Boone County Public Library District
2014 Kentucky Annual Report of Public Libraries

General Information (A1 - A16)

A1	County	Boone
A2	Estimated Population	124,442
A3	Library Name	Boone County Public Library District

Street Address

A4	Street Address	1786 Burlington Pike
A5	City	Burlington
A6	Zip Code	41005

Mailing Address

A8	Mailing Address	1786 Burlington Pike
A9	City	Burlington
A10	Zip Code	41005
A12	Phone	8593422665

Tax Rates (expressed as per $100; i.e., 20.0 or 3.75)

A14	Real	5.2
A15	Personal	5.2
A16	Motor Vehicle/Water Craft	3

Operating Revenue (B1 - B18)

DO NOT REPORT CAPITAL REVENUE IN THIS SECTION. They are reported as Item #C40. Examples of revenue to be used for major capital expenditures include funds received for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue to be used for major capital expenditures. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g. fines) or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

E-rate -- If there is an invoice sent to the library that indicates the amount of the e-rate discount (i.e., supported by documentation), then the library can report this as an expenditure under Other Operating Expenditures (Item C29 or C31). In such a case, the library should also report the e-rate funds that supported the discount in Other Operating Revenue (Item B17)). If no such documentation can be identified, then the amount should not be reported as either revenue or expenditure.

Local Government Revenue

B1	Library Tax	$7,005,002
B2	Other	$0
B3	Local Government Revenue Total (B1 + B2):	$7,005,002

State Government Revenue

B4	State Aid Grant	$54,401
B5	Construction Debt-Assistance Grant	$0
B6	Other State Government Revenue	$38,160

| B7 | State Government Revenue Total (sum B4 through B6) | $92,561 |

Federal Government Revenue

B8	BTOP Infrastructure Grant	$0
B9	Prime Time Family Reading Time	$0
B10	Library Outreach/Bookmobile Grant	$0
B11	Preventing Summer Reading Loss - Fueling the Mind (Read and Feed)	$14,095
B12	Other Federal Government Revenue	$0
B13	Federal Government Revenue Total (sum B8 through B12)	$14,095
B14	Other Operating Revenue	$328,289
B15	Total Operating Revenue (B3 + B7 + B13 + B14):	$7,439,947

Operating Expenditures (C1 - C40)

DO NOT REPORT CAPITAL EXPENDITURES IN THIS SECTION. They are reported as Item #C36.

Collection Expenditures

C1	Print Materials	$475,169
C2	Electronic Materials Expenditures	$64,947
C3	Audiovisual Materials	$223,337
C4	Databases	$140,276
C5	Other Library Materials	$50,904
C6	Collection Expenditures Total (C1 through C5)	$954,633

Salary Expenditures

C7	Library Director	$111,771
C8	Other Library Personnel	$3,388,223
C10	Salary Expenditures Total (C7 + C8)	$3,499,994

Fringe Benefits

C11	Required Fringe Benefits	$293,591
C12	Retirement (Employer's Share)	$507,184
C13	Medical Insurance (Employer's Share)	$643,359
C14	Other	$4,489
C15	Fringe Benefits Total (C11 + C12 + C13 + C14):	$1,448,623
C16	Total Staff Expenditures (C10 + C15)	$4,948,617

Other Operations

| C17 | Building Repair | $118,097 |

C18	Building Maintenance	$310,574
C20	Office Supplies, Program Supplies, Postage	$43,136
C21	Insurance	$42,993
C22	Public Relations	$73,049
C23	Utilities	$239,497
C24	Professional Fees	$85,199
C25	Audit Fee	$6,500
C26	Fiscal Year that Audit Covers	FY 2012-2013
C27	What year was the library's last long range plan adopted?	2012
C28	Repair and Replacement of Furnishings	$6,167
C29	Other	$190,378
C30	Specify	programming, resource sharing, grants
C31	Other	$55,508
C32	Specify	misc admin expenses
C33	Total Other Operating Expenditures (C17 + C18 + C20 + C21 + C22 + C23 + C24 + C25 + C28 + C29 + C31)	$1,171,098
C34	Bookmobile/Extended Services	$17,749
C35	Continuing Education	$52,451
C36	Operating Expenditures for Electronic Access	$274,699
C37	Total Operating Expenditures (C6 + C16 + C33 + C34 + C35 + C36):	$7,419,247

Report major capital expenditures (the acquisition of or additions to fixed assets). Examples include expenditures for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g., fines). Funds transferred from one public library to another public library

C38	Capital Outlay Expenditures	$91,267
C39	Debt Service	$0

Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for

(a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other revenue to be used for

C40a	Local - Capital Revenue	$0
C40b	State - Capital Revenue	$0
C40c	Federal - Capital Revenue	$00
C40d	Other - Capital Revenue	$0
C40	Total Capital Revenue (C40a through C40d)	$0
C41	Income from loans, bond issues, or other income not reported elsewhere	$0

Branch Libraries (E1- E18)

A branch library is an auxiliary unit of an administrative entity which has at least all of the following:
1. separate quarters;
2. an organized collection of library materials;
3. paid staff; and
4. regularly scheduled hours for being open to the public.

