General Information (A1 - A16)

A1	County	Boone
A2	Estimated Population	121,737
A3	Library Name	Boone County Public Library District

Street Address

A4	Street Address	1786 Burlington Pike
A5	City	Burlington
A6	Zip Code	41005

Mailing Address

A8	Mailing Address	1786 Burlington Pike
A9	City	Burlington
A10	Zip Code	41005
A12	Phone	8593422665

Tax Rates (expressed as per $100; i.e., 20.0 or 3.75)

A14	Real	5.10
A15	Personal	5.10
A16	Motor Vehicle/Water Craft	3.0

Operating Revenue (B1 - B24)

DO NOT REPORT CAPITAL REVENUE IN THIS SECTION. They are reported as Item #C37. <u>Examples of revenue to be used for major capital expenditures</u> include funds received for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue to be used for major capital expenditures. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g. fines) or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

E-rate -- If there is an invoice sent to the library that indicates the amount of the e-rate discount (i.e., supported by documentation), then the library can report this as an expenditure under Other Operating Expenditures (Item C28 or C30). In such a case, the library should also report the e-rate funds that supported the discount in Other Operating Revenue (Item B15)). If no such documentation can be identified, then the amount should not be reported as either revenue or expenditure.

Local Government Revenue

B1	Library Tax	$6,922,091
B2	Other	$0
B3	Local Government Revenue Total (B1 + B2):	$6,922,091

State Government Revenue

B4	State Aid Grant	$48,207
B5	Construction Debt-Assistance Grant	$0
B6	Institutions Grant	$0
B7	Other State Government Revenue	$37,900

B8	State Government Revenue Total (sum B4 through B7)	$86,107

Federal Government Revenue

B9	BTOP Infrastructure Grant	$0
B10	Prime Time Family Reading Time	$0
B11	Continuing Education Grant	$2,215
B12	Library Programming Grant	$27,010
B13	Other Federal Government Revenue	$38,700
B14	Federal Government Revenue Total (sum B9 through B13)	$67,925
B15	Other Operating Revenue	$418,800
B16	Total Operating Revenue (B3 + B8 + B14 + B15):	$7,494,923

Operating Expenditures (C1 - C38)

DO NOT REPORT CAPITAL EXPENDITURES IN THIS SECTION. They are reported as Item #C36.

Collection Expenditures

C1	Print Materials	$403,106
C2	Electronic Materials Expenditures	$38,898
C3	Audiovisual Materials	$260,374
C4	Databases	$115,763
C5	Other Library Materials	$260,374
C6	Collection Expenditures Total (C1 through C5)	$1,078,515

Salary Expenditures

C7	Library Director	$101,176
C8	Other Certified Library Personnel	$1,680,665
C9	Other Non-Certified Library Personnel	$1,755,531
C10	Salary Expenditures Total (C7 + C8 + C9)	$3,537,372

Fringe Benefits

C11	Required Fringe Benefits	$289,935
C12	Retirement (Employer's Share)	$504,991
C13	Medical Insurance (Employer's Share)	$582,181
C14	Other	$3,545
C15	Fringe Benefits Total (C11 + C12 + C13 + C14):	$1,380,652
C16	Total Staff Expenditures (C10 + C15)	$4,918,024

Other Operations

C17	Building Repair	$64,381
C18	Building Maintenance	$244,660
C19	Telephone Voice Line(s) Only	$19,475

C20	Office Supplies, Program Supplies, Postage	$82,022
C21	Insurance	$37,925
C22	Public Relations	$73,987
C23	Utilities	$226,493
C24	Professional Fees	$121,159
C25	Audit Fee	$6,000
C26	Fiscal Year that Audit Covers	FY 2010-2011
C27	Repair and Replacement of Furnishings	$5,104
C28	Other	$122,378
C29	Specify	programming, resource sharing, grants
C30	Other	$27,114
C31	Specify	misc admin expenses
C32	Total Other Operating Expenditures (C17 + C18 + C19 + C20 + C21 + C22 + C23 + C24 + C25 + C27 + C28 + C30)	$1,030,698
C33	Bookmobile/Extended Services	$26,694
C34	Continuing Education	$36,996
C35	Operating Expenditures for Electronic Access	$269,897
C36	Total Operating Expenditures (C6 + C16 + C32 + C33 + C34 + C35):	$7,360,824

