Boone County Public Library District
2015 Kentucky Annual Report of Public Libraries

		CURRENT YEAR	*PREVIOUS YEAR*

General Information (A1 - A16)

A1	County	Boone	*Boone*
A2	Estimated Population	126,413	*124,442*
A3	Library Name	Boone County Public Library District	*Boone County Public Library District*

Street Address

A4	Street Address	1786 Burlington Pike	*1786 Burlington Pike*
A5	City	Burlington	*Burlington*
A6	Zip Code	41005	*41005*

Mailing Address

A8	Mailing Address	1786 Burlington Pike	*1786 Burlington Pike*
A9	City	Burlington	*Burlington*
A10	Zip Code	41005	*41005*
A12	Phone	(859) 342-2665	*8593422665*

Tax Rates (expressed as per $100; i.e., 20.0 or 3.75)

A14	Real	5.2	*5.2*
A15	Personal	5.2	*5.2*
A16	Motor Vehicle/Water Craft	3.0	*3*

Operating Revenue (B1 - B18)

DO NOT REPORT CAPITAL REVENUE IN THIS SECTION. They are reported as Item #C40. Examples of revenue to be used for major capital expenditures include funds received for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue to be used for major capital expenditures. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g. fines) or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

E-rate -- If there is an invoice sent to the library that indicates the amount of the e-rate discount (i.e., supported by documentation), then the library can report this as an expenditure under Other Operating Expenditures (Item C29 or C31). In such a case, the library should also report the e-rate funds that supported the discount in Other Operating Revenue (Item B14)). If no such documentation can be identified, then the amount should not be reported as either revenue or expenditure.

Local Government Revenue

B1	Library Tax	$7,559,413	*$7,005,002*
B2	Other	$0	*$0*

B3	Local Government Revenue Total (B1 + B2):	$7,559,413	$7,005,002
State Government Revenue			
B4	State Aid Grant	$44,788	$54,401
B5	Construction Debt-Assistance Grant	$0	$0
B6	Other State Government Revenue	$0	$38,160
B7	State Government Revenue Total (sum B4 through B6)	$44,788	$92,561
Federal Government Revenue			
B9	Prime Time Family Reading Time	$0	$0
B10	Library Outreach/Bookmobile Grant	$0	$0
B11	Preventing Summer Reading Loss - Fueling the Mind (Read and Feed)	$0	$14,095
B12	Other Federal Government Revenue	$77,755	$0
B13	Federal Government Revenue Total (sum B8 through B12)	$77,755	$14,095
B14	Other Operating Revenue	$189,428	$328,289
B15	Total Operating Revenue (B3 + B7 + B13 + B14):	$7,871,384	$7,439,947

Operating Expenditures (C1 - C40)

DO NOT REPORT CAPITAL EXPENDITURES IN THIS SECTION. They are reported as Item #C36.

Collection Expenditures			
C1	Print Materials	$387,810	$475,169
C2	Electronic Materials Expenditures	$134,000	$64,947
C3	Audiovisual Materials	$185,373	$223,337
C4	Electronic Collections	$134,245	$140,276
C5	Other Library Materials	$65,441	$50,904
C6	Collection Expenditures Total (C1 through C5)	$906,869	$954,633
Salary Expenditures			
C7	Library Director	$80,282	$111,771
C8	Other Library Personnel	$3,427,452	$3,388,223
C10	Salary Expenditures Total (C7 + C8)	$3,507,734	$3,499,994
Fringe Benefits			
C11	Required Fringe Benefits	$292,294	$293,591
C12	Retirement (Employer's Share)	$478,675	$507,184

C13	Medical Insurance (Employer's Share)	$520,623	$643,359
C14	Other	$2,395	$4,489
C15	Fringe Benefits Total (C11 + C12 + C13 + C14):	$1,293,987	$1,448,623
C16	Total Staff Expenditures (C10 + C15)	$4,801,721	$4,948,617

Other Operations

C17	Building Repair	$58,941	$118,097
C18	Building Maintenance	$272,523	$310,574
C20	Office Supplies, Program Supplies, Postage	$98,257	$43,136
C21	Insurance	$44,614	$42,993
C22	Public Relations	$86,267	$73,049
C23	Utilities	$223,542	$239,497
C24	Professional Fees	$102,817	$85,199
C25	Audit Fee	$10,960	$6,500
C26	Fiscal Year that Audit Covers	FY 2013-2014	FY 2012-2013
C27	What year was the library's last long range plan adopted?	2012	2012
C28	Repair and Replacement of Furnishings	$12,367	$6,167
C29	Other	$172,045	$190,378
C30	Specify	programming, resource sharing, grants	programming, resource sharing, grants
C31	Other	$55,206	$55,508
C32	Specify	miscellaneous admin expenses	misc admin expenses
C33	Total Other Operating Expenditures (C17 + C18 + C20 + C21 + C22 + C23 + C24 + C25 + C28 + C29 + C31)	$1,137,539	$1,171,098
C34	Bookmobile/Extended Services	$21,410	$17,749
C35	Continuing Education	$30,806	$52,451
C36	Operating Expenditures for Electronic Access	$260,757	$274,699
C37	Total Operating Expenditures (C6 + C16 + C33 + C34 + C35 + C36):	$7,159,102	$7,419,247

Report major capital expenditures (the acquisition of or additions to fixed assets). Examples include

expenditures for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g., fines). Funds transferred from one public library to another public library

C38	Capital Outlay Expenditures	$150,751	*$91,267*
C39	Debt Service	$0	*$0*

Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for (a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other revenue to be used for

C40a	Local - Capital Revenue	$0	*$0*
C40b	State - Capital Revenue	$0	*$0*
C40c	Federal - Capital Revenue	$0	*$0*
C40d	Other - Capital Revenue	$173,652	*$0*
C40	Total Capital Revenue (C40a through C40d)	$173,652	*$0*
C41	Income from loans, bond issues, or other income not reported elsewhere	$0	*$0*

Branch Libraries (E1- E18)

A branch library is an auxiliary unit of an administrative entity which has at least all of the following:
1. separate quarters;
2. an organized collection of library materials;
3. paid staff; and
4. regularly scheduled hours for being open to the public.

