

Boone County Public Library District

2022 Kentucky Annual Report of Public Libraries

CURRENT YEAR

*PREVIOUS
YEAR*

General Information (A1 - A12)

A1	County	Boone	<i>Boone</i>
A2	Estimated Population	133,581	<i>133,581</i>
A3	Library Name	Boone County Public Library District	<i>Boone County Public Library District</i>
Street Address			
A4	Street Address	1786 Burlington Pike	<i>1786 Burlington Pike</i>
A5	City	Burlington	<i>Burlington</i>
A6	Zip Code	41005	<i>41005</i>
Mailing Address			
A8	Mailing Address	1786 Burlington Pike	<i>1786 Burlington Pike</i>
A9	City	Burlington	<i>Burlington</i>
A10	Zip Code	41005	<i>41005</i>
A12	Phone	(859) 342-2665	<i>(859) 342-2665</i>

Operating Revenue (B1 - B15)

DO NOT REPORT CAPITAL REVENUE IN THIS SECTION. They are reported as Item #C40. Examples of revenue to be used for major capital expenditures include funds received for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue to be used for major capital expenditures. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g. fines) or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

E-rate -- If there is an invoice sent to the library that indicates the amount of the e-rate discount (i.e., supported by documentation), then the library can report this as an expenditure under Other Operating Expenditures (Item C29). In such a case, the library should also report the e-rate funds that supported the discount in Other Operating Revenue (Item B14)). If no such documentation can be identified, then the amount should not be reported as either revenue or expenditure.

Local Government Revenue

B1	Library Tax	\$9,022,915	\$8,765,493
B2	Other	\$103,846	\$102,923
B3	Local Government Revenue Total (B1 + B2):	\$9,126,761	\$8,868,416

State Government Revenue

B5	Construction Debt-Assistance Grant	\$0	\$0
B6	Other State Government Revenue	\$0	\$0
B7	State Government Revenue Total (sum B5 through B6)	\$0	\$0

Federal Government Revenue

B11a	LSTA CARES Act Grant	\$0	\$4,000
B11b	ARPA Grant	\$0	
B12	Other Federal Government Revenue	\$201,000	\$269,890
B13	Federal Government Revenue Total (B11a + B11b + B12)	\$201,000	\$273,890

Other Operating Income

B14	Other Operating Revenue	\$129,816	\$151,391
B15	Total Operating Revenue (B3 + B7 + B13 + B14):	\$9,457,577	\$9,293,697

Operating Expenditures (C1 - C41)

DO NOT REPORT CAPITAL EXPENDITURES IN THIS SECTION. They are reported as Item #C36.

Collection Expenditures

C1	Print Materials	\$435,197	\$359,569
C2	Electronic Materials Expenditures	\$152,763	\$267,280
Federal: Last year we moved money from print materials this electronic materials. This year is normal expenditures			
C3	Audiovisual Materials	\$117,843	\$110,813
C4	Electronic Collections [databases]	\$195,802	\$144,026
C5	Other Library Materials	\$31,809	\$23,172
C6	Collection Expenditures Total (C1 through C5)	\$933,414	\$904,860

Salary Expenditures

C7	Library Director	\$110,274	\$104,032
C7a	Years as Director at Current Library (ex: 1.5)	7.9	
C8	Other Library Personnel	\$3,752,897	\$3,436,013
C10	Salary Expenditures Total (C7 + C8)	\$3,863,171	\$3,540,045

Fringe Benefits

C11	Required Fringe Benefits	\$151,000	\$390,615
C12	Retirement (Employer's Share)	\$837,719	\$794,027
C13	Medical Insurance (Employer's Share)	\$500,346	\$471,825
C14	Other	\$5,400	\$3,795
Federal: Dental			
C15	Fringe Benefits Total (C11 + C12 + C13 + C14):	\$1,494,465	\$1,660,262
C16	Total Staff Expenditures (C10 + C15)	\$5,357,636	\$5,200,307
Other Operations			
C17	Building Repair and Maintenance	\$419,349	\$399,971
C20	Office Supplies, Program Supplies, Postage	\$115,121	\$30,347
Federal: Moved all programs cost to this section. Removed them from C29			
C21	Insurance	\$70,785	\$62,824
C22	Public Relations	\$84,793	\$87,023
C23	Utilities	\$229,088	\$178,238
C24	Professional Fees (include professional membership fees)	\$68,149	\$91,515
C25	Audit Fee	\$7,900	\$8,200
C26	Fiscal Year that Audit Covers	FY 2020-2021	FY 2019-2020

C27	What year was the library's last long range plan adopted?	2017	2017
C28	Repair and Replacement of Furnishings	\$7,694	\$1,917
C29	Other	\$195,611	\$551,137
Federal: Last year's amount included a \$300,000 resource sharing cost with the County.			
C30	Specify	Miscellaneous admin expenses, leases, telephones, notary service, passport service, and resource sharing	<i>Response has been entered.</i>
C33	Total Other Operating Expenditures (C17 + C20 + C21 + C22 + C23 + C24 + C25 + C28 + C29)	\$1,198,490	\$1,411,172
C34	Bookmobile/Extended Services	\$8,930	\$12,469
C35	Continuing Education	\$25,266	\$16,166
C36	Operating Expenditures for Electronic Access	\$380,569	\$295,633
C37	Total Operating Expenditures (C6 + C16 + C33 + C34 + C35 + C36):	\$7,904,305	\$7,840,607

Report major capital expenditures (the acquisition of or additions to fixed assets). Examples include expenditures for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g., fines). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

C38	Capital Outlay Expenditures	\$547,445	\$544,801
C39	Debt Service	\$0	\$0

Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for (a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other revenue to be used for major capital expenditures in the following categories:

C40a	Local - Capital Revenue	\$0	\$0
C40b	State - Capital Revenue	\$0	\$0
C40c	Federal - Capital Revenue	\$0	\$0
C40d	Other - Capital Revenue	\$37,088	\$68,653
C40	Total Capital Revenue (C40a through C40d)	\$37,088	\$68,653
C41	Income from loans, bond issues, or other income not reported elsewhere	\$0	\$0

COVID Related Information (D1 - D16)

D1	Were any of the library's outlets physically closed to the public for any period of time due to the Coronavirus (COVID-19) pandemic?	No	Yes
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D2 Did library staff continue to provide services to the public during any portion of the period when the building was physically closed to the public due to the Coronavirus (COVID-19) pandemic? Yes Yes

Federal: My answer to D1 was that we were never closed to the public during FY2022. However, D2 seems to imply that we were closed. I answered YES because when we were closed due to Covid staff did continue to provide services. Also, several services offered while we were closed have continued as part of normal operations.