INFORMATION FOR EACH BRANCH:
Add a new group for each branch in the county.

E1	Branch Library Name	Scheben Branch
E2	Street Address	8899 U.S. 42
E3	City	Union
E4	Zip Code	41091
E6	Phone	(859) 342-2665
E8	Square Footage	35,000
E10	Number of Groups Using Meeting Room	264
E11	Number of Meetings Held	841
E12	Library Visits	280,746
E13	Number of Registered Users	29,014
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	52,470
E15	Reference Transactions	39,131
E16a	Sunday Opening Time	1:00 p.m.
E16b	Sunday Closing Time	5:00 p.m.
E16c	Hours	4.00
E16d	Monday Opening Time	9:00 a.m.
E16e	Monday Closing Time	9:00 p.m.
E16f	Hours	12.00

E16g	Tuesday Opening Time	9:00 a.m.
E16h	Tuesday Closing Time	9:00 p.m.
E16i	Hours	12.00
E16j	Wednesday Opening Time	9:00 a.m.
E16k	Wednesday Closing Time	9:00 p.m.
E16l	Hours	12.00
E16m	Thursday Opening Time	9:00 a.m
E16n	Thursday Closing Time	9:00 p.m.
E16o	Hours	12.00
E16p	Friday Opening Time	9:00 a.m.
E16q	Friday Closing Time	9:00 p.m.
E16r	Hours	12.00
E16s	Saturday Opening Time	9:00 a.m.
E16t	Saturday Closing Time	5:00 p.m.
E16u	Hours	8.00
E17.3	Number of Weeks Branch Library is Open	52
E1	Branch Library Name	Florence Branch
E2	Street Address	7425 U.S. 42
E3	City	Florence
E4	Zip Code	41042
E6	Phone	(859) 342-2665
E8	Square Footage	12,765
E10	Number of Groups Using Meeting Room	69
E11	Number of Meetings Held	114
E12	Library Visits	385,472
E13	Number of Registered Users	24,243
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	49,365
E15	Reference Transactions	31,318
E16a	Sunday Opening Time	1:00 p.m.
E16b	Sunday Closing Time	5:00 p.m.
E16c	Hours	4.00
E16d	Monday Opening Time	9:00 a.m.
E16e	Monday Closing Time	9:00 p.m.
E16f	Hours	12.00
E16g	Tuesday Opening Time	9:00 a.m.
E16h	Tuesday Closing Time	9:00 p.m.
E16i	Hours	12.00
E16j	Wednesday Opening Time	9:00 a.m.
E16k	Wednesday Closing Time	9:00 p.m.
E16l	Hours	12.00
E16m	Thursday Opening Time	9:00 a.m.
E16n	Thursday Closing Time	9:00 p.m.
E16o	Hours	12.00
E16p	Friday Opening Time	9:00 a.m.

E16q	Friday Closing Time	6:00 p.m.
E16r	Hours	9.00
E16s	Saturday Opening Time	9:00 a.m.
E16t	Saturday Closing Time	5:00 p.m.
E16u	Hours	8.00
E17.3	Number of Weeks Branch Library is Open	52
E1	Branch Library Name	Lents Branch
E2	Street Address	3215 Cougar Path
E3	City	Hebron
E4	Zip Code	41048
E6	Phone	(859) 342-2665
E8	Square Footage	6,100
E10	Number of Groups Using Meeting Room	67
E11	Number of Meetings Held	152
E12	Library Visits	57,857
E13	Number of Registered Users	9,991
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	11,538
E15	Reference Transactions	8,834
E16a	Sunday Opening Time	NA
E16b	Sunday Closing Time	NA
E16c	Hours	0.00
E16d	Monday Opening Time	9:00 a.m.
E16e	Monday Closing Time	9:00 p.m.
E16f	Hours	12.00
E16g	Tuesday Opening Time	9:00 a..m.
E16h	Tuesday Closing Time	9:00 p.m.
E16i	Hours	12.00
E16j	Wednesday Opening Time	9:00 a.m.
E16k	Wednesday Closing Time	9:00 p.m.
E16l	Hours	12.00
E16m	Thursday Opening Time	9:00 a.m.
E16n	Thursday Closing Time	9:00 p.m.
E16o	Hours	12.00
E16p	Friday Opening Time	9:00 a.m.
E16q	Friday Closing Time	6:00 p.m.
E16r	Hours	9.00
E16s	Saturday Opening Time	9:00 a.m.
E16t	Saturday Closing Time	5:00 p.m.
E16u	Hours	8.00
E17.3	Number of Weeks Branch Library is Open	52
E1	Branch Library Name	Walton Branch
E2	Street Address	21 S. Main Street
E3	City	Walton