INFORMATION FOR EACH BRANCH:
Add a new group for each branch in the county.

E1	Branch Library Name	Scheben Branch	*Scheben Branch*
E2	Street Address	8899 US 42	*8899 U.S. 42*
E3	City	Union	*Union*
E4	Zip Code	41091	*41091*
E6	Phone	(859) 342-2665	*(859) 342-2665*
E8	Square Footage	35,000	*35,000*
E10	Number of Groups Using Meeting Room	576	*264*

E11	Number of Meetings Held	770	*841*
E12	Library Visits	222,682	*280,746*
E13	Number of Registered Users	21,306	*29,014*
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	42,791	*52,470*
E15	Reference Transactions	37,993	*39,131*
E16a	Sunday Opening Time	1:00 pm	*1:00 p.m.*
E16b	Sunday Closing Time	5:00 pm	*5:00 p.m.*
E16c	Hours	4.00	*4*
E16d	Monday Opening Time	9:00 am	*9:00 a.m.*
E16e	Monday Closing Time	9:00 pm	*9:00 p.m.*
E16f	Hours	12.00	*12*
E16g	Tuesday Opening Time	9:00 am	*9:00 a.m.*
E16h	Tuesday Closing Time	9:00 pm	*9:00 p.m.*
E16i	Hours	12.00	*12*
E16j	Wednesday Opening Time	9:00 am	*9:00 a.m.*
E16k	Wednesday Closing Time	9:00 pm	*9:00 p.m.*
E16l	Hours	12.00	*12*
E16m	Thursday Opening Time	9:00 am	*9:00 a.m*
E16n	Thursday Closing Time	9:00 pm	*9:00 p.m.*
E16o	Hours	12.00	*12*
E16p	Friday Opening Time	9:00 a,	*9:00 a.m.*
E16q	Friday Closing Time	9:00 pm	*9:00 p.m.*
E16r	Hours	12.00	*12*
E16s	Saturday Opening Time	9:00 am	*9:00 a.m.*
E16t	Saturday Closing Time	5:00 pm	*5:00 p.m.*
E16u	Hours	8.00	*8*
E17.3	Number of Weeks Branch Library is Open	52	*52*
E1	Branch Library Name	Florence Branch	*Florence Branch*
E2	Street Address	7425 US 42	*7425 U.S. 42*
E3	City	Florence	*Florence*
E4	Zip Code	41042	*41042*
E6	Phone	(859) 342-2665	*(859) 342-2665*
E8	Square Footage	12,765	*12,765*
E10	Number of Groups Using Meeting Room	45	*69*
E11	Number of Meetings Held	53	*114*
E12	Library Visits	280,153	*385,472*
E13	Number of Registered Users	16,771	*24,243*

E14	Number of Uses [Sessions] of Public Internet Computers Per Year	42,800	*49,365*
E15	Reference Transactions	32,651	*31,318*
E16a	Sunday Opening Time	1:00 pm	*1:00 p.m.*
E16b	Sunday Closing Time	5:00 pm	*5:00 p.m.*
E16c	Hours	4.00	*4*
E16d	Monday Opening Time	9:00 am	*9:00 a.m.*
E16e	Monday Closing Time	9:00 pm	*9:00 p.m.*
E16f	Hours	12.00	*12*
E16g	Tuesday Opening Time	9:00 am	*9:00 a.m.*
E16h	Tuesday Closing Time	9:00 pm	*9:00 p.m.*
E16i	Hours	12.00	*12*
E16j	Wednesday Opening Time	9:00 am	*9:00 a.m.*
E16k	Wednesday Closing Time	9:00 pm	*9:00 p.m.*
E16l	Hours	12.00	*12*
E16m	Thursday Opening Time	9:00 am	*9:00 a.m.*
E16n	Thursday Closing Time	9:00 pm	*9:00 p.m.*
E16o	Hours	12.00	*12*
E16p	Friday Opening Time	9:00 am	*9:00 a.m.*
E16q	Friday Closing Time	6:00 pm	*6:00 p.m.*
E16r	Hours	9.00	*9*
E16s	Saturday Opening Time	9:00 am	*9:00 a.m.*
E16t	Saturday Closing Time	5:00 pm	*5:00 p.m.*
E16u	Hours	8.00	*8*
E17.3	Number of Weeks Branch Library is Open	52	*52*
E1	Branch Library Name	Lents Branch	*Lents Branch*
E2	Street Address	3215 Cougar Path	*3215 Cougar Path*
E3	City	Hebron	*Hebron*
E4	Zip Code	41048	*41048*
E6	Phone	(859) 342-2665	*(859) 342-2665*
E8	Square Footage	6,100	*6,100*
E10	Number of Groups Using Meeting Room	111	*67*
E11	Number of Meetings Held	142	*152*
E12	Library Visits	50,527	*57,857*
E13	Number of Registered Users	6,830	*9,991*
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	10,879	*11,538*
E15	Reference Transactions	8,409	*8,834*
E16a	Sunday Opening Time		*NA*