Report major capital expenditures (the acquisition of or additions to fixed assets). Examples include expenditures for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g., fines). Funds transferred from one public library to another public library

C37	Capital Outlay Expenditures	$0

Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for (a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other revenue to be used for

C38a	Local - Capital Revenue	$0
C38b	State - Capital Revenue	$0
C38c	Federal - Capital Revenue	$0
C38d	Other - Capital Revenue	$0
C38	Total Capital Revenue (C38a through C38d)	$0

Branch Libraries (E1- E18)

A branch library is an auxiliary unit of an administrative entity which has at least all of the following:
1. separate quarters;
2. an organized collection of library materials;
3. paid staff; and
4. regularly scheduled hours for being open to the public.

INFORMATION FOR EACH BRANCH:
Add a new group for each branch in the county.

E1	Branch Library Name	Scheben Branch
E2	Street Address	8899 U.S. 42
E3	City	Union
E4	Zip Code	41091
E6	Phone	(859) 342-2665
E7	Fax	(859) 384-5557
E8	Square Footage	35,000
E9	Meeting Room Square Footage	3,065
E10	Number of Groups Using Meeting Room	152
E11	Number of Meetings Held	470
E12	Library Visits	245,083
E13	Number of Registered Users	24,832
E14	Users of Public Internet Computers per Year	61,671
E15	Reference Transactions	36,025
E16a	Sunday Opening Time	1:00 p.m.
E16b	Sunday Closing Time	5:00 p.m.
E16c	Hours	4.00
E16d	Monday Opening Time	9:00 a.m.
E16e	Monday Closing Time	9:00 p.m.
E16f	Hours	12.00
E16g	Tuesday Opening Time	9:00 a.m.
E16h	Tuesday Closing Time	9:00 p.m.
E16i	Hours	12.00
E16j	Wednesday Opening Time	9:00 a.m.
E16k	Wednesday Closing Time	9:00 p.m.
E16l	Hours	12.00
E16m	Thursday Opening Time	9:00 a.m.
E16n	Thursday Closing Time	9:00 p.m.
E16o	Hours	12.00
E16p	Friday Opening Time	9:00 a.m.
E16q	Friday Closing Time	9:00 p.m.
E16r	Hours	12.00
E16s	Saturday Opening Time	9:00 a.m.
E16t	Saturday Closing Time	5:00p.m.
E16u	Hours	8.00
E17.3	Number of Weeks Branch Library is Open	52

E1	Branch Library Name	Florence Branch
E2	Street Address	7425 U.S. 42
E3	City	Florence
E4	Zip Code	41042
E6	Phone	(859) 342-2665
E7	Fax	(859) 371-0037
E8	Square Footage	12,765
E9	Meeting Room Square Footage	900
E10	Number of Groups Using Meeting Room	48
E11	Number of Meetings Held	146
E12	Library Visits	311,539
E13	Number of Registered Users	20,473
E14	Users of Public Internet Computers per Year	43,180
E15	Reference Transactions	25,423
E16a	Sunday Opening Time	1:00 p.m.
E16b	Sunday Closing Time	5:00p.m.
E16c	Hours	4.00
E16d	Monday Opening Time	9:00 a.m.
E16e	Monday Closing Time	9:00 p.m.
E16f	Hours	12.00
E16g	Tuesday Opening Time	9:00 a.m.
E16h	Tuesday Closing Time	9:00 p.m.
E16i	Hours	12.00
E16j	Wednesday Opening Time	9:00 a.m.
E16k	Wednesday Closing Time	9:00 p.m.
E16l	Hours	12.00
E16m	Thursday Opening Time	9:00 a.m.
E16n	Thursday Closing Time	9:00 p.m.
E16o	Hours	12.00
E16p	Friday Opening Time	9:00 a.m.
E16q	Friday Closing Time	6:00 p.m.
E16r	Hours	9.00
E16s	Saturday Opening Time	9:00 a.m.
E16t	Saturday Closing Time	5:00 p.m.
E16u	Hours	8.00
E17.3	Number of Weeks Branch Library is Open	52
E1	Branch Library Name	Lents Branch
E2	Street Address	3215 Cougar Path
E3	City	Hebron
E4	Zip Code	41048
E6	Phone	(859) 342-2665
E7	Fax	(859) 586-8215
E8	Square Footage	6,100
E9	Meeting Room Square Footage	500