E4	Zip Code	41094
E6	Phone	(859) 342-2665
E8	Square Footage	6,100
E10	Number of Groups Using Meeting Room	31
E11	Number of Meetings Held	90
E12	Library Visits	69,991
E13	Number of Registered Users	7,149
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	13,276
E15	Reference Transactions	20,968
E16a	Sunday Opening Time	NA
E16b	Sunday Closing Time	NA
E16c	Hours	0.00
E16d	Monday Opening Time	9:00 a.m.
E16e	Monday Closing Time	9:00 p.m.
E16f	Hours	12.00
E16g	Tuesday Opening Time	9:00 a.m.
E16h	Tuesday Closing Time	9:00 p.m.
E16i	Hours	12.00
E16j	Wednesday Opening Time	9:00 a.m.
E16k	Wednesday Closing Time	6:00 p.m.
E16l	Hours	9.00
E16m	Thursday Opening Time	9:00 a.m.
E16n	Thursday Closing Time	6:00 p.m.
E16o	Hours	9.00
E16p	Friday Opening Time	9:00 a.m.
E16q	Friday Closing Time	6:00 p.m.
E16r	Hours	9.00
E16s	Saturday Opening Time	9:00 a.m.
E16t	Saturday Closing Time	5:00 p.m.
E16u	Hours	8.00
E17.3	Number of Weeks Branch Library is Open	52
E1	Branch Library Name	Chapin Memorial Library
E2	Street Address	6517 Market Street
E3	City	Petersburg
E4	Zip Code	41080
E6	Phone	(859) 342-2665
E8	Square Footage	1,200
E10	Number of Groups Using Meeting Room	0
E11	Number of Meetings Held	0
E12	Library Visits	7,298
E13	Number of Registered Users	535

E14	Number of Uses [Sessions] of Public Internet Computers Per Year	3,244
E15	Reference Transactions	420
E16a	Sunday Opening Time	NA
E16b	Sunday Closing Time	NA
E16c	Hours	0.00
E16d	Monday Opening Time	NA
E16e	Monday Closing Time	NA
E16f	Hours	0.00
E16g	Tuesday Opening Time	12:00 p.m.
E16h	Tuesday Closing Time	8:00 p.m.
E16i	Hours	8.00
E16j	Wednesday Opening Time	10:00 a.m.
E16k	Wednesday Closing Time	6:00 p.m.
E16l	Hours	8.00
E16m	Thursday Opening Time	12:00 p.m.
E16n	Thursday Closing Time	8:00 p.m.
E16o	Hours	8.00
E16p	Friday Opening Time	12:00 p.m.
E16q	Friday Closing Time	6:00 p.m.
E16r	Hours	6.00
E16s	Saturday Opening Time	10:00 a.m.
E16t	Saturday Closing Time	5:00 p.m.
E16u	Hours	7.00
E17.3	Number of Weeks Branch Library is Open	52
E17	All Branches' Total Hours Open to the Public (E16c + E16f + E16i + E16l + E16o + E16r + E16u)	302.00
E17.3a	Total Number of Weeks Branch Libraries are Open (Sum of all E17.3)	260.00
E18	Number of Branches	5
E19	Total Annual Hours Open	15,704.00

Outreach Vehicles (F1 - F5)

An outreach vehicle is a vehicle used principally to provide personalized library services to individuals and groups at remote locations. The vehicle does not have an organized collection separate as in the case of a bookmobile. Staff will deliver and pick-up library materials specifically for patrons who are for any reason unable to visit the library in person. An outreach vehicle may also be used for programming at daycare centers, schools, senior centers, etc.

F1	License Number	G5801
F2	Vehicle Year, Make, and Model	2014 Nissan VN200
F3	Mileage on Odometer	2,320
F4	Owner of Vehicle	locally
F5	Number of Stops in an Average Week	40

F1	License Number	M7234
F2	Vehicle Year, Make, and Model	2005 Thomas Bus MVP-EE
F3	Mileage on Odometer	40,025
F4	Owner of Vehicle	locally
F5	Number of Stops in an Average Week	13

Bookmobiles (G1 - G11)

A bookmobile is a traveling branch library. It consists of at least all of the following:

1. a truck or van that carries an organized collection of library materials;
2. paid staff; and
3. regularly scheduled hours (bookmobile stops) for being open to the public.