E16b	Sunday Closing Time		NA
E16c	Hours	0	0
E16d	Monday Opening Time	9:00 am	9:00 a.m.
E16e	Monday Closing Time	9:00 pm	9:00 p.m.
E16f	Hours	12.00	12
E16g	Tuesday Opening Time	9:00 am	9:00 a..m.
E16h	Tuesday Closing Time	9:00 pm	9:00 p.m.
E16i	Hours	12.00	12
E16j	Wednesday Opening Time	9:00 am	9:00 a.m.
E16k	Wednesday Closing Time	9:00 pm	9:00 p.m.
E16l	Hours	12.00	12
E16m	Thursday Opening Time	9:00 am	9:00 a.m.
E16n	Thursday Closing Time	9:00 pm	9:00 p.m.
E16o	Hours	12.00	12
E16p	Friday Opening Time	9:00 am	9:00 a.m.
E16q	Friday Closing Time	6:00 pm	6:00 p.m.
E16r	Hours	9.00	9
E16s	Saturday Opening Time	9:00 am	9:00 a.m.
E16t	Saturday Closing Time	5:00 pm	5:00 p.m.
E16u	Hours	8.00	8
E17.3	Number of Weeks Branch Library is Open	52	52
E1	Branch Library Name	Walton Branch	Walton Branch
E2	Street Address	21 S. Main Street	21 S. Main Street
E3	City	Walton	Walton
E4	Zip Code	41094	41094
E6	Phone	(859) 342-2655	(859) 342-2665
E8	Square Footage	6,100	6,100
E10	Number of Groups Using Meeting Room	44	31
E11	Number of Meetings Held	97	90
E12	Library Visits	52,852	69,991
E13	Number of Registered Users	5,295	7,149
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	9,819	13,276
E15	Reference Transactions	18,266	20,968
E16a	Sunday Opening Time		NA
E16b	Sunday Closing Time		NA
E16c	Hours	0	0
E16d	Monday Opening Time	9:00 am	9:00 a.m.
E16e	Monday Closing Time	9:00 pm	9:00 p.m.
E16f	Hours	12.00	12
E16g	Tuesday Opening Time	9:00 am	9:00 a.m.

Code	Label	Value	
E16h	Tuesday Closing Time	9:00 pm	*9:00 p.m.*
E16i	Hours	12.00	*12*
E16j	Wednesday Opening Time	9:00 am	*9:00 a.m.*
E16k	Wednesday Closing Time	6:00 pm	*6:00 p.m.*
E16l	Hours	9.00	*9*
E16m	Thursday Opening Time	9:00 am	*9:00 a.m.*
E16n	Thursday Closing Time	6:00 pm	*6:00 p.m.*
E16o	Hours	9.00	*9*
E16p	Friday Opening Time	9:00 am	*9:00 a.m.*
E16q	Friday Closing Time	6:00 pm	*6:00 p.m.*
E16r	Hours	9.00	*9*
E16s	Saturday Opening Time	9:00 am	*9:00 a.m.*
E16t	Saturday Closing Time	5:00 pm	*5:00 p.m.*
E16u	Hours	8.00	*8*
E17.3	Number of Weeks Branch Library is Open	52	*52*
E1	Branch Library Name	Chapin Memorial Library	*Chapin Memorial Library*
E2	Street Address	6517 Market Street	*6517 Market Street*
E3	City	Petersburg	*Petersburg*
E4	Zip Code	41080	*41080*
E6	Phone	(859) 342-2665	*(859) 342-2665*
E8	Square Footage	1,200	*1,200*
E10	Number of Groups Using Meeting Room	0	*0*
E11	Number of Meetings Held	0	*0*
E12	Library Visits	5,982	*7,298*
E13	Number of Registered Users	535	*535*
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	2,396	*3,244*
E15	Reference Transactions	334	*420*
E16a	Sunday Opening Time		*NA*
E16b	Sunday Closing Time		*NA*
E16c	Hours	0	*0*
E16d	Monday Opening Time		*NA*
E16e	Monday Closing Time		*NA*
E16f	Hours	0	*0*
E16g	Tuesday Opening Time	12:00 pm	*12:00 p.m.*
E16h	Tuesday Closing Time	8:00 pm	*8:00 p.m.*
E16i	Hours	8.00	*8*
E16j	Wednesday Opening Time	10:00 am	*10:00 a.m.*

E16k	Wednesday Closing Time	6:00 pm	*6:00 p.m.*
E16l	Hours	8.00	*8*
E16m	Thursday Opening Time	12:00 pm	*12:00 p.m.*
E16n	Thursday Closing Time	8:00 pm	*8:00 p.m.*
E16o	Hours	8.00	*8*
E16p	Friday Opening Time	12:00 pm	*12:00 p.m.*
E16q	Friday Closing Time	6:00 pm	*6:00 p.m.*
E16r	Hours	6.00	*6*
E16s	Saturday Opening Time	10:00 am	*10:00 a.m.*
E16t	Saturday Closing Time	5:00 pm	*5:00 p.m.*
E16u	Hours	7.00	*7*
E17.3	Number of Weeks Branch Library is Open	52	*52*
E17	All Branches' Total Hours Open to the Public (E16c + E16f + E16i + E16l + E16o + E16r + E16u)	302.00	*302*
E17.3a	Total Number of Weeks Branch Libraries are Open (Sum of all E17.3)	260.00	*260*
E18	Number of Branches	5	*5*
E19	Total Annual Hours Open	15,704.00	*15,704.00*

Outreach Vehicles (F1 - F5)

An outreach vehicle is a vehicle used principally to provide personalized library services to individuals and groups at remote locations. The vehicle does not have an organized collection separate as in the case of a bookmobile. Staff will deliver and pick-up library materials specifically for patrons who are for any reason unable to visit the library in person. An outreach vehicle may also be used for programming at daycare centers, schools, senior centers, etc.