E10	Number of Groups Using Meeting Room	39
E11	Number of Meetings Held	96
E12	Library Visits	45,719
E13	Number of Registered Users	9,358
E14	Users of Public Internet Computers per Year	14,065
E15	Reference Transactions	6,073
E16a	Sunday Opening Time	NA
E16b	Sunday Closing Time	NA
E16c	Hours	0
E16d	Monday Opening Time	9:00 a.m.
E16e	Monday Closing Time	9:00 p.m.
E16f	Hours	12.00
E16g	Tuesday Opening Time	9:00 a.m.
E16h	Tuesday Closing Time	9:00 p.m.
E16i	Hours	12.00
E16j	Wednesday Opening Time	9:00 a.m.
E16k	Wednesday Closing Time	9:00 p.m.
E16l	Hours	12.00
E16m	Thursday Opening Time	9:00 a.m.
E16n	Thursday Closing Time	9:00 p.m.
E16o	Hours	12.00
E16p	Friday Opening Time	9:00 a.m.
E16q	Friday Closing Time	6:00 p.m.
E16r	Hours	9.00
E16s	Saturday Opening Time	9:00 a.m.
E16t	Saturday Closing Time	5:00 p.m.
E16u	Hours	8.00
E17.3	Number of Weeks Branch Library is Open	52
E1	Branch Library Name	Chapin Memorial Library
E2	Street Address	6517 Market Street
E3	City	Petersburg
E4	Zip Code	41080
E6	Phone	(859) 342-2665
E7	Fax	(859) 689-4313
E8	Square Footage	1,200
E9	Meeting Room Square Footage	0
E10	Number of Groups Using Meeting Room	0
E11	Number of Meetings Held	0
E12	Library Visits	7,709
E13	Number of Registered Users	443
E14	Users of Public Internet Computers per Year	3,408
E15	Reference Transactions	502
E16a	Sunday Opening Time	NA
E16b	Sunday Closing Time	NA

E16c	Hours	0.00
E16d	Monday Opening Time	NA
E16e	Monday Closing Time	NA
E16f	Hours	0.00
E16g	Tuesday Opening Time	12:00 p.m.
E16h	Tuesday Closing Time	8:00 p.m.
E16i	Hours	8.00
E16j	Wednesday Opening Time	10:00 a.m.
E16k	Wednesday Closing Time	6:00 p.m.
E16l	Hours	8.00
E16m	Thursday Opening Time	12:00 p.m.
E16n	Thursday Closing Time	8:00 p.m.
E16o	Hours	8.00
E16p	Friday Opening Time	12:00 p.m.
E16q	Friday Closing Time	6:00 p.m.
E16r	Hours	6.00
E16s	Saturday Opening Time	10:00 a.m.
E16t	Saturday Closing Time	5:00 p.m.
E16u	Hours	7.00
E17.3	Number of Weeks Branch Library is Open	52
E1	Branch Library Name	Walton Branch
E2	Street Address	21 South Main
E3	City	Walton
E4	Zip Code	41094
E6	Phone	(859) 342-2665
E7	Fax	(859) 485-7049
E8	Square Footage	9,400
E9	Meeting Room Square Footage	500
E10	Number of Groups Using Meeting Room	16
E11	Number of Meetings Held	17
E12	Library Visits	56,107
E13	Number of Registered Users	5,913
E14	Users of Public Internet Computers per Year	23,204
E15	Reference Transactions	17,193
E16a	Sunday Opening Time	NA
E16b	Sunday Closing Time	NA
E16c	Hours	0.00
E16d	Monday Opening Time	9:00 a.m.
E16e	Monday Closing Time	9:00 p.m.
E16f	Hours	12.00
E16g	Tuesday Opening Time	9:00 a.m.
E16h	Tuesday Closing Time	9:00 p.m.
E16i	Hours	12.00
E16j	Wednesday Opening Time	9:00 a.m.
E16k	Wednesday Closing Time	6:00 p.m.

