11*
V4.9	Number of Library Related Professional Conferences and or Workshops Attended	0	*0*

Treasurer

V5.1	Name:	Pam Goetting	*Pam Goetting*
V5.2	P.O. Box or Street:	2081 Treetop Lane	*2081 Treetop Lane*
V5.3	City:	Hebron	*Hebron*
V5.4	Zip:	41048	*41048*
V5.5	Phone:	(859) 586-7881	*(859) 586-7881*
V5.6	Term Expires (MM/DD/YYYY):	06/30/2016	*06/30/2016*
V5.7	Term	Second Term	*Second Term*
V5.8	Number of Regularly Scheduled Board Meetings Attended	11	*10*
V5.9	Number of Library Related Professional Conferences and or Workshops Attended	0	*0*

Member

V6.1	Name:	Jim Henning	*Jim Henning*
V6.2	P.O. Box or Street:	8742 Rosebrook Drive	*8742 Rosebrook Drive*

V6.3	City:	Florence	*Florence*
V6.4	Zip:	41042	*41042*
V6.5	Phone:	(513) 287-4078	*(859) 746-8742*
V6.6	Term Expires (MM/DD/YYYY):	06/30/2016	*06/30/2016*
V6.7	Term	Second Term	*Second Term*
V6.8	Number of Regularly Scheduled Board Meetings Attended	11	*8*
V6.9	Number of Library Related Professional Conferences and or Workshops Attended	0	*0*
	Does your library collect a statistic that you think other Kentucky libraries should collect?	Fiscal Year turnover rate may be an interesting statistics to see as part of circulation reporting. Usage of Wi-Fi Hotspots may also be interesting to collect. (How many libraries circulate hot spots; How many unites are circulated; How many cirs or How much data is used)	*Response has been entered.*
	Please add notes for the survey administrator - your reactions to the annual report, the report process, sources of irritation, what could be improved, any feedback that might help in formulating next year's report.	I believe there needs to be a better definition for sessions under L50 and Q5	