F1	License Number	G5401	*G5801*
F2	Vehicle Year, Make, and Model	2014 Nissan NV200	*2014 Nissan VN200*
F3	Mileage on Odometer	19,666	*2,320*
F4	Owner of Vehicle	locally	*locally*
F5	Number of Stops in an Average Week	40	*40*
F1	License Number	M7234	*M7234*
F2	Vehicle Year, Make, and Model	2005 Thomas/Matthews Custom	*2005 Thomas Bus MVP-EE*
F3	Mileage on Odometer	45,979	*40,025*
F4	Owner of Vehicle	locally	*locally*
F5	Number of Stops in an Average Week	13	*13*

Bookmobiles (G1 - G11)

A bookmobile is a traveling branch library. It consists of at least all of the following:

1. a truck or van that carries an organized collection of library materials;
2. paid staff; and
3. regularly scheduled hours (bookmobile stops) for being open to the public.

INFORMATION FOR EACH BOOKMOBILE:
Add a new group for each bookmobile in the county.

Bookmobile Hours (G9a-G9g) - Count only the daily hours during which the bookmobile is open to the public.
Do not count travel time. Hours on the road per week is reported in item number G9

G1	License Number		
G2	Serial Number		
G3	Vehicle Year, Make, and Model		
G4	Owner of Vehicle		
G5	Bookmobile Visits (number of persons entering the bookmobile)		
G6	Number of Registered Users		
G7	Number of Uses [Sessions] of Public Internet Computers Per Year		
G8	Reference Transactions		
G9	Hours on the Road Per Week (but not serving patrons)		
G9a	Sunday - Daily Hours Open to the Public		
G9b	Monday - Daily Hours Open to the Public		
G9c	Tuesday - Daily Hours Open to the Public		
G9d	Wednesday - Daily Hours Open to the Public		
G9e	Thursday - Daily Hours Open to the Public		
G9f	Friday - Daily Hours Open to the Public		
G9g	Saturday - Daily Hours Open to the Public		
G9.3	Number of Weeks Bookmobile is Open		
G9.3a	Total Number of Weeks Bookmobiles are Open (Sum of all G9.3)	0.00	0
G10	Total Hours for Bookmobiles in an Average Week (G9a + G9b + G9c + G9d + G9e + G9f + G9g)	0.00	0
G11	Number of Bookmobiles	0	0

Main Library (H1 - H18)

This is one type of single outlet library or the library which is the operational center of a multiple outlet library. Usually all processing is centralized here and the principal collections are housed here.

H1	Library Name	Main Library	*Main Library*
H2	Street Address	1786 Burlington Pike	*1786 Burlington Pike*
H3	City	Burlington	*Burlington*
H4	Zip Code	41005	*41005*
H6	Phone	(859) 342-2665	*8593422665*
H8	Square Footage	75,000	*75,000*
H10	Number of Groups Using Meeting Room	784	*393*
H11	Number of Meetings Held	1,054	*931*
H12	Library Visits	184,801	*305,710*
H13	Number of Registered Users	26,358	*33,144*
H14	Number of Uses [Sessions] of Public Internet Computers Per Year	54,122	*55,977*
H15	Reference Transactions	51,385	*69,255*

Hours Open to the Public

H16a	Sunday Opening Time	1:00 pm	*1:00 p.m.*
H16b	Sunday Closing Time	5:00 pm	*5:00 p.m.*
H16c	Hours	4.00	*4*
H16d	Monday Opening Time	9:00 am	*9:00 a.m.*
H16e	Monday Closing Time	9:00 pm	*9:00 p.m.*
H16f	Hours	12.00	*12*
H16g	Tuesday Opening Time	9:00 am	*9:00 a.m.*
H16h	Tuesday Closing Time	9:00 pm	*9:00 p.m.*
H16i	Hours	12.00	*12*
H16j	Wednesday Opening Time	9:00 am	*9:00 a.m.*
H16k	Wednesday Closing Time	9:00 pm	*9:00 p.m.*
H16l	Hours	12.00	*12*
H16m	Thursday Opening Time	9:00 am	*9:00 a.m.*
H16n	Thursday Closing Time	9:00 pm	*9:00 p.m.*
H16o	Hours	12.00	*12*
H16p	Friday Opening Time	9:00 am	*9:00 a.m.*
H16q	Friday Closing Time	9:00 pm	*9:00 p.m.*
H16r	Hours	12.00	*12*
H16s	Saturday Opening Time	9:00 am	*9:00 a.m.*
H16t	Saturday Closing Time	5:00 pm	*5:00 p.m.*
H16u	Hours	8.00	*8*

H17	Total Hours Open to the Public (H16c + H16f + H1i + H16l + H16o + H16r + H16u)	72.00	72
H18	Number of Weeks Main Library is Open	52	52

Facility Info (I1 - I32)

Square Footage

I1	Main Library (from H8)	75,000	75,000
I2	Branch Libraries (sum of E8 branch data)	61,165	61,165
I3	Total (I1 + I2)	136,165	136,165

No. of Groups Using Meeting Room

I7	Main Library (from H10)	784	393
I8	Branch Libraries (sum of E10 branch data)	776	431
I9	Total (I7 + I8)	1,560	824

Number of Meetings Held

I10	Main Library (from H11)	1,054	931
I11	Branch Libraries (sum of E11 branch data)	1,062	1,197
I12	Total (I10 + I11)	2,116	2,128

Library Visits

I13	Main Library (from H12)	184,801	305,710
I14	Branch Libraries (sum of E12 branch data)	612,196	801,364
I15	Bookmobiles (sum of G5 branch data)	0	0
I16	Total (I13 + I14 + I15)	796,997	1,107,074

Number of Registered Users

I17	Main Library (from H13)	26,358	33,144
I18	Branch Libraries (sum of E13 branch data)	50,737	70,932
I19	Bookmobiles (sum of G6 branch data)	0	0
I20	Total (I17 + I18 + I19)	77,095	104,076