E16l	Hours	9.00
E16m	Thursday Opening Time	9:00 a.m.
E16n	Thursday Closing Time	6:00 p.m.
E16o	Hours	9.00
E16p	Friday Opening Time	9:00 a.m.
E16q	Friday Closing Time	6:00 p.m.
E16r	Hours	9.00
E16s	Saturday Opening Time	9:00 a.m.
E16t	Saturday Closing Time	5:00 p.m.
E16u	Hours	8.00
E17.3	Number of Weeks Branch Library is Open	52
E17	All Branches' Total Hours Open to the Public (E16c + E16f + E16i + E16l + E16o + E16r + E16u)	302.00
E17.3a	Total Number of Weeks Branch Libraries are Open (Sum of all E17.3)	260.00
E18	Number of Branches	5
E19	Total Annual Hours Open	15,704.00

Outreach Vehicles (F1 - F5)

An outreach vehicle is a vehicle used principally to provide personalized library services to individuals and groups at remote locations. The vehicle does not have an organized collection separate as in the case of a bookmobile. Staff will deliver and pick-up library materials specifically for patrons who are for any reason unable to visit the library in person. An outreach vehicle may also be used for programming at daycare centers, schools, senior centers, etc.

F1	License Number	M1863
F2	Vehicle Year, Make, and Model	2004 Chev G30 Cargo Van
F3	Mileage on Odometer	150,361
F4	Owner of Vehicle	locally
F5	Number of Stops in an Average Week	7
F1	License Number	M7234
F2	Vehicle Year, Make, and Model	2005 Thomas Bus
F3	Mileage on Odometer	31,839
F4	Owner of Vehicle	locally
F5	Number of Stops in an Average Week	13

Bookmobiles (G1 - G11)

A bookmobile is a traveling branch library. It consists of at least all of the following:

1. a truck or van that carries an organized collection of library materials;
2. paid staff; and
3. regularly scheduled hours (bookmobile stops) for being open to the public.

INFORMATION FOR EACH BOOKMOBILE:
Add a new group for each bookmobile in the county.

Bookmobile Hours (G9a-G9g) - Count only the daily hours during which the bookmobile is open to the public.
Do not count travel time. Hours on the road per week is reported in item number G9

G1	License Number	
G2	Serial Number	
G3	Vehicle Year, Make, and Model	
G4	Owner of Vehicle	
G5	Bookmobile Visits (number of persons entering the bookmobile)	
G6	Number of Registered Users	
G7	Users of Public Internet Computers per Year	
G8	Reference Transactions	
G9	Hours on the Road Per Week (but not in service)	0
G9a	Sunday - Daily Hours Open to the Public	0
G9b	Monday - Daily Hours Open to the Public	0
G9c	Tuesday - Daily Hours Open to the Public	0
G9d	Wednesday - Daily Hours Open to the Public	0
G9e	Thursday - Daily Hours Open to the Public	0
G9f	Friday - Daily Hours Open to the Public	0
G9g	Saturday - Daily Hours Open to the Public	0
(G9.1)	Metro Status Code (hidden)	
(G9.2)	Outlet Type Code (hidden)	
G9.3	Number of Weeks Bookmobile is Open	0
G9.3a	Total Number of Weeks Bookmobiles are Open (Sum of all G9.3)	0.00
G10	Total Hours for Bookmobiles in an Average Week (G9a + G9b + G9c + G9d + G9e + G9f + G9g)	0.00
G11	Number of Bookmobiles	0

Main Library (H1 - H18)

This is one type of single outlet library or the library which is the operational center of a multiple outlet library. Usually all processing is centralized here and the principal collections are housed here.