D5 Did the library allow users to complete registration for library cards online without having to come to the library during the Coronavirus (COVID-19) pandemic? Yes Yes

D6 Did the library provide reference service via the Internet or telephone when the building was physically closed to the public during the Coronavirus (COVID-19) pandemic? Yes Yes

Federal: My answer to D1 was that we were never closed to the public during FY2022. However, D6 seems to imply that we were closed. I answered YES because when we were closed due to Covid staff did continue to provide services. Also, several services offered while we were closed have continued as part of normal operations.

D7 Did the library provide 'outside' service for circulation of physical materials at one or more outlets during the Coronavirus (COVID-19) pandemic? Yes Yes

D11	Did the library intentionally provide Wi-Fi Internet access to users outside the building at one or more outlets during the Coronavirus (COVID-19) pandemic?	Yes	Yes
D12	Did the library increase access to Wi-Fi Internet access to users outside the building at one or more outlets during the Coronavirus (COVID-19) pandemic?	Yes	Yes
D13	Did library staff work for other government agencies or nonprofit organizations instead of, or in addition to, their normal duties during the Coronavirus (COVID-19) pandemic?	No	No

Recorded programs are distinct and should not be reported in program totals (Section O)

D16	Describe the Library's Response to the COVID-19 Pandemic	BCPL did not close during FY2022 due to Covid issues. We followed CDC guidelines for green, yellow, and red counties as appropriate. All locations use acrylic shields at service pointes when Boone County is designnated yellow or d. Other than that masking is a personal choice of the staff person. Programmers are highly encouraged to wear a mask at indoor programs. I do not ask community members to wear a mask in our buildings unless there is a mandate. I refuse to put staff in the situation of dealing with the anger that brings. We have had issues, like most organizations, filling vacated positions. This has led to some reduction in hours at some of our smaller locations and the temporary closure of one location due to lack of staffing. To aid with that, BCPL has updated our vacation policy and increased salaries. We continue to evaluate as we move forward.	<i>Response has been entered.</i>
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Branch Libraries (E1- E19)

A branch library is an auxiliary unit of an administrative entity which has at least all of the following:

1. separate quarters;
2. an organized collection of library materials;
3. paid staff; and
4. regularly scheduled hours for being open to the public.

INFORMATION FOR EACH BRANCH:

Add a new group for each branch in the county.

For each group of branch libraries, you MUST place a value of "0" in the Hours field for any day of the week where there are no Hours listed.

E1	Branch Library Name	Scheben Branch	<i>Scheben Branch</i>
E2	Street Address	8899 US 42	<i>8899 US 42</i>
E3	City	Union	<i>Union</i>
E4	Zip Code	41091	<i>41091</i>
E6	Phone	(859) 342-2665	<i>(859) 342-2665</i>
E8	Square Footage	35,000	<i>35,000</i>
E11	Number of Meetings Held	1,416	<i>1,327</i>
E12	Library Visits	105,582	<i>85,394</i>
E13	Number of Registered Users	25,554	<i>23,890</i>
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	6,620	<i>4,407</i>
E15	Reference Transactions	61,265	<i>33,064</i>
E16a	Sunday Opening Time	1:00	<i>1:00 pm</i>
E16b	Sunday Closing Time	5:00	<i>5:00 pm</i>
E16c	Hours	4.00	<i>4.00</i>

E16d	Monday Opening Time	9:00	9:00 am
E16e	Monday Closing Time	8:00	8:00 pm
E16f	Hours	11.00	11.00
E16g	Tuesday Opening Time	9:00	9:00 am
E16h	Tuesday Closing Time	8:00	8:00 pm
E16i	Hours	11.00	11.00
E16j	Wednesday Opening Time	9:00	9:00 am
E16k	Wednesday Closing Time	8:00	8:00 pm
E16l	Hours	11.00	11.00
E16m	Thursday Opening Time	9:00	9:00 am
E16n	Thursday Closing Time	8:00	8:00 pm
E16o	Hours	11.00	11.00
E16p	Friday Opening Time	9:00	9:00 am
E16q	Friday Closing Time	6:00	6:00 pm
E16r	Hours	9.00	9.00
E16s	Saturday Opening Time	9:00	9:00 am
E16t	Saturday Closing Time	5:00	5:00 pm

E16u	Hours	8.00	8.00
E17.1	Number of Weeks Branch was Closed Due to COVID-19	0	3
E17.2	Number of Weeks Branch Had Limited Occupancy Due to COVID-19	0	0
E17.3	Number of Weeks Branch Library is Open	52	49
E1	Branch Library Name	Florence Branch	<i>Florence Branch</i>
E2	Street Address	7425 US 42	<i>7425 US 42</i>
E3	City	Florence	<i>Florence</i>
E4	Zip Code	41042	<i>41042</i>
E6	Phone	(859) 342-2665	<i>(859) 342-2665</i>
E8	Square Footage	12,765	<i>12,765</i>
E11	Number of Meetings Held	843	<i>517</i>
E12	Library Visits	62,666	<i>46,771</i>
E13	Number of Registered Users	17,558	<i>16,752</i>
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	12,934	<i>9,479</i>
E15	Reference Transactions	25,737	<i>30,996</i>
E16a	Sunday Opening Time	0	<i>0</i>

E16b	Sunday Closing Time	0	<i>0</i>
E16c	Hours	0.00	<i>0.00</i>
E16d	Monday Opening Time	9:00	<i>9:00 am</i>
E16e	Monday Closing Time	8:00	<i>8:00 pm</i>
E16f	Hours	11.00	<i>11.00</i>
E16g	Tuesday Opening Time	9:00	<i>9:00 am</i>
E16h	Tuesday Closing Time	6:00	<i>6:00 pm</i>
E16i	Hours	9.00	<i>9.00</i>
E16j	Wednesday Opening Time	9:00	<i>9:00 am</i>
E16k	Wednesday Closing Time	6:00	<i>6:00 pm</i>
E16l	Hours	9.00	<i>9.00</i>
E16m	Thursday Opening Time	9:00	<i>9:00 am</i>
E16n	Thursday Closing Time	6:00	<i>6:00 pm</i>
E16o	Hours	9.00	<i>9.00</i>
E16p	Friday Opening Time	9:00	<i>9:00 am</i>
E16q	Friday Closing Time	6:00	<i>6:00 pm</i>
E16r	Hours	9.00	<i>9.00</i>