Number of Uses [Sessions] of Public Internet Computers Per Year

I21	Main Library (from H14)	54,122	55,977
I22	Branch Libraries (sum of E14 branch data)	108,685	129,893
I23	Bookmobiles (sum of G7 branch data)	0	0
I24	Total (I21 + I22 + I23)	162,807	185,870

Reference Transactions

I25	Main Library (from H15)	51,385	69,255
I26	Branch Libraries (sum of E15 branch data)	97,653	100,671
I27	Bookmobiles (sum of G8 branch data)	0	0

I28	Total (I25 + I26 + I27)	149,038		169,926

Public Service Hours per Year

I29	Main Library (H17 * H18)	3,744.00		3,744.00
I30	Branch Libraries (sum of E17 branch data * E17.3a)	15,704.00		15,704.00
I31	Bookmobiles (sum of G10 bookmobile data * G9.3a)	0.00		0
I32	Total (I29 + I30 + I31)	19,448.00		19,448.00

Library Staff (J1- J09)

Report figures as of the last day of the fiscal year. Include all positions funded in the library's budget whether those positions are filled or not. To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

To calculate FTEs for seasonal workers, I would use the following example:

- Two three month workers (.25 of year) work 15 hours a week, so
- 15 + 15 = 30 hrs/wk
- 30/40 = .75 FTEs
- .75 * .25 = .1875 FTE for entire year (based on working only three months)

J1	Number of Librarians with an ALA Accredited Master's Degree in Library Science	30		29
J2	Number of Librarians with Non ALA Accredited Master's Degree in Library Science	0		0
J3	Number of Librarians with a Master's Degree NOT in Library Science	2		2
J4	Number of Librarians with a Bachelor's Degree in Library Science	0		0
J5	Number of Librarians with a Bachelor's Degree NOT in Library Science	0		1
J6	Number of Librarians with Less Than a Bachelor's Degree	0		0
J7	Total Librarians (J1 + J2 + J3 + J4 + J5 + J6):	32.00		32
J8	All Other Paid Staff	79		76
J9	Total Paid Employees (J7 + J8):	111.00		108

Library Collection (K1 -K17)

Book Collection

K1	Adult Fiction	57,529	*57,846*
K2	Adult Nonfiction	65,318	*65,861*
K3	Juvenile Fiction	99,060	*94,348*
K4	Juvenile Nonfiction	39,831	*39,142*
K5	Total (K1 + K2 + K3 + K4)	261,738	*257,197*

Digital or Audiovisual Materials

K6	Electronic Books (E-Books)	128,384	*107,918*

Electronic Collections (K7a - K7b):
Report the number of electronic collections.

An electronic collection is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts, photographs, music, video, etc.) with a common user interface and software for the retrieval and use of the data. An electronic collection may be organized, curated and electronically shared by the library, or rights may be provided by a third party vendor. An electronic collection may be funded by the library, or provided through cooperative agreement with other libraries, or through the State Library. Do not include electronic collections that are provided by third parties and freely linked to on the web.

Electronic Collections do not have a circulation period, and may be retained by the patron. Remote access to the collection may or may not require authentication. Unit records may or may not be included in the library's catalog; the library may or may not select individual titles.

Include electronic collections that are available online or are locally hosted in the library.

Note: The data or records are usually collected with a particular intent and relate to a defined topic.

Report the number of electronic collections acquired through curation, payment or formal agreement, by source of access:

Item #K7a Local/Other cooperative agreements
Item #K7c (state government or state library)
Item #K7 Total Electronic Collections.

This is the sum of Local/Other cooperative agreements, and State electronic collections(Item #K7a and #K7b).

K7a	Local/Other Cooperative Agreements	29	*31*
K7b	State (State Government or State Library) ** Include **32 KYVL databases **	32	*30*
K7	Total Electronic Collections (K7a+K7b)	61	*61*
K9	Audio - Physical Units	31,942	*32,048*
K10	Audio - Downloadable Units	20,732	*24,160*
K13	Video - Physical Units	52,577	*46,355*
K14	Video - Downloadable Units	10,366	*21,688*
K15	Other Material in Collection	15,478	*15,120*
K16	Current Print Serial Subscriptions	854	*667*
K17	Book/Serial Volumes (K5 + K16)	262,592	*257,864*

Circulation (L1 - L53)

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library. An item checked out counts as one item, no matter how many uses are subsequently made of that one item.

Book Circulation Adult Fiction

L1	Main Library	81,567	*94,649*
L2	All Branches	119,050	*127,380*
L3	Bookmobile/Outreach	11	*25*
L4	Total (L1 + L2 + L3)	200,628	*222,054*

Book Circulation Adult Nonfiction

L5	Main Library	55,498	*64,715*
L6	All Branches	65,941	*76,828*
L7	Bookmobile/Outreach	683	*968*
L8	Total (L5 + L6+ L7)	122,122	*142,511*

Book Circulation Juvenile Fiction

L9	Main Library	189,647	*191,579*
L10	All Branches	247,208	*255,248*
L11	Bookmobile/Outreach	34,626	*33,714*
L12	Total (L9 + L10+ L11)	471,481	*480,541*

Book Circulation Juvenile Nonfiction

L13	Main Library	44,093	*46,009*
L14	All Branches	53,178	*63,621*
L15	Bookmobile/Outreach	8,350	*8,728*
L16	Total (L13 + L14 + L15)	105,621	*118,358*

Book Circulation Total:

L17	Main Library (L1 + L5 + L9 + L13)	370,805	*396,952*
L18	All Branches (L2 + L6 + L10 + L14)	485,377	*523,077*
L19	Bookmobile/Outreach (L3 + L7 + L11 + L15)	43,670	*43,435*
L20	Total (L4 + L8 + L12+ L16)	899,852	*963,464*