INFORMATION FOR EACH BOOKMOBILE:
Add a new group for each bookmobile in the county.

Bookmobile Hours (G9a-G9g) - Count only the daily hours during which the bookmobile is open to the public. Do not count travel time. Hours on the road per week is reported in item number G9

G1	License Number	0
G2	Serial Number	0
G3	Vehicle Year, Make, and Model	0
G4	Owner of Vehicle	N/A
G5	Bookmobile Visits (number of persons entering the bookmobile)	0
G6	Number of Registered Users	0
G7	Number of Uses [Sessions] of Public Internet Computers Per Year	0
G8	Reference Transactions	0
G9	Hours on the Road Per Week (but not serving patrons)	0
G9a	Sunday - Daily Hours Open to the Public	0
G9b	Monday - Daily Hours Open to the Public	0
G9c	Tuesday - Daily Hours Open to the Public	0
G9d	Wednesday - Daily Hours Open to the Public	0
G9e	Thursday - Daily Hours Open to the Public	0
G9f	Friday - Daily Hours Open to the Public	0
G9g	Saturday - Daily Hours Open to the Public	0
(G9.1)	Metro Status Code (hidden)	

(G9.2)	Outlet Type Code (hidden)	
G9.3	Number of Weeks Bookmobile is Open	0
G9.3a	Total Number of Weeks Bookmobiles are Open (Sum of all G9.3)	0.00
G10	Total Hours for Bookmobiles in an Average Week (G9a + G9b + G9c + G9d + G9e + G9f + G9g)	0.00
G11	Number of Bookmobiles	0

Main Library (H1 - H18)

This is one type of single outlet library or the library which is the operational center of a multiple outlet library. Usually all processing is centralized here and the principal collections are housed here.

H1	Library Name	Main Library
H2	Street Address	1786 Burlington Pike
H3	City	Burlington
H4	Zip Code	41005
H6	Phone	8593422665
H8	Square Footage	75,000
H10	Number of Groups Using Meeting Room	393
H11	Number of Meetings Held	931
H12	Library Visits	305,710
H13	Number of Registered Users	33,144
H14	Number of Uses [Sessions] of Public Internet Computers Per Year	55,977
H15	Reference Transactions	69,255

Hours Open to the Public

H16a	Sunday Opening Time	1:00 p.m.
H16b	Sunday Closing Time	5:00 p.m.
H16c	Hours	4.00
H16d	Monday Opening Time	9:00 a.m.
H16e	Monday Closing Time	9:00 p.m.
H16f	Hours	12.00
H16g	Tuesday Opening Time	9:00 a.m.
H16h	Tuesday Closing Time	9:00 p.m.
H16i	Hours	12.00
H16j	Wednesday Opening Time	9:00 a.m.
H16k	Wednesday Closing Time	9:00 p.m.
H16l	Hours	12.00
H16m	Thursday Opening Time	9:00 a.m.
H16n	Thursday Closing Time	9:00 p.m.
H16o	Hours	12.00
H16p	Friday Opening Time	9:00 a.m.
H16q	Friday Closing Time	9:00 p.m.

H16r	Hours	12.00
H16s	Saturday Opening Time	9:00 a.m.
H16t	Saturday Closing Time	5:00 p.m.
H16u	Hours	8.00
H17	Total Hours Open to the Public (H16c + H16f + H1i + H16l + H16o + H16r + H16u)	72.00
H18	Number of Weeks Main Library is Open	52

Facility Info (I1 - I32)

Square Footage

I1	Main Library (from H8)	75,000
I2	Branch Libraries (sum of E8 branch data)	61,165
I3	Total (I1 + I2)	136,165

No. of Groups Using Meeting Room

I7	Main Library (from H10)	393
I8	Branch Libraries (sum of E10 branch data)	431
I9	Total (I7 + I8)	824

Number of Meetings Held

I10	Main Library (from H11)	931
I11	Branch Libraries (sum of E11 branch data)	1,197
I12	Total (I10 + I11)	2,128

Library Visits

I13	Main Library (from H12)	305,710
I14	Branch Libraries (sum of E12 branch data)	801,364
I15	Bookmobiles (sum of G5 branch data)	0
I16	Total (I13 + I14 + I15)	1,107,074

Number of Registered Users

I17	Main Library (from H13)	33,144
I18	Branch Libraries (sum of E13 branch data)	70,932
I19	Bookmobiles (sum of G6 branch data)	0
I20	Total (I17 + I18 + I19)	104,076