E16s	Saturday Opening Time	9:00	<i>9:00 am</i>
E16t	Saturday Closing Time	5:00	<i>5:00 pm</i>
E16u	Hours	8.00	<i>8.00</i>
E17.1	Number of Weeks Branch was Closed Due to COVID-19	0	<i>3</i>
E17.2	Number of Weeks Branch Had Limited Occupancy Due to COVID-19	0	<i>0</i>
E17.3	Number of Weeks Branch Library is Open	52	<i>49</i>
E1	Branch Library Name	Walton Branch	<i>Walton Branch</i>
E2	Street Address	21 S. Main Street	<i>21 S. Main Street</i>
E3	City	Walton	<i>Walton</i>
E4	Zip Code	41094	<i>41094</i>
E6	Phone	(859) 342-2665	<i>(859) 342-2665</i>
E8	Square Footage	6,100	<i>6,100</i>
E11	Number of Meetings Held	283	<i>150</i>
E12	Library Visits	41,901	<i>29,098</i>
E13	Number of Registered Users	6,715	<i>6,169</i>
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	3,344	<i>2,361</i>

E15	Reference Transactions	38,325	14,830
E16a	Sunday Opening Time	0	0
E16b	Sunday Closing Time	0	0
E16c	Hours	0.00	0.00
E16d	Monday Opening Time	9:00	9:00 am
E16e	Monday Closing Time	8:00	8:00 pm
E16f	Hours	11.00	11.00
E16g	Tuesday Opening Time	9:00	9:00 am
E16h	Tuesday Closing Time	6:00	6:00 pm
E16i	Hours	9.00	9.00
E16j	Wednesday Opening Time	9:00	9:00 am
E16k	Wednesday Closing Time	6:00	6:00 pm
E16l	Hours	9.00	9.00
E16m	Thursday Opening Time	9:00	9:00 am
E16n	Thursday Closing Time	6:00	6:00 pm
E16o	Hours	9.00	9.00
E16p	Friday Opening Time	9:00	9:00 am

E16q	Friday Closing Time	6:00	<i>6:00 pm</i>
E16r	Hours	9.00	<i>9.00</i>
E16s	Saturday Opening Time	9:00	<i>9:00 am</i>
E16t	Saturday Closing Time	5:00	<i>5:00 pm</i>
E16u	Hours	8.00	<i>8.00</i>
E17.1	Number of Weeks Branch was Closed Due to COVID-19	0	<i>3</i>
E17.2	Number of Weeks Branch Had Limited Occupancy Due to COVID-19	0	<i>0</i>
E17.3	Number of Weeks Branch Library is Open	52	<i>49</i>
E1	Branch Library Name	Chapin Memorial Library	<i>Chapin Memorial Library</i>
E2	Street Address	6517 Market Street	<i>6517 Market Street</i>
E3	City	Petersburg	<i>Petersburg</i>
E4	Zip Code	41080	<i>41080</i>
E6	Phone	(859) 342-2655	<i>(859) 342-2655</i>
E8	Square Footage	1,200	<i>1,200</i>
E11	Number of Meetings Held	0	<i>0</i>
E12	Library Visits	1,881	<i>1,177</i>

E13	Number of Registered Users	38	415
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	664	392
E15	Reference Transactions	525	1,273
E16a	Sunday Opening Time	0	0
E16b	Sunday Closing Time	0	0
E16c	Hours	0.00	0.00
E16d	Monday Opening Time	0	0
E16e	Monday Closing Time	0	0
E16f	Hours	0.00	0.00
E16g	Tuesday Opening Time	11:00	11:00 am
E16h	Tuesday Closing Time	6:00	6:00 pm
E16i	Hours	7.00	7.00
E16j	Wednesday Opening Time	12:00	12:00 pm
E16k	Wednesday Closing Time	5:00	5:00 pm
E16l	Hours	5.00	5.00

E16m	Thursday Opening Time	11:00	<i>11:00 am</i>
E16n	Thursday Closing Time	6:00	<i>6:00 pm</i>
E16o	Hours	7.00	<i>7.00</i>
E16p	Friday Opening Time	0	<i>0</i>
E16q	Friday Closing Time	0	<i>0</i>
E16r	Hours	0.00	<i>0.00</i>
E16s	Saturday Opening Time	0	<i>0</i>
E16t	Saturday Closing Time	0	<i>0</i>
E16u	Hours	0.00	<i>0.00</i>
E17.1	Number of Weeks Branch was Closed Due to COVID-19	0	<i>3</i>

Federal: This location closed as of April 1, 2022, due to lack of staffing. We are in the process of reopening this location as an "Express Location" containing Holds lockers and free honor books. BCPL will also maintain the WiFi network at this location. There will be more information in FY2023 about this project.

E17.2	Number of Weeks Branch Had Limited Occupancy Due to COVID-19	0	<i>0</i>
E17.3	Number of Weeks Branch Library is Open	39	<i>49</i>

E1	Branch Library Name	Hebron Branch	<i>Hebron Branch</i>
E2	Street Address	1863 North Bend Road	<i>1863 North Bend Road</i>
E3	City	Hebron	<i>Hebron</i>

E4	Zip Code	KY	41048
E6	Phone	(859) 342-2665	(859) 342-2665
E8	Square Footage	26,000	26,000
E11	Number of Meetings Held	2,251	1,098
E12	Library Visits	54,551	42,059
E13	Number of Registered Users	3,673	2,516
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	3,567	2,256
E15	Reference Transactions	44,154	29,288
E16a	Sunday Opening Time	1:00	1:00 pm
E16b	Sunday Closing Time	5:00	5:00 pm
E16c	Hours	4.00	4.00
E16d	Monday Opening Time	9:00	9:00 am
E16e	Monday Closing Time	8:00	8:00 pm
E16f	Hours	11.00	11.00
E16g	Tuesday Opening Time	9:00	9:00 am
E16h	Tuesday Closing Time	8:00	8:00 pm
E16i	Hours	11.00	11.00

E16j	Wednesday Opening Time	9:00	9:00 am
E16k	Wednesday Closing Time	8:00	8:00 pm
E16l	Hours	11.00	11.00
E16m	Thursday Opening Time	9:00	9:00 am
E16n	Thursday Closing Time	8:00	8:00 pm
E16o	Hours	11.00	11.00
E16p	Friday Opening Time	9:00	9:00 am
E16q	Friday Closing Time	6:00	6:00 pm
E16r	Hours	9.00	9.00
E16s	Saturday Opening Time	9:00	9:00 am
E16t	Saturday Closing Time	5:00	5:00 pm
E16u	Hours	8.00	8.00
E17.1	Number of Weeks Branch was Closed Due to COVID-19	0	3
E17.2	Number of Weeks Branch Had Limited Occupancy Due to COVID-19	0	0
E17.3	Number of Weeks Branch Library is Open	52	49

E17	All Branches' Total Hours Open to the Public (E16c + E16f + E16i + E16l + E16o + E16r + E16u)	259.00	259.00
E17.3a	Total Number of Weeks Branch Libraries are Open (Sum of all E17.3)	247.00	245.00
E18	Number of Branches	5	5
E19	Total Annual Hours Open	13,221.00	12,691.00

Outreach Vehicles (F1 - F3)

An outreach vehicle is a vehicle used principally to provide personalized library services to individuals and groups at remote locations. The vehicle does not have an organized collection separate as in the case of a bookmobile. Staff will deliver and pick-up library materials specifically for patrons who are for any reason unable to visit the library in person. An outreach vehicle may also be used for programming at daycare centers, schools, senior centers, etc.