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Audiovisual Circulation Audio Books

L21	Main Library	24,911	*26,585*
L22	All Branches	35,100	*35,992*
L23	Bookmobile/Outreach	1,306	*1,436*
L24	Total (L21 + L22 + L23)	61,317	*64,013*

Audiovisual Circulation Other Audio

L25	Main Library	32,813	*37,162*
L26	All Branches	37,830	*43,986*

L27	Bookmobile/Outreach	5,007	*4,887*
L28	Total (L25 + L26 + L27)	75,650	*86,035*

Audiovisual Circulation Videos

L29	Main Library	150,466	*160,996*
L30	All Branches	209,392	*223,627*
L31	Bookmobile/Outreach	1,033	*1,046*
L32	Total (L29 + L30 + L31)	360,891	*385,669*

Audiovisual Circulation Other

L33	Main Library	10,443	*10,290*
L34	All Branches	14,867	*14,443*
L35	Bookmobile/Outreach	2	*9*
L36	Total (L33 + L34 + L35)	25,312	*24,742*

Audiovisual Circulation Total

L37	Main Library (L21 + L25 + L29 + L33)	218,633	*235,033*
L38	All Branches (L22 + L26 + L30 + L34)	297,189	*318,048*
L39	Bookmobile/Outreach (L23 + L27 + L31 + L35)	7,348	*7,378*
L40	Total (L24 + L28 + L32 + L36)	523,170	*560,459*

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Other Materials

L41	Main Library	8,184	*8,135*
L42	All Branches	9,234	*8,485*
L43	Bookmobile/Outreach	111	*168*
L44	Total (L41 + L42 + L43)	17,529	*16,788*

Total Circulation

L45	Main Library (L17 + L37 + L41)	597,622	*640,120*
L46	All Branches (L18 + L38 + L42)	791,800	*849,610*
L47	Bookmobile/Outreach (L19 + L39 + L43)	51,129	*50,981*

Electronic Materials are materials that are distributed digitally and can be accessed via a computer, the Internet, or a portable device such as an e-book reader. Types of electronic materials include e-books and downloadable electronic video and audio files. Electronic Materials packaged together as a unit and checked out as a unit are counted as one unit.

Note: Do not include databases.

L48	Circulation of Electronic Materials - The total annual circulation of all electronic materials	143,490	*81,905*
L49	Total (L20 + L40 + L44 + L48)	1,584,041	*1,622,616*

Children's Circulation - The total annual circulation of all children's materials in all formats to all users,

including renewals. (NOTE: This includes books and audiovisual material already counted in previous fields L9 - L16) Do not count Electronic Material circulation here - that belongs in L48

L50	Main Library	307,498	*322,109*
L51	All Branches	395,356	*413,839*
L52	Bookmobile/Outreach	50,012	*49,478*
L53	Total (L50 + L51 + L52)	752,866	*785,426*

Downloadable Music Services (M1 - M2)

Freegal, and similar downloadable music services, is listed here. Do not count these items as circulation.

M1	Freegal - Number of Downloads	73,999	*52,541*
M2	Other Downloadable Music Services Similar to Freegal - Number of Downloads	0	*0*

Interlibrary Cooperation (N1 - N6)

Loaned To

N1	Print	2,217	*1,959*
N2	Nonprint	2,118	*1,447*
N3	Total (N1 + N2):	4,335	*3,406*

Borrowed From

N4	Print	1,827	*1,942*
N5	Nonprint	586	*715*
N6	Total (N4 + N5):	2,413	*2,657*

Programs (O1 - O64)

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings, lectures, story hours, literacy, English as a second language, citizenship classes, and book discussions. Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities. Also, do not enter the number of programs or attendance in more that one category.

Infant/Toddler - *number of programs*

O1	Main Library	181	*178*
O2	All Branches	176	*240*
O3	Bookmobile/Outreach	814	*681*
O4	Total (O1 + O2 + O3)	1,171	*1,099*

Infant/Toddler - *number of attendees*

O5	Main Library	7,290	*4,132*
O6	All Branches	3,857	*3,624*
O7	Bookmobile/Outreach	7,912	*5,595*
O8	Total (O5 + O6 + O7)	19,059	*13,351*

Preschool - *number of programs*

O9	Main Library	102	*109*
O10	All Branches	222	*266*
O11	Bookmobile/Outreach	941	*895*
O12	Total (O9 + O10 + O11)	1,265	*1,270*

Preschool - *number of attendees*

O13	Main Library	3,584	*2,257*
O14	All Branches	3,483	*4,183*
O15	Bookmobile/Outreach	13,175	*11,285*
O16	Total (O13 + O14 + O15)	20,242	*17,725*

Elementary School - *number of programs*

O17	Main Library	32	*39*
O18	All Branches	58	*81*
O19	Bookmobile/Outreach	217	*185*
O20	Total (O17 + O 18 + O19)	307	*305*

Elementary School - *number of attendees*

O21	Main Library	842	*877*
O22	All Branches	939	*1,297*
O23	Bookmobile/Outreach	5,847	*4,948*
O24	Total (O21 + O22 + O23)	7,628	*7,122*

Young Adult (age 12 and older) - *number of programs*

O25	Main Library	78	*92*
O26	All Branches	174	*196*
O27	Bookmobile/Outreach	11	*6*
O28	Total (O25 + O26 + O27)	263	*294*

Young Adult (age 12 and older) - *number of attendees*

O29	Main Library	1,290	*1,091*
O30	All Branches	2,055	*1,932*
O31	Bookmobile/Outreach	309	*957*
O32	Total (O29 + O30 + O31)	3,654	*3,980*