H1	Library Name	Main Library
H2	Street Address	1786 Burlington Pike
H3	City	Burlington
H4	Zip Code	41005
H6	Phone	(859) 342-2665
H7	Fax	(859) 689-0435
H8	Square Footage	75,000
H9	Meeting Room Square Footage	6,190
H10	Number of Groups Using Meeting Room	296
H11	Number of Meetings Held	917
H12	Library Visits	340,245
H13	Number of Registered Users	25,295
H14	Users of Public Internet Computers per Year	64,783
H15	Reference Transactions	72,357

Hours Open to the Public

H16a	Sunday Opening Time	1:00 p.m.
H16b	Sunday Closing Time	5:00 p.m.
H16c	Hours	4.00
H16d	Monday Opening Time	9:00 a.m.
H16e	Monday Closing Time	9:00 p.m.
H16f	Hours	12.00
H16g	Tuesday Opening Time	9:00 a.m.
H16h	Tuesday Closing Time	9:00 p.m.
H16i	Hours	12.00
H16j	Wednesday Opening Time	9:00 a.m.
H16k	Wednesday Closing Time	9:00 p.m.
H16l	Hours	12.00
H16m	Thursday Opening Time	9:00 a.m.
H16n	Thursday Closing Time	9:00 p.m.
H16o	Hours	12.00
H16p	Friday Opening Time	9:00 a.m.
H16q	Friday Closing Time	9:00 p.m.
H16r	Hours	12.00
H16s	Saturday Opening Time	9:00 a.m.
H16t	Saturday Closing Time	5:00 p.m.
H16u	Hours	8.00
H17	Total Hours Open to the Public (H16c + H16f + H1i + H16l + H16o + H16r + H16u)	72.00
H18	Number of Weeks Main Library is Open	52

Facility Info (I1 - I32)

Square Footage

I1	Main Library (from H8)	75,000
I2	Branch Libraries (sum of E8 branch data)	64,465
I3	Total (I1 + I2)	139,465

Meeting Room Square Footage

I4	Main Library (from H9)	6,190
I5	Branch Libraries (sum of E9 branch data)	4,965
I6	Total (I4 + I5)	11,155

No. of Groups Using Meeting Room

I7	Main Library (from H10)	296
I8	Branch Libraries (sum of E10 branch data)	255
I9	Total (I7 + I8)	551

Number of Meetings Held

I10	Main Library (from H11)	917
I11	Branch Libraries (sum of E11 branch data)	729
I12	Total (I10 + I11)	1,646

Library Visits

I13	Main Library (from H12)	340,245
I14	Branch Libraries (sum of E12 branch data)	666,157
I15	Bookmobiles (sum of G5 branch data)	0
I16	Total (I13 + I14 + I15)	1,006,402

Number of Registered Users

I17	Main Library (from H13)	25,295
I18	Branch Libraries (sum of E13 branch data)	61,019
I19	Bookmobiles (sum of G6 branch data)	0
I20	Total (I17 + I18 + I19)	86,314

Users of Public Internet Computers per Year

I21	Main Library (from H14)	64,783
I22	Branch Libraries (sum of E14 branch data)	145,528
I23	Bookmobiles (sum of G7 branch data)	0
I24	Total (I21 + I22 + I23)	210,311

Reference Transactions

I25	Main Library (from H15)	72,357
I26	Branch Libraries (sum of E15 branch data)	85,216
I27	Bookmobiles (sum of G8 branch data)	0
I28	Total (I25 + I26 + I27)	157,573

Public Service Hours per Year

| I29 | Main Library (H17 * H18) | 3,744.00 |

I30	Branch Libraries (sum of E17 branch data * E17.3a)	15,704.00
I31	Bookmobiles (sum of G10 bookmobile data * G9.3a)	0.00
I32	Total (I29 + I30 + I31)	19,448.00

Library Staff (J1- J09)

Report figures as of the last day of the fiscal year. Include all positions funded in the library's budget whether those positions are filled or not. To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

Librarians are defined as persons with the title of librarian who do paid work that usually requires professional training and skill in the theoretical or scientific aspects of library work, or both, as distinct from its mechanical or clerical aspect.