F1	Vehicle Year, Make, and Model	2014 Nissan NV200SV	2014 Nissan NV200SV
F2	Owner of Vehicle	locally	locally
F3	Number of Stops in an Average Week	50	47
F1	Vehicle Year, Make, and Model	2007 Chevrolet Express 2500	2007 Chevrolet Express 2500
F2	Owner of Vehicle	locally	locally
F3	Number of Stops in an Average Week	1	20
F1	Vehicle Year, Make, and Model	2017 Ford Transit 350	2017 Ford Transit 350
F2	Owner of Vehicle	locally	locally
F3	Number of Stops in an Average Week	7	4

F1	Vehicle Year, Make, and Model	2017 Nissan NV200SV
F2	Owner of Vehicle	locally
F3	Number of Stops in an Average Week	15
F1	Vehicle Year, Make, and Model	2022 Dodge Promaster 3500
F2	Owner of Vehicle	locally
F3	Number of Stops in an Average Week	0

Federal: This was vehicle was purchased late June 2022. It will replace the 2007 Chevrolet Express. The Chevrolet will be surplused in FY2023.

Bookmobiles (G1 - G11)

A bookmobile is a traveling branch library. It consists of at least all of the following:

1. a truck or van that carries an organized collection of library materials;
2. paid staff; and
3. regularly scheduled hours (bookmobile stops) for being open to the public.

INFORMATION FOR EACH BOOKMOBILE:

Add a new group for each bookmobile in the county.

Bookmobile Hours (G9a-G9g) - Count only the daily hours during which the bookmobile is open to the public. Do not count travel time. Hours on the road per week is reported in item number G9

G1	License Number	D4265	<i>D4265</i>
G3	Vehicle Year, Make, and Model	2018 LDV Van	<i>2018 LDV Van</i>
G4	Owner of Vehicle	locally	<i>locally</i>
G5	Bookmobile Visits (number of persons entering the bookmobile)	4,957	<i>113</i>
G6	Number of Registered Users	777	<i>601</i>

G7	Number of Uses [Sessions] of Public Internet Computers Per Year	0	0
G8	Reference Transactions	8,126	3,208
G9	Hours on the Road Per Week (but not serving patrons)	6.25	3
G9a	Sunday - Daily Hours Open to the Public	0	0
G9b	Monday - Daily Hours Open to the Public	1.75	0
G9c	Tuesday - Daily Hours Open to the Public	2.75	1
G9d	Wednesday - Daily Hours Open to the Public	2	1
G9e	Thursday - Daily Hours Open to the Public	1.5	0
G9f	Friday - Daily Hours Open to the Public	1.25	0
G9g	Saturday - Daily Hours Open to the Public	0	0
G9.1	Number of Weeks Bookmobile was Closed Due to COVID-19	13	48
G9.2	Number of Weeks Bookmobile Had Limited Occupancy Due to COVID-19	0	0

G9.3	Number of Weeks Bookmobile is Open	39	4
G9.3a	Total Number of Weeks Bookmobiles are Open (Sum of all G9.3)	39.00	4.00
G10	Total Hours for Bookmobiles in an Average Week (G9a + G9b + G9c + G9d + G9e + G9f + G9g)	9.25	2.00
G11	Number of Bookmobiles	1	1

Main Library (H1 - H19)

This is one type of single outlet library or the library which is the operational center of a multiple outlet library. Usually all processing is centralized here and the principal collections are housed here.

H1	Library Name	Main Library	<i>Main Library</i>
H2	Street Address	1786 Burlington Pike	<i>1786 Burlington Pike</i>
H3	City	Burlington	<i>Burlington</i>
H4	Zip Code	41005	<i>41005</i>
H6	Phone	(859) 342-2665	<i>(859) 342-2665</i>
H8	Square Footage	75,000	<i>75,000</i>
H11	Number of Meetings Held	4,005	<i>1,760</i>
H12	Library Visits	110,359	<i>69,372</i>
H12a	Library Visits Reporting Method	CT - Annual Count	<i>CT - Annual Count</i>

H13	Number of Registered Users	57,177	50,045
H14	Number of Uses [Sessions] of Public Internet Computers Per Year	17,306	12,812
H14a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count	CT - Annual Count
H15	Reference Transactions	105,354	40,662
H15a	Reference Transactions Reporting Method	CT - Annual Count	CT - Annual Count
Hours Open to the Public			
H16a	Sunday Opening Time	1:00	1:00 pm
H16b	Sunday Closing Time	5:00	5:00 pm
H16c	Hours	4.00	4.00
H16d	Monday Opening Time	9:00	9:00 am
H16e	Monday Closing Time	9:00	9:00 pm
H16f	Hours	12.00	12.00
H16g	Tuesday Opening Time	9:00	9:00 am
H16h	Tuesday Closing Time	9:00	9:00 pm
H16i	Hours	12.00	12.00

H16j	Wednesday Opening Time	9:00	9:00 am
H16k	Wednesday Closing Time	9:00	9:00 pm
H16l	Hours	12.00	12.00
H16m	Thursday Opening Time	9:00	9:00 am
H16n	Thursday Closing Time	9:00	9:00 pm
H16o	Hours	12.00	12.00
H16p	Friday Opening Time	9:00	9:00 am
H16q	Friday Closing Time	6:00	6:00 pm
H16r	Hours	9.00	9.00
H16s	Saturday Opening Time	9:00	9:00 am
H16t	Saturday Closing Time	5:00	5:00 pm
H16u	Hours	8.00	8.00
H17	Total Hours Open to the Public (H16c + H16f + H1i + H16l + H16o + H16r + H16u)	69.00	69.00

The following three items cannot total more than 52 weeks. The main library is either closed, has limited occupancy, or is open.