Other Children's Programs - *number of programs*

O33	Main Library	27	*180*
O34	All Branches	240	*189*
O35	Bookmobile/Outreach	230	*500*
O36	Total (O33 + O34 + O35)	497	*869*

Other Children's Programs - *number of attendees*

O37	Main Library	5,342	*9,643*
O38	All Branches	4,377	*6,988*
O39	Bookmobile/Outreach	4,967	*14,488*
O40	Total (O37 + O38 + O39)	14,686	*31,119*

Adult Programs - *number of programs*

O41	Main Library	275	*274*
O42	All Branches	501	*545*
O43	Bookmobile/Outreach	2	*56*
O44	Total (O41 + O42 + O43)	778	*875*

Adult Programs - *number of attendees*

O45	Main Library	11,835	*10,434*

O46	All Branches	6,780	*7,194*
O47	Bookmobile/Outreach	78	*1,204*
O48	Total (O45 + O46 + O47)	18,693	*18,832*

Programs Directed at Multiple Age Levels - *number of programs*

O49	Main Library	1	*4*
O50	All Branches	15	*12*
O51	Bookmobile/Outreach	85	*3*
O52	Total (O49 + O50 + O51)	101	*19*

Programs Directed at Multiple Age Levels - *number of attendees*

O53	Main Library	67	*1,028*
O54	All Branches	2,822	*2,397*
O55	Bookmobile/Outreach	16,021	*1,053*
O56	Total (O53 + O54 + O55)	18,910	*4,478*

Total Number Of Programs:

O57	Main Library (O1 + O9 + O17 + O25 + O33 + O41 + O49)	696	*876*
O58	All Branches (O2 + O10 + O18 + O26 + O34 + O42 + O50)	1,386	*1,529*
O59	Bookmobile/Outreach (O3 + O11 + O19 + O27 + O35 + O43 + O51)	2,300	*2,326*
O60	Total (O4 + O12 + O20 + O28 + O36 + O44 + O52)	4,382	*4,731*

Total Program Attendance:

O61	Main Library (O5 + O13 + O21 + O29 + O37 + O45 + O53)	30,250	*29,462*
O62	All Branches (O6 + O14 + O22 + O30 + O38 + O46 + O54)	24,313	*27,615*
O63	Bookmobile/Outreach (O7 + O15 + O23 + O31 + O39 + O47 + O55)	48,309	*39,530*
O64	Total (O8 + O16 + O24 + O32 + O40 + O48 + O56)	102,872	*96,607*

Intellectual Freedom (P1 - P6)

P1	Title of Challenged Work	Mr.Mini Mart	*Into the Wild*
P2	Type of Work	Book	*Book*
P3	Grounds for Challenge	Sexually Explicit	*Sex Education*
P4	Initiator of Challenge	Parent	*Patron*
P5	Status of Material	Material(s) Retained	*Material(s) Retained*
P6	Comments	The work was moved from the Teen collection to the adult collection. This book is Yaoi Manga and is defined as written for women and exclusively by women. It is written for adults and should have been placed in the adult graphic novel collection upon pu	*N/A*
P1	Title of Challenged Work	Child of God	*Who Is It?*

P2	Type of Work	Video	*Book*
P3	Grounds for Challenge	Sexually Explicit	*Other*
P4	Initiator of Challenge	Patron	*Patron*
P5	Status of Material	Material(s) Retained	*Material(s) Retained*
P6	Comments	Customer found it unsuitable for children. The DVD is rated R and per our circulation policy anyone under 18 cannot check it out.	*Parent thought this board bk was creepy due to bulging eyes.*

Technology (Q1 - Q7)

Q1	Number of Internet Computers Used by General Public	156	*156*
Q2	Number of People Formally Trained by Staff to Use Electronic Resources	1,953	*2,507*
Q3	Does the library provide wireless internet access (Wi-Fi) for patrons?	Yes	*Yes*
Q4	Wireless Sessions - Annually	119,721	*34,373*
Q5	Is the library contributing to a digital content creation project(s) that is systematically organized within a database management system and is accessible to the public via the library's website? (click on Q5 to see definitions)	Yes	*Yes*
Q6	If the library is contributing to a digital content creation project(s) (Q5 response is "Yes"), how many digital content creation projects is your library involved with on an ongoing basis?	1	*1*
Q7	For how many of the digital content creation projects identified above (in Q6) did your library serve as the lead agency?	1	*1*

Planning and Evaluation (S1)

The Library has continued to provide services to the public

S1	Describe significant events, changes, or improvements to your library's facilities, programs, or collections during this past fiscal year. Include a statement describing any new property acquired by the library by any means - purchase, gifts, bequests, et	by constantly evaluating and re-evaluating internal processes and procedures. In August 2014, Greta Southard the Library Director resigned to take a position at another library. Carrie Herrmann became Director on October 26, 2014. We have continued to expand our offering to the educational community and strengthened our partnerships with Boone County and Walton Verona Schools. In May we unveiled our newly revamped summer reading program that is a partnership between Boone County Schools and the Library. At the end of Summer Reading, the schools will share reading score data with the Library. This year will serve as our benchmark year. Work began in January to update BCPL's strategic plan. During FY2015, BCPL renovated the restrooms at the Florence Branch, updated our IT infrastructure to 1 gigabyte per second, and upgraded our telephone system. We also worked on a weeding project to bring our collection up to date and to identify areas that were either high or low usage. In addition we deleted a large number of unused customer accounts from our database. We discovered that there is a 5 year statute of limitations on library fines and fees. Accounts that were older than 5 years with fines were cleared and accounts not used in 3 years were deleted. BCPL also moved to offering fewer programs to bring in larger audiences. This has seen successful. We redeployed staff to work in outreach and are offering more programs and services outside of the library. In addition, staff are embedding themselves in community organizations, such as local business associations, historic associations, and charitable organizations like Rotary and Kiwanis. Our Local History Department researched and made available resources on the Underground Railroad in Boone County. This has had a wide impact. Community members have taken bus tours to the sites and in the next school year, many classes are already registered to take the bus tour as an official field trip. Resources have been developed that meet education standards for this subject. We began work on the new Security law and have named a records retention officer to make sure we are compliant with state records retention schedules. All of this work positions us to deliver high quality programs, services and library materials to the community.	*Response has been entered.*