Number of Uses [Sessions] of Public Internet Computers Per Year

I21	Main Library (from H14)	55,977
I22	Branch Libraries (sum of E14 branch data)	129,893
I23	Bookmobiles (sum of G7 branch data)	0
I24	Total (I21 + I22 + I23)	185,870

Reference Transactions

I25	Main Library (from H15)	69,255

I26	Branch Libraries (sum of E15 branch data)	100,671
I27	Bookmobiles (sum of G8 branch data)	0
I28	Total (I25 + I26 + I27)	169,926

Public Service Hours per Year

I29	Main Library (H17 * H18)	3,744.00
I30	Branch Libraries (sum of E17 branch data * E17.3a)	15,704.00
I31	Bookmobiles (sum of G10 bookmobile data * G9.3a)	0.00
I32	Total (I29 + I30 + I31)	19,448.00

Library Staff (J1- J09)

Report figures as of the last day of the fiscal year. Include all positions funded in the library's budget whether those positions are filled or not. To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

To calculate FTEs for seasonal workers, I would use the following example:

- **Two three month workers (.25 of year) work 15 hours a week, so**
- 15 + 15 = 30 hrs/wk
- 30/40 = .75 FTEs
- .75 * .25 = .1875 FTE for entire year (based on working only three months)

J1	Number of Librarians with an ALA Accredited Master's Degree in Library Science	29
J2	Number of Librarians with Non ALA Accredited Master's Degree in Library Science	0
J3	Number of Librarians with a Master's Degree NOT in Library Science	2
J4	Number of Librarians with a Bachelor's Degree in Library Science	0
J5	Number of Librarians with a Bachelor's Degree NOT in Library Science	1
J6	Number of Librarians with Less Than a Bachelor's Degree	0
J7	Total Librarians (J1 + J2 + J3 + J4 + J5 + J6):	32.00
J8	All Other Paid Staff	76
J9	Total Paid Employees (J7 + J8):	108.00

Library Collection (K1 -K17)

Book Collection

K1	Adult Fiction	57,846
K2	Adult Nonfiction	65,861
K3	Juvenile Fiction	94,348
K4	Juvenile Nonfiction	39,142
K5	Total (K1 + K2 + K3 + K4)	257,197

Digital or Audiovisual Materials

K6	Electronic Books (E-Books)	107,918

Report the number of **licensed** databases (including locally mounted or remote, full-text or not) for which temporary or permanent access rights have **been acquired through payment by the library, or by formal agreement with the State Library or a cooperative agreement within the state or region.** A database is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts) with a common user interface and software for the retrieval and manipulation of the data. Note: The data or records are usually collected with a particular intent and relate to a defined topic. A database may be issued on CD-ROM, diskette, or other direct access method, or as a computer file accessed via dial-up methods or via the Internet. Each database is counted individually even if access to several databases is supported through the same vendor interface.

Licensed Databases

A database is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts) with a common user interface and software for the retrieval and manipulation of the data. Note: The data or records are usually collected with a particular intent and relate to a defined topic. A database may be issued on CD-ROM, diskette, or other direct access method, or as a computer file accessed via dial-up methods or via the Internet. Each database is counted individually even if access to several databases is supported through the same vendor interface.

K7a	Local/Other Cooperative Agreements	31
K7b	State (State Government or State Library) **Include 30 KYVL databases **	30
K7	Total Licensed Databases (K7a+K7b)	61
K9	Audio - Physical Units	32,048
K10	Audio - Downloadable Units	24,160
K13	Video - Physical Units	46,355
K14	Video - Downloadable Units	21,688
K15	Other Material in Collection	15,120
K16	Current Print Serial Subscriptions	667
K17	Book/Serial Volumes (K5 + K16)	257,864

Circulation (L1 - L52)

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary

loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library. An item checked out counts as one item, no matter how many uses are subsequently made of that one item.

Book Circulation Adult Fiction

L1	Main Library	94,649
L2	All Branches	127,380
L3	Bookmobile/Outreach	25
L4	Total (L1 + L2 + L3)	222,054

Book Circulation Adult Nonfiction

L5	Main Library	64,715
L6	All Branches	76,828
L7	Bookmobile/Outreach	968
L8	Total (L5 + L6+ L7)	142,511

Book Circulation Juvenile Fiction

L9	Main Library	191,579
L10	All Branches	255,248
L11	Bookmobile/Outreach	33,714
L12	Total (L9 + L10+ L11)	480,541

Book Circulation Juvenile Nonfiction

L13	Main Library	46,009
L14	All Branches	63,621
L15	Bookmobile/Outreach	8,728
L16	Total (L13 + L14 + L15)	118,358