H17.2	Number of Weeks Main Library was Closed Due to COVID-19	0	3
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H17.3	Number of Weeks Main Library Had Limited Occupancy Due to COVID-19	0	0
H18	Number of Weeks Main Library is Open	52	49
H19	Does your library have a Friends group?		
	Yes	No	No
	No	Yes	Yes

Facility Info (I1 - I32)

Square Footage

I1	Main Library (from H8)	75,000	75,000
I2	Branch Libraries (sum of E8 branch data)	81,065	81,065
I3	Total (I1 + I2)	156,065	156,065

Number of Meetings Held

I10	Main Library (from H11)	4,005	1,760
I11	Branch Libraries (sum of E11 branch data)	4,793	3,092
I12	Total (I10 + I11)	8,798	4,852

Library Visits

I13	Main Library (from H12)	110,359	69,372
I14	Branch Libraries (sum of E12 branch data)	266,581	204,499
I15	Bookmobiles (sum of G5 branch data)	4,957	113
I16	Total (I13 + I14 + I15)	381,897	273,984

Number of Registered Users

I17	Main Library (from H13)	57,177	50,045
I18	Branch Libraries (sum of E13 branch data)	53,538	49,742
I19	Bookmobiles (sum of G6 branch data)	777	601
I20	Total (I17 + I18 + I19)	111,492	100,388

Number of Uses [Sessions] of Public Internet Computers Per Year

I21	Main Library (from H14)	17,306	12,812
I22	Branch Libraries (sum of E14 branch data)	27,129	18,895
I23	Bookmobiles (sum of G7 branch data)	0	0
I24	Total (I21 + I22 + I23)	44,435	31,707

Reference Transactions

I25	Main Library (from H15)	105,354	40,662
I26	Branch Libraries (sum of E15 branch data)	170,006	109,451
I27	Bookmobiles (sum of G8 branch data)	8,126	3,208
I28	Total (I25 + I26 + I27)	283,486	153,321

Public Service Hours per Year

I29	Main Library (sum of (H17.3 + H18) * H17)	3,588.00	3,381.00
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I30	Branch Libraries (sum of (E17.2 + E17.3) * E17)	13,663.00	12,887.00
I31	Bookmobiles (sum of (G9.2 + G9.3) * G10)	360.75	8.00
I32	Total (I29 + I30 + I31)	17,972.50	16,276.00

Library Staff (J1- J5)

Report figures as of the last day of the fiscal year. **Include all positions funded in the library's budget whether those**
 To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

To calculate FTEs for seasonal workers, I would use the following example:

- Two three month workers (.25 of year) work 15 hours a week, so
- $15 + 15 = 30$ hrs/wk
- $30/40 = .75$ FTEs
- $.75 * .25 = .1875$ FTE for entire year (based on working only three months)

J1	Number of Librarians with an ALA Accredited Master's Degree in Library Science	34.00	35.00
J2	Librarians without an ALA Accredited Master's Degree in Library Science	1	
J3	Total Librarians (J1 + J2):	35.00	37.00
J4	All Other Paid Staff	74.00	107.00
J5	Total Paid Employees (J3 + J4):	109.00	144.00

Library Collection (K1 -K17)

Book Collection

K1	Adult Books (over age 18)	123,746	124,568
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K2	Young Adult Books (ages 12 to 18)	13,841	14,720
K3	Children's Books (under age 12)	130,801	127,506
K4	Total (K1 + K2 + K3)	268,388	266,794
Digital or Audiovisual Materials			
K6	Electronic Books (E- Books)	183,046	174,049

Electronic Collections [databases] (K7a - K7b):

Report the number of electronic collections [databases].

An electronic collection [database] is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts, photographs, music, video, etc.) with a common user interface and software for the retrieval and use of the data. An electronic collection [database] may be organized, curated and electronically shared by the library, or rights may be provided by a third party vendor. An electronic collection [database] may be funded by the library, or provided through cooperative agreement with other libraries, or through the State Library. Do not include electronic collections [databases] that are provided by third parties and freely linked to on the web.

Electronic Collections [databases] do not have a circulation period, and may be retained by the patron. Remote access to the collection may or may not require authentication. Unit records may or may not be included in the library's catalog; the library may or may not select individual titles.

Include electronic collections [databases] that are available online or are locally hosted in the library.

Note: The data or records are usually collected with a particular intent and relate to a defined topic.

Report the number of electronic collections [databases] acquired through curation, payment or formal agreement, by source of access:

Item #K7a Local/Other cooperative agreements

Item #K7b (State government or state library)

Item #K7 Total Electronic Collections [databases].

This is the sum of Local/Other cooperative agreements, and State Electronic Collections [databases] (Item #K7a and #K7b).

K7a	Local/Other Cooperative Agreements	29	27
K7b	State (State Government or State Library) ** Include 66 KYVL databases **	66	66

K7	Total Electronic Collections [databases] (K7a+K7b)	95	93
K9	Audio - Physical Units	27,467	28,351
K10	Audio - Downloadable Units	56,785	49,575
K13	Video - Physical Units	42,431	43,642
K14	Video - Downloadable Units	2,037	2,578
K15	Other Material in Collection	23,427	22,736
K16	Current Print Serial Subscriptions	517	594
K17	Book/Serial Volumes (K4 + K16)	268,905	267,388

Circulation (L1 - L54)

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library. An item checked out counts as one item, no matter how many uses are subsequently made of that one item.

Book Circulation, Adult (over age 18)

L1	Main Library	85,511	79,520
L2	All Branches	140,118	139,699
L3	Bookmobile/Outreach	3,696	1,269
L4	Total (L1 + L2 + L3)	229,325	220,488

Book Circulation, Young Adult (ages 12 to 18)

L5	Main Library	16,117	14,237
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L6	All Branches	26,387	27,250
L7	Bookmobile/Outreach	85	48
L8	Total (L5 + L6+ L7)	42,589	41,535

Book Circulation, Children's (under age 12)

L9	Main Library	167,052	130,822
L10	All Branches	257,256	249,513
L11	Bookmobile/Outreach	12,057	11,444
L12	Total (L9 + L10+ L11)	436,365	391,779

Book Circulation Total

L13	Main Library (L1 + L5 + L9)	268,680	224,579
L14	All Branches (L2 + L6 + L10)	423,761	416,462
L15	Bookmobile/Outreach (L3 + L7 + L11)	15,838	12,761
L16	Total (L4 + L8 + L12)	708,279	653,802

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Audiovisual Circulation Audio Books

L21	Main Library	10,902	9,435
L22	All Branches	14,918	12,557
L23	Bookmobile/Outreach	419	255
L24	Total (L21 + L22 + L23)	26,239	22,247

Audiovisual Circulation Other Audio

L25	Main Library	6,490	6,063
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L26	All Branches	11,422	11,775
L27	Bookmobile/Outreach	968	939
L28	Total (L25 + L26 + L27)	18,880	18,777
Audiovisual Circulation Videos			
L29	Main Library	38,287	38,768
L30	All Branches	63,153	75,545
L31	Bookmobile/Outreach	911	636
L32	Total (L29 + L30 + L31)	102,351	114,949
Audiovisual Circulation Other			
L33	Main Library	2,716	2,174
L34	All Branches	3,475	3,343
L35	Bookmobile/Outreach	27	15
L36	Total (L33 + L34 + L35)	6,218	5,532
Audiovisual Circulation Total			
L37	Main Library (L21 + L25 + L29 + L33)	58,395	56,440
L38	All Branches (L22 + L26 + L30 + L34)	92,968	103,220
L39	Bookmobile/Outreach (L23 + L27 + L31 + L35)	2,325	1,845
L40	Total (L24 + L28 + L32 + L36)	153,688	161,505