Board Policies (T1 - T10)

Click on the check box if you have you reviewed your policies in the last five years

T1	Board Reimbursement of Expense Policy	Yes	Yes
T2	Conflict of Interest Policy	Yes	Yes
T3	Ethics Policy	Yes	Yes
T4	Fiscal Responsibility Policy	Yes	Yes
T5	Investment Policy	Yes	Yes
T6	Open Records Policy	Yes	Yes
T7	Procurement Code Policy	Yes	Yes
T8	Sponsorship Policy	Yes	Yes

T9	Trustee Orientation Policy	Yes	Yes
T10	Whistleblower Policy	Yes	Yes

Library Board Membership (V1 - V6)

Note: List membership as constituted on the last day of the fiscal year.

Designated Day and Time for Monthly Board Meeting:

V1.1	Day	Monday	*Tuesday*
V1.2	Week	Third Week	*Third Week*
V1.3	Time	4:00 PM - 4:30 PM	*4:00 PM - 4:30 PM*

President or Chair

V2.1	Name:	Eric Richardson	*Pamela Goetting*
V2.2	P.O. Box or Street:	1490 Flintridge Road	*2981 Treetop Ln*
V2.3	City:	Florence	*Hebron*
V2.4	Zip:	41042	*41048*
V2.5	Phone:	(513) 723-4019	*(859) 586-7881*
V2.6	Term Expires (MM/DD/YYYY):	06/30/2017	*6/30/16*
V2.7	Term	First Term	*Second Term*
V2.8	Number of Regularly Scheduled Board Meetings Attended	12	*12*
V2.9	Number of Library Related Professional Conferences and or Workshops Attended	0	*0*

Vice President or Vice Chair

V3.1	Name:	Barbara Bardes	*Barbara Bardes*
V3.2	P.O. Box or Street:	10,000 Lower River Road	*10,000 Lower River Rd*
V3.3	City:	Burlington	*Burlington*
V3.4	Zip:	41005	*41005*
V3.5	Phone:	(859) 689-5515	*(859) 689-5515*
V3.6	Term Expires (MM/DD/YYYY):	06/30/2018	*6/30/14*
V3.7	Term	Second Term	*First Term*
V3.8	Number of Regularly Scheduled Board Meetings Attended	12	*10*
V3.9	Number of Library Related Professional Conferences and or Workshops Attended	0	*0*

Secretary

			Eric

V4.1	Name:	Sheree Breitholle	*Richardson*
V4.2	P.O. Box or Street:	1703 Asher Court	*1490 Flintridge Rd*
V4.3	City:	Hebron	*Florence*
V4.4	Zip:	41045	*41042*
V4.5	Phone:	(859) 586-7247	*(513) 723-4019*
V4.6	Term Expires (MM/DD/YYYY):	06/30/2017	*6/30/17*
V4.7	Term	First Term	*First Term*
V4.8	Number of Regularly Scheduled Board Meetings Attended	11	*12*
V4.9	Number of Library Related Professional Conferences and or Workshops Attended	0	*0*

Treasurer

V5.1	Name:	Pam Goetting	*Jim Henning*
V5.2	P.O. Box or Street:	2081 Treetop Lane	*8742 Rosebrook Dr.*
V5.3	City:	Hebron	*Florence*
V5.4	Zip:	41048	*41042*
V5.5	Phone:	(859) 586-7881	*(859) 746-8742*
V5.6	Term Expires (MM/DD/YYYY):	06/30/2016	*6/30/16*
V5.7	Term	Second Term	*Second Term*
V5.8	Number of Regularly Scheduled Board Meetings Attended	10	*11*
V5.9	Number of Library Related Professional Conferences and or Workshops Attended	0	*0*

Member

V6.1	Name:	Jim Henning	*Sheree Breitholle*
V6.2	P.O. Box or Street:	8742 Rosebrook Drive	*1703 Asher Ct*
V6.3	City:	Florence	*Hebron*
V6.4	Zip:	41042	*41042*
V6.5	Phone:	(859) 746-8742	*(859) 586-7247*
V6.6	Term Expires (MM/DD/YYYY):	06/30/2016	*06/30/2017*
V6.7	Term	Second Term	*First Term*
V6.8	Number of Regularly Scheduled Board Meetings Attended	8	*12*

| V6.9 | Number of Library Related Professional Conferences and or Workshops Attended | 0 | *0* |

Does your library collect a statistic that you think other Kentucky libraries should collect?

For ematerials you should break it out like you do the rest of the collection--circulation of ebooks adult and nonfiction, eaudiobooks, evideos, emusic, etc... The state library may want to track links to websites in catalogs. We are cataloging more and more websites because they have good information we want our customers to have access to. For example as part of the sustainability portion of the FINRA grant we identified the best websites we have on the Earn Spend Save site and cataloged these sites with subject headings so that customers searching for information on a topic can be linked to vetted/recommended websites. We are also adding more government websites to our catalog with appropriate subject headings to help with egovernment. I am glad to see that 2016's annual report will ask for database use and website traffic.

Please add notes for the survey administrator - your reactions to the annual report, the report process, sources of irritation, what could be improved, any feedback that might help in formulating next year's report.