Book Circulation Total:

L17	Main Library (L1 + L5 + L9 + L13)	396,952
L18	All Branches (L2 + L6 + L10 + L14)	523,077
L19	Bookmobile/Outreach (L3 + L7 + L11 + L15)	43,435
L20	Total (L4 + L8 + L12+ L16)	963,464

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Audiovisual Circulation Audio Books

L21	Main Library	26,585
L22	All Branches	35,992
L23	Bookmobile/Outreach	1,436
L24	Total (L21 + L22 + L23)	64,013

Audiovisual Circulation Other Audio

L25	Main Library	37,162
L26	All Branches	43,986
L27	Bookmobile/Outreach	4,887
L28	Total (L25 + L26 + L27)	86,035

Audiovisual Circulation Videos

L29	Main Library	160,996
L30	All Branches	223,627
L31	Bookmobile/Outreach	1,046
L32	Total (L29 + L30 + L31)	385,669

Audiovisual Circulation Other

L33	Main Library	10,290
L34	All Branches	14,443
L35	Bookmobile/Outreach	9
L36	Total (L33 + L34 + L35)	24,742

Audiovisual Circulation Total

L37	Main Library (L21 + L25 + L29 + L33)	235,033
L38	All Branches (L22 + L26 + L30 + L34)	318,048
L39	Bookmobile/Outreach (L23 + L27 + L31 + L35)	7,378
L40	Total (L24 + L28 + L32 + L36)	560,459

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Other Materials

L41	Main Library	8,135
L42	All Branches	8,485
L43	Bookmobile/Outreach	168
L44	Total (L41 + L42 + L43)	16,788

Total Circulation

L45	Main Library (L17 + L37 + L41)	640,120
L46	All Branches (L18 + L38 + L42)	849,610
L47	Bookmobile/Outreach (L19 + L39 + L43)	50,981

Electronic Materials are materials that are distributed digitally and can be accessed via a computer, the Internet, or a portable device such as an e-book reader. Types of electronic materials include e-books and downloadable electronic video and audio files. Electronic Materials packaged together as a unit and checked out as a unit are counted as one unit.

Note: Do not include databases.

L48	Circulation of Electronic Materials - The total annual circulation of all electronic materials	81,905
L49	Total (L20 + L40 + L44 + L48)	1,622,616

Children's Circulation - The total annual circulation of all children's materials in all formats to all users, including renewals. (NOTE: This includes books and audiovisual material already counted in previous fields L9 - L16) Do not count Electronic Material circulation here - that belongs in L48

L50	Main Library	322,109
L51	All Branches	413,839

| L52 | Bookmobile/Outreach | 49,478 |
| L53 | Total (L50 + L51 + L52) | 785,426 |

Downloadable Music Services (M1 - M2)

Freegal, and similar downloadable music services, is listed here. Do not count these items as circulation.

| M1 | Freegal - Number of Downloads | 52,541 |
| M2 | Other Downloadable Music Services Similar to Freegal - Number of Downloads | 0 |

Interlibrary Cooperation (N1 - N6)

Loaned To

N1	Print	1,959
N2	Nonprint	1,447
N3	Total (N1 + N2):	3,406

Borrowed From

N4	Print	1,942
N5	Nonprint	715
N6	Total (N4 + N5):	2,657

Programs (O1 - O64)

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings, lectures, story hours, literacy, English as a second language, citizenship classes, and book discussions. Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities. Also, do not enter the number of programs or attendance in more that one category.

Infant/Toddler - *number of programs*

O1	Main Library	178
O2	All Branches	240
O3	Bookmobile/Outreach	681
O4	Total (O1 + O2 + O3)	1,099

Infant/Toddler - *number of attendees*

O5	Main Library	4,132
O6	All Branches	3,624
O7	Bookmobile/Outreach	5,595
O8	Total (O5 + O6 + O7)	13,351

Preschool - *number of programs*

O9	Main Library	109
O10	All Branches	266
O11	Bookmobile/Outreach	895
O12	Total (O9 + O10 + O11)	1,270

Preschool - *number of attendees*

O13	Main Library	2,257
O14	All Branches	4,183
O15	Bookmobile/Outreach	11,285
O16	Total (O13 + O14 + O15)	17,725

Elementary School - *number of programs*

O17	Main Library	39
O18	All Branches	81
O19	Bookmobile/Outreach	185
O20	Total (O17 + O 18 + O19)	305

Elementary School - *number of attendees*

O21	Main Library	877
O22	All Branches	1,297
O23	Bookmobile/Outreach	4,948
O24	Total (O21 + O22 + O23)	7,122