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Other Materials

L41	Main Library	4,134	3,967
L42	All Branches	5,769	5,570
L43	Bookmobile/Outreach	26	21
L44	Total (L41 + L42 + L43)	9,929	9,558

Total Circulation

L45	Main Library (L13 + L37 + L41)	331,209	284,986
L46	All Branches (L14 + L38 + L42)	522,498	525,252
L47	Bookmobile/Outreach (L15 + L39 + L43)	18,189	14,627

Electronic Materials are materials that are distributed digitally and can be accessed via a computer, the Internet, or a portable device such as an e-book reader. Types of electronic materials include e-books and downloadable electronic video and audio files. Electronic Materials packaged together as a unit and checked out as a unit are counted as one unit.

L48	Use of Electronic Material	279,440	1,668,535
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Federal: Starting in November 2020 and running through the end of the 20/21 fiscal year, we had ridiculous views on our YouTube channel of "From Toccoa to Eagles Nest: WWII Paratrooper Jim 'Pee Wee' Martin" which was featured in a collection on the front page of YouTube for Veterans Day. There were over 200,000 views for that title alone for many of those months. In addition people discovered and viewed many other historical videos on our YouTube Channel during that time. This fiscal year is a more normal number for BCPL. This total includes 25,890 circulations that would be considered interlibrary loan circulations, where other consortium members checked out the shared copy from the Boone ADV collection

L49	Total Circulation (L16 + L40 + L44 + L48)	1,151,336	2,493,400
L50	Successful Retrieval of Electronic Information	247,176	276,730

Federal: A to Z, African American History, AVOD, AVOD -Just for kids, Heritage Quest, Chilton Library, Cincinnati Enquirer -1922, Cincinnati Enquirer -2009, Creative Bug, Digital Sanborn, Fold3, Gale Legal Forms, Literature Resource Center, Mango, National Geographic VL, New York Times Online, Newspaper Archive, Niche Academy, Data Axcel, Universal Class, US Midwest NewsStream, Value Line, Freegal, and KYVL* *KYVL stats are posted July 2021 to March 2022. We pulled the missing stats for April to June 2022 ourselves.

Children's Circulation - The total annual circulation of all children's materials in all formats to all users, including renewals. **(NOTE: This includes books and audiovisual material already counted in previous fields L9 - L16)** Do not count Electronic Material circulation here - that belongs in L48

L51	Main Library	205,959	163,984
L52	All Branches	314,578	308,969
L53	Bookmobile/Outreach	13,061	12,715
L54	Total (L51 + L52 + L53)	533,598	485,668

Other Measures of Library Use (M1 - M2)

Please list any measures of library use not collected elsewhere in the annual report. Examples might include Seed Library, In-house Use, Unique Circulating Items, and other Objects of Interest.

Note: Recording these measures is optional. Totals will not be tabulated or reported.

M1	Other Measures of Library Use	Database Usage (results viewed)	<i>Database results viewed</i>
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Federal: Resources actually accessed is a better reflection of the value of the database over searches ran.

M2	Use Statistics	160,314	237957
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M1	Other Measures of Library Use	Documents Notarized	<i>Number of Volunteer hours used at the Library</i>
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M2	Use Statistics	935	5,460
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M1	Other Measures of Library Use	Passport Applications Processed	<i>Spanish Language reference questions answered</i>
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M2	Use Statistics	3,347	201
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M1	Other Measures of Library Use	Personalized Recommendations	<i>Number of Open Records requests received</i>
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Federal: BCPL offers personalized recommendations for adults and children

M2	Use Statistics	362	3
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M1	Other Measures of Library Use	Educator Collections for school and homeschool use
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M2	Use Statistics	212
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M1	Other Measures of Library Use	Volunteer Hours
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M2	Use Statistics	2,310
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M1	Other Measures of Library Use	Spanish Reference Questions Answered
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M2	Use Statistics	72
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M1	Other Measures of Library Use	Makerspace appointments (usage of equipment)
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M2	Use Statistics	1,110
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M1	Other Measures of Library Use	Makerspace Hours of Equipment Usage
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M2	Use Statistics	20,592
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Interlibrary Cooperation (N1 - N6)

Loaned To

N1	Print	760	839
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N2	Nonprint	626	808
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N3	Total (N1 + N2):	1,386	1,647
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Borrowed From

N4	Print	895	753
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N5	Nonprint	244	201
N6	Total (N4 + N5):	1,139	954

Programs (O1 - O38)

Please [see long note on Synchronous Program Sessions here](#)

PROGRAM SESSIONS

The Number of Synchronous (Live) Onsite Program Sessions

O1	Number of Programs Targeted at Infants, Toddlers, and Preschoolers (under age 6)	632
O2	Number of Programs Targeted at Elementary School Children (ages 6–12)	143
O3	Number of Programs Targeted at Young Adults (ages 12 to 18)	172
O4	Number of Programs Targeted at Adults (age 19 and older)	827
O5	Number of Programs Targeted at Multiple Age Levels	313
O6	Total Number of Synchronous (Live) Onsite Program Sessions (O1 + O2 + O3 + O4 + O5)	2,087

The Number of Synchronous (Live) Offsite Program Sessions

O7	Number of Programs Targeted at Infants, Toddlers, and Preschoolers (under age 6)	434
O8	Number of Programs Targeted at Elementary School Children (ages 6–12)	43
O9	Number of Programs Targeted at Young Adults (ages 12 to 18)	25
O10	Number of Programs Targeted at Adults (age 19 and older)	39
O11	Number of Programs Targeted at Multiple Age Levels	105
O12	Total Number of Synchronous (Live) Offsite Program Sessions (O7 + O8 + O9 + O10 + O11)	646

The Number of Synchronous (Live) Virtual Program Sessions

O13	Number of Programs Targeted at Infants, Toddlers, and Preschoolers (under age 6)	0
O14	Number of Programs Targeted at Elementary School Children (ages 6–12)	0
O15	Number of Programs Targeted at Young Adults (ages 12 to 18)	55

O16	Number of Programs Targeted at Adults (age 19 and older)	53
O17	Number of Programs Targeted at Multiple Age Levels	1
O18	Total Number of Synchronous (Live) Virtual Program Sessions (O13 + O14 + O15 + O16 + O17)	109