Young Adult (age 12 and older) - *number of programs*

O25	Main Library	92
O26	All Branches	196
O27	Bookmobile/Outreach	6
O28	Total (O25 + O26 + O27)	294

Young Adult (age 12 and older) - *number of attendees*

O29	Main Library	1,091
O30	All Branches	1,932
O31	Bookmobile/Outreach	957
O32	Total (O29 + O30 + O31)	3,980

Other Children's Programs - *number of programs*

O33	Main Library	180
O34	All Branches	189
O35	Bookmobile/Outreach	500
O36	Total (O33 + O34 + O35)	869

Other Children's Programs - *number of attendees*

O37	Main Library	9,643
O38	All Branches	6,988
O39	Bookmobile/Outreach	14,488
O40	Total (O37 + O38 + O39)	31,119

Adult Programs - *number of programs*

O41	Main Library	274
O42	All Branches	545
O43	Bookmobile/Outreach	56
O44	Total (O41 + O42 + O43)	875

Adult Programs - *number of attendees*

O45	Main Library	10,434
O46	All Branches	7,194
O47	Bookmobile/Outreach	1,204
O48	Total (O45 + O46 + O47)	18,832

Programs Directed at Multiple Age Levels - *number of programs*

O49	Main Library	4
O50	All Branches	12
O51	Bookmobile/Outreach	3

| O52 | Total (O49 + O50 + O51) | 19 |

Programs Directed at Multiple Age Levels - *number of attendees*

O53	Main Library	1,028
O54	All Branches	2,397
O55	Bookmobile/Outreach	1,053
O56	Total (O53 + O54 + O55)	4,478

Total Number Of Programs:

O57	Main Library (O1 + O9 + O17 + O25 + O33 + O41 + O49)	876
O58	All Branches (O2 + O10 + O18 + O26 + O34 + O42 + O50)	1,529
O59	Bookmobile/Outreach (O3 + O11 + O19 + O27 + O35 + O43 + O51)	2,326
O60	Total (O4 + O12 + O20 + O28 + O36 + O44 + O52)	4,731

Total Program Attendance:

O61	Main Library (O5 + O13 + O21 + O29 + O37 + O45 + O53)	29,462
O62	All Branches (O6 + O14 + O22 + O30 + O38 + O46 + O54)	27,615
O63	Bookmobile/Outreach (O7 + O15 + O23 + O31 + O39 + O47 + O55)	39,530
O64	Total (O8 + O16 + O24 + O32 + O40 + O48 + O56)	96,607

Intellectual Freedom (P1 - P6)

P1	Title of Challenged Work	Into the Wild
P2	Type of Work	Book
P3	Grounds for Challenge	Sex Education
P4	Initiator of Challenge	Patron
P5	Status of Material	Material(s) Retained
P6	Comments	
P1	Title of Challenged Work	Who Is It?
P2	Type of Work	Book
P3	Grounds for Challenge	Other
P4	Initiator of Challenge	Patron
P5	Status of Material	Material(s) Retained
P6	Comments	Parent thought this board bk was creepy due to bulging eyes.
P1	Title of Challenged Work	Tampa
P2	Type of Work	Book
P3	Grounds for Challenge	Sexually Explicit
P4	Initiator of Challenge	Patron
P5	Status of Material	Material(s) Retained
P6	Comments	

Technology (Q1 - Q7)

Q1	Number of Internet Computers Used by General Public	156
Q2	Number of People Formally Trained by Staff to Use Electronic Resources	2,507
Q3	Does the library provide wireless internet access (Wi-Fi) for patrons?	Yes
Q4	Wireless Sessions - Annually	34,373
Q5	Is the library contributing to a digital content creation project(s) that is systematically organized within a database management system and is accessible to the public via the library's website? (click on Q5 to see definitions)	Yes
Q6	If the library is contributing to a digital content creation project(s) (Q5 response is "Yes"), how many digital content creation projects is your library involved with on an ongoing basis?	1
Q7	For how many of the digital content creation projects identified above (in Q6) did your library serve as the lead agency?	1

Planning and Evaluation (S1)

S1	Describe significant events, changes, or improvements to your library's facilities, programs, or collections during this past fiscal year. Include a statement describing any new property acquired by the library by any means - purchase, gifts, bequests, etc.	The Library has continued to provide services to the public on a reduced budget by constantly evaluating and re-evaluating our internal process and procedures. Programming attendance was down due to the conclusion of the FINRA-ALA Grant which provided funds to offer a wide array of financial literacy programs for families, teens, school-aged children and preschoolers. For the third year in a row, more than 1 million people (1,107,074) walked through the doors of the Boone County Public Library. We were able to expand the Preventing Summer Reading Loss-Fueling the Mind program and offer meals to adults through other sources of supplemental funding. This program which was taken to mobile home parks, has allowed us to engage and reach a segment of the community who, as a family, might not normally come to Library programs. Camp Wonderopolis is another grant funded programmatic success that spans two fiscal years. We've expanded our offering to the educational community and strengthened our partnership with the Boone County School District as well as the Walton-Verona School District. We purchased a new delivery vehicle this year that is also used as part of our outreach activities. Interlibrary loan request were up as a result of the integration of a pop-up note we've added to our OPAC. This note appears

when a customer looks for a book and discovers that we don't own it, they then have the opportunity to fill in a purchase request form or an ILL form. Typically, people choose ILL over submitting a purchase request. Next year we will stream line and only offer one form. Staff will determine whether the item is purchased or obtained through ILL. This will help us further our goal of building a collection of materials that our community wants to read. Despite the programmatic successes library services are threatened by the pending lawsuit against Boone County Public Library challenging the way that library taxes have been raised (and lowered) over the last three decades. This is a state-wide issue that will impact library service throughout the Commonwealth if the plaintiffs are successful. Regardless, we plan on continuing our existing program of work delivering high quality programs, services and library materials to the community.

Board Policies (T1 - T10)

Click on the check box if you have you reviewed your policies in the last five years

T1	Board Reimbursement of Expense Policy	Yes
T2	Conflict of Interest Policy	Yes
T3	Ethics Policy	Yes
T4	Fiscal Responsibility Policy	Yes
T5	Investment Policy	Yes
T6	Open Records Policy	Yes
T7	Model Procurement Code Policy	Yes
T8	Sponsorship Policy	Yes
T9	Trustee Orientation Policy	Yes
T10	Whistleblower Policy	Yes

Current Library Board Membership (V1 - V6)

Note: List membership as constituted on the last day of the fiscal year.

Designated Day and Time for Monthly Board Meeting:

V1.1	Day	Tuesday
V1.2	Week	Third Week
V1.3	Time	4:00 PM - 4:30 PM

President or Chair

V2.1	Name:	Pamela Goetting
V2.2	P.O. Box or Street:	2981 Treetop Ln
V2.3	City:	Hebron
V2.4	Zip:	41048
V2.5	Phone:	(859) 586-7881
V2.6	Term Expires (MM/DD/YYYY):	6/30/16
V2.7	Term	Second Term
V2.8	Number of Regularly Scheduled Board Meetings Attended	12
V2.9	Number of Library Related Professional Conferences and or Workshops Attended	0

Vice President or Vice Chair

V3.1	Name:	Barbara Bardes
V3.2	P.O. Box or Street:	10,000 Lower River Rd
V3.3	City:	Burlington
V3.4	Zip:	41005
V3.5	Phone:	(859) 689-5515
V3.6	Term Expires (MM/DD/YYYY):	6/30/14
V3.7	Term	First Term
V3.8	Number of Regularly Scheduled Board Meetings Attended	10
V3.9	Number of Library Related Professional Conferences and or Workshops Attended	0

Secretary

V4.1	Name:	Eric Richardson
V4.2	P.O. Box or Street:	1490 Flintridge Rd
V4.3	City:	Florence
V4.4	Zip:	41042
V4.5	Phone:	(513) 723-4019
V4.6	Term Expires (MM/DD/YYYY):	6/30/17
V4.7	Term	First Term
V4.8	Number of Regularly Scheduled Board Meetings Attended	12
V4.9	Number of Library Related Professional Conferences and or Workshops Attended	0

Treasurer

V5.1	Name:	Jim Henning
V5.2	P.O. Box or Street:	8742 Rosebrook Dr.
V5.3	City:	Florence
V5.4	Zip:	41042
V5.5	Phone:	(859) 746-8742
V5.6	Term Expires (MM/DD/YYYY):	6/30/16
V5.7	Term	Second Term
V5.8	Number of Regularly Scheduled Board Meetings Attended	11
V5.9	Number of Library Related Professional Conferences and or Workshops Attended	0

Member

V6.1	Name:	Sheree Breitholle
V6.2	P.O. Box or Street:	1703 Asher Ct
V6.3	City:	Hebron
V6.4	Zip:	41042

V6.5	Phone:	(859) 586-7247
V6.6	Term Expires (MM/DD/YYYY):	06/30/2017
V6.7	Term	First Term
V6.8	Number of Regularly Scheduled Board Meetings Attended	12
V6.9	Number of Library Related Professional Conferences and or Workshops Attended	0

Please add notes for the survey administrator - your reactions to the annual report, the report process, sources of irritation, what could be improved, any feedback that might help in formulating next year's report.