PROGRAM ATTENDANCE

Attendance at Synchronous (Live) Onsite Programs

O19	Attendance at Programs Targeted at Infants, Toddlers, and Preschoolers (under age 6)	9,395
O20	Attendance at Programs Targeted at Elementary School Children (ages 6–12)	3,304
O21	Attendance at Programs Targeted at Young Adults (ages 12 to 18)	1,173
O22	Attendance at Programs Targeted at Adults (age 19 and older)	12,606
O23	Attendance at Programs Targeted at Multiple Age Levels	13,368
O24	Total Attendance at Synchronous (Live) Onsite Programs (O19 + O20 + O21 + O22 + O23)	39,846

Attendance at Synchronous (Live) Offsite Programs

O25 Attendance at Programs Targeted at Infants, Toddlers, and Preschoolers (under age 6) 6,385

O26 Attendance at Programs Targeted at Elementary School Children (ages 6–12) 3,543

O27 Attendance at Programs Targeted at Young Adults (ages 12 to 18) 639

O28 Attendance at Programs Targeted at Adults (age 19 and older) 1,586

O29 Attendance at Programs Targeted at Multiple Age Levels 4,017

O30 **Total Attendance at Synchronous (Live) Offsite Programs** 16,170
(O25 + O26 + O27 + O28 + O29)

Synchronous (Live) Virtual Program Attendance

O31 Attendance at Programs Targeted at Infants, Toddlers, and Preschoolers (under age 6) 0

O32 Attendance at Programs Targeted at Elementary School Children (ages 6–12) 0

O33	Attendance at Programs Targeted at Young Adults (ages 12 to 18)	243	
O34	Attendance at Programs Targeted at Adults (age 19 and older)	2,540	
O35	Attendance at Programs Targeted at Multiple Age Levels	4	
O36	Total Synchronous (Live) Virtual Program Attendance (O31 + O32 + O33 + O34 + O35)	2,787	
O37	Total Number of Recorded Program Presentations	2	93
O38	Total Views of Recorded Program Presentations within 7 Days	345	5,153

Self-Directed Activities (Passive Programs) (P1 - P8)

A Self-directed Activity is a planned, independent activity available for a definite time period which introduces participating individuals to any of the broad range of library services or activities which directly provide information to participants. Activities differ from programs in that activities are unstructured and depend on the participation of the attendee to create the experience, rather than a structured presentation offered by librarian to a group at a set time.

Examples of these types of passive activities include DIY stations, craft/activity bags, make and take activity kits, and *Do Science at Home STEAM Kits*.

This does not include informal services such as homework help.

Count all activities, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude activities sponsored by other groups that use library facilities.

Self-directed activities may also have a program component that would be reported in Section O of the report. For example, a program about crafts (report in Section O) may involve constructing objects (report in Section P)

Self-Directed Activities (Passive Programs), Children (under age 12)

P2	Number of Participants	10,483	712
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Self-Directed Activities (Passive Programs), Young Adult (ages 12 to 18)

P3	Number of Programs	4	0
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P4	Number of Participants	1,522	0
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Self-Directed Activities (Passive Programs), Other (all ages)

P5	Number of Programs	94	143
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P6	Number of Participants	352	2,880
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P7	Total Number of Self-Directed Activities (P1 + P3 + P5)	1,063	220
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P8	Total Participants in Self-Directed Activities (P2 + P4 + P6)	12,357	3,592
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Technology (Q1 - Q5)

Q1	Number of Internet Computers Used by General Public	120	147
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Q2	Number of People Formally Trained by Staff to Use Electronic Resources	4,562	9,319
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Q3	Does the library provide wireless internet access (Wi-Fi) for patrons?	Yes	Yes
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Q4	Wireless Sessions - Annually	345,832	239,755
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Q4a	Reporting Method for Wireless Sessions	CT - Annual Count	CT - Annual Count
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Q5	Website Visits	1,287,239	1,450,470
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Intellectual Freedom Challenges (R1)

R1	Number of Intellectual Freedom Challenges	1	0
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Planning and Evaluation (S1)

S1	Describe significant events, changes, or improvements to your library's facilities, programs, or collections during this past fiscal year. Include a statement describing any new property acquired by the library by any means - purchase, gifts, bequests, et	<p>""Our mission is Discover, Explore, Experience a lifetime of learning at Boone County Public Library. This drives every aspect of our work. To encourage discovery, exploration, and experiential learning, staff recommend great books, answer computer questions, and connect people to the resources they need. Free Library programs for all ages create accessible opportunities for learning through hands-on activities. Fiscal year 2022 was about what is normal at Boone County Public Library. After looking at last year as a reset year"FY2021 is now our bench mark year--we spent FY2022 growing our services and programs. Like other organizations BCPL experienced staffing shortages. The original budget for fiscal year 2022, called for a 4% raise for eligible staff (not under a performance improvement plan and not at the maximum amount for their classification level). In January 2022, the Board approved moving the minimum and maximum for all classification levels by \$1 and gave a \$1 per hour raise for all staff in an attempt to attract and retain employees. BCPL staff received raises between 4.03% and 14.25% depending on classification level and whether or not someone was maxed out for the originally budgeted 4% raise, but received the mid-year \$1 per hour raise that all staff received. The average raise for staff was 8.3%. I had multiple discussions with staff and community members during FY2022 about BCPL and services we should be offering. We have made the distinction that BCPL is a Service Organization not a Social Service Agency. BCPL needs to watch for and be very careful about mission creep. The Library is an organization that promotes learning, and the sharing of information and knowledge. As an organization, we can refer customers to agencies that can provide services for the homeless or for food or for housing assistance, etc.â€ BCPL does not provide those types of services. The Library will partner with social service agencies that provide those types of services so we can provide learning opportunities while they offer their services. BCPL has finite and limited resources. The Library began work on updating the strategic plan. A new plan should be adopted January 2023. BCPL returned to charging fines on August 1, 2021. The Board approved the formation of a Boone County Public Library Foundation. All paperwork was filed and accepted by Kentucky and the IRS. The inaugural Foundation Board began work in June 2022. By the end of the fiscal year, circulation of physical items had increased by 6% over last fiscal year. This was despite an 11% decrease on DVD circulation.</p>
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DVD circulation has been decreasing for several years due to the prevalence of streaming services. This is a format I expect to stop carrying within the next 5 years. E-material (eBooks, eAudiobooks, streaming music and video, and digital magazines) check outs decreased by 83%. Starting in November 2020 and running through the end of the 20/21 fiscal year, BCPL saw a ridiculous number of views on our YouTube channel of "From Toccoa to Eagles Nest: WWII Paratrooper Jim 'Pee Wee' Martin" which was featured in a collection on the front page of YouTube for Veterans Day. There were over 200,000 views for that title alone for many of those months. In addition, people discovered and viewed many other historical videos on our YouTube Channel during that time. This fiscal year is a more normal number for BCPL. The Library offered in-person and virtual programming for all ages. In addition to normal programming, BCPL hosted 4 traveling exhibits: (1) September 11, 2001: The Day That Changed the World. 2021 marked the 20th anniversary of 9/11. We had a printed version of the panel exhibit at the Hebron Branch and figured out a way to broadcast this exhibit as a slideshow at all other locations. The exhibit was created by the 9/11 Memorial & Museum; (2) Telling a People's Story: African-American Children's Illustrated Literature. A panel exhibit about African-American authors and illustrators; (3) Dinosaurs: Land of Fire and Ice. This exhibit from the Minnesota Children's Museum was for ages 3 to 10 and their families; and (4) Measurement Rules. This exhibit from the Children's Museum of Pittsburgh was for ages 2 to 10. BCPL's Youth Services staff has positioned the library to help meet the needs of Early Literacy. The Library's Early Literacy Learning services and programs support the foundation of pre-reading and language enrichment skills so crucial to the young child's cognitive and social development. Our professional librarians and early childhood educators work with parents, educators and caregivers throughout the state to provide the collections, resources and support they need to assist these young minds in being ready to read, and most importantly, in beginning their lifelong habit of reading for pleasure and knowledge. BCPL continued to grow our 1,000 Books Before Kindergarten initiative. To support parents working on this we changed our Preschool Summer Reading Program to track books read rather than activities completed. The Library piloted two projects for early childhood—Storytime to Go offered at the Florence Branch which sees some of our most disadvantaged children, and a Take and Make early literacy kit at the school that has the highest percentage of kindergartners not ready for school. BCPL, Boone County Schools, and Walton Verona Schools entered into a partnership to start a Boone County Dolly Parton Imagination Library. This will kick off in September 2022. BCPL is participating in - The IMLS funded Services for Children of All Abilities in Libraries: An Exploration (SCALE) study with University of Kentucky is a collaboration between the University of Kentucky, University of Missouri-Columbia, and Emporia State University and is designed to investigate how public library programs and serve young children with disabilities and developmental delays. This will be completed in FY2023. During the 2021/2022 school year, BCPL hosted 5 high school interns from the Ignite Academy. They worked at the Library when school was in session. One intern worked in the Boone Innovation Lab at the Hebron Branch, two worked in the Local History Department at the Main Library, and two worked in the IT

Response has been entered.

History Department at the Main Library, and two worked in the IT Department at the Main Library. This was very positive and the Library has agreed to host interns in the 2022/2023 school year. BCPL received several grants during this fiscal year: (1) 2021 Digital Inclusion Grant from Kajeet (BCPL received 20 hotspots and 12 months of service for each of the hotspots.); (2) \$29,012.77 in ARPA funds to pay for our portion of the KYVL databases and \$10,187.77 to use on outdoor spaces; (3) \$5,000 from the 400 year of African American History Commission to place a historic marker near the Florence Cemetery commemorating the former enslaved and their descendants buried in the African American portion of the cemetery; (4) \$2,200.97 from Texas A&M to fund a space and equipment to conduct Veterans History Interviews; (5) \$1,000 from the American Library Association to offer a Let's Talk About It: Women's Suffrage program; (6) \$100,000 grant to create a Mobile Makerspace; (7) \$7,500 from the Kentucky Heritage Council's CLG (Certified Local Government) program to contract a professional consultant to revise the James Dinsmore House National Register nomination form to include historic documentation justifying significance for the extensive African American occupation of the site; (8) \$5,000 from the Network to Freedom to create exhibits and programs at Dinsmore in partnership with Boone County Historic Preservation, and Dinsmore; and (9) an NEH Big Read Grant in partnership with the Ensemble Theater of Cincinnati, and Campbell, Kenton, and Cincinnati Public Libraries to host a Greater Cincinnati reading program centered around *Sitting Pretty: The View From My Ordinary Resilient Disabled Body* by Rebekah Taussig. The Library, moved forward on several projects recommended in the Facilities Master Plan. At the Main Library, the teen scene was moved, the book sale room was moved, and the Adult and Youth Services Outreach Departments were combined into one department and one space. Omni architects was chosen to begin work on the new Walton Branch. This project will cover several fiscal years. In addition to projects recommended in the Facilities Master Plan, BCPL replaced our courier vehicle with a larger vehicle, upgraded the security cameras, purchased a disaster recovery server, replaced a heat pump at the Main Library, purchased an Early Literacy Playscape for the Main Library, updated the HVAC control system at the Hebron Branch, and completed a remodel project at the Scheben Branch begun in FY2021. The Chapin Memorial Library temporarily closed its doors in March 2022 due to lack of staffing. This was an opportunity to look at a new service model for this community. We are moving forward on creating an Express location. This will open in FY2023. The Boone County Fiscal Court adopted a resolution forming the Boone County Archive Commission. The Commission is made up of the Director of the Boone County Library; three Private Citizens appointed by the Boone County Judge Executive for a four-year term; the Boone County Clerk; the Boone County Historic Preservation Review Board Chair; and the Boone County Circuit Clerk. This is the first step towards rebranding the Local History Department to the Boone County Borderlands Archive and History Center that will be housed at the Main Library. We are currently doing a collection assessment for the Clerk and the Circuit Court. We plan to merge records by the end of fiscal year 2023. BCPL will be using ArchiveSpace to inventory the three physical collections. Library staff worked with

intensity and three physical collections. Library staff worked with Boone County GIS to offer the Boone County GIS Historic Sites Map on the Local History webpage. All historic GIS data is available on the Local History webpage for public use. The site includes layers for all known historic structures and cemeteries throughout the county, as well as, the 1883 Atlas and historic aerial photography going back to 1938. BCPL received an award from the Boone County Historic Preservation Review Board for our Historic African American Resources in Boone County project."''''

Board Policies (T1 - T10)

Click on the check box if you have reviewed your policies in the last five years

T1	Board Reimbursement of Expense Policy	Yes	Yes
T2	Conflict of Interest Policy	Yes	Yes
T3	Ethics Policy	Yes	Yes
T4	Fiscal Responsibility Policy	Yes	Yes
T5	Investment Policy	Yes	Yes
T6	Open Records Policy	Yes	Yes
T7	Procurement Code Policy	Yes	Yes
T8	Sponsorship Policy	Yes	Yes
T9	Trustee Orientation Policy	Yes	Yes
T10	Whistleblower Policy	Yes	Yes

This Report Has Been Completed by: Carrie A. Herrmann

Carrie Herrmann

Does your library collect a statistic that you think other Kentucky libraries should collect?

Response has been entered.

Please add notes for the survey administrator - your reactions to the annual report, the report process, sources of irritation, what could be improved, any feedback that might help in formulating next year's report.

Response has been entered.