J1	Number of Librarians with an ALA Accredited Master's Degree in Library Science	32
J2	Number of Librarians with Non ALA Accredited Master's Degree in Library Science	0
J3	Number of Librarians with a Master's Degree NOT in Library Science	2
J4	Number of Librarians with a Bachelor's Degree in Library Science	0
J5	Number of Librarians with a Bachelor's Degree NOT in Library Science	1
J6	Number of Librarians with Less Than a Bachelor's Degree	0
J7	Total Librarians (J1 + J2 + J3 + J4 + J5 + J6):	35.00
J8	All Other Paid Staff	77
J9	Total Paid Employees (J7 + J8):	112.00

Library Collection (K1 -K17)

Book Collection

K1	Adult Fiction	67,102
K2	Adult Nonfiction	107,469
K3	Juvenile Fiction	100,269
K4	Juvenile Nonfiction	47,604
K5	Total (K1 + K2 + K3 + K4)	322,444

Digital or Audiovisual Materials

K6	Electronic Books (E-Books)	84,763

Report the number of **licensed** databases (including locally mounted or remote, full-text or not) for which

temporary or permanent access rights have **been acquired through payment by the library, or by formal agreement with the State Library or a cooperative agreement within the state or region.** A database is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts) with a common user interface and software for the retrieval and manipulation of the data. Note: The data or records are usually collected with a particular intent and relate to a defined topic. A database may be issued on CD-ROM, diskette, or other direct access method, or as a computer file accessed via dial-up methods or via the Internet. Subscriptions to individual electronic serial titles are reported under **Current Electronic Serial Subscriptions, K8.** Each database is counted individually even if access to several databases is supported through the same vendor interface.

Licensed Databases

A database is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts) with a common user interface and software for the retrieval and manipulation of the data. Note: The data or records are usually collected with a particular intent and relate to a defined topic. A database may be issued on CD-ROM, diskette, or other direct access method, or as a computer file accessed via dial-up methods or via the Internet. Each database is counted individually even if access to several databases is supported through the same vendor interface.

K7a	Local/Other Cooperative Agreements	51
K7b	State (State Government or State Library) ** Include 30 KYVL databases **	30
K7	Total Licensed Databases (K7a+K7b)	81
K9	Audio - Physical Units	30,969
K10	Audio - Downloadable Titles	9,277
K13	Video - Physical Units	44,477
K14	Video - Downloadable Titles	9,868
K15	Other Material in Collection	8,721
K16	Current Print Serial Subscriptions	756
K17	Book/Serial Volumes (K5 + K16)	323,200

Circulation (L1 - L52)

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library. An item checked out counts as one item, no matter how many uses are subsequently made of that one item.

Book Circulation Adult Fiction

L1	Main Library	112,809
L2	All Branches	143,379
L3	Bookmobile/Outreach	114
L4	Total (L1 + L2 + L3)	256,302

Book Circulation Adult Nonfiction

L5	Main Library	85,584
L6	All Branches	107,117
L7	Bookmobile/Outreach	3,877
L8	Total (L5 + L6+ L7)	196,578

Book Circulation Juvenile Fiction

L9	Main Library	203,617
L10	All Branches	293,391
L11	Bookmobile/Outreach	26,493
L12	Total (L9 + L10+ L11)	523,501

Book Circulation Juvenile Nonfiction

L13	Main Library	42,453
L14	All Branches	68,852
L15	Bookmobile/Outreach	4,792
L16	Total (L13 + L14 + L15)	116,097

Book Circulation Total:

L17	Main Library (L1 + L5 + L9 + L13)	444,463
L18	All Branches (L2 + L6 + L10 + L14)	612,739
L19	Bookmobile/Outreach (L3 + L7 + L11 + L15)	35,276
L20	Total (L4 + L8 + L12+ L16)	1,092,478

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Audiovisual Circulation Audio Books

L21	Main Library	41,259
L22	All Branches	41,233
L23	Bookmobile/Outreach	1,076
L24	Total (L21 + L22 + L23)	83,568

Audiovisual Circulation Other Audio

L25	Main Library	40,678
L26	All Branches	51,867
L27	Bookmobile/Outreach	2,056
L28	Total (L25 + L26 + L27)	94,601

Audiovisual Circulation Videos

L29	Main Library	161,514
L30	All Branches	211,215
L31	Bookmobile/Outreach	276
L32	Total (L29 + L30 + L31)	373,005

Audiovisual Circulation Other

L33	Main Library	12,307
L34	All Branches	18,752
L35	Bookmobile/Outreach	669
L36	Total (L33 + L34 + L35)	31,728

Audiovisual Circulation Total

L37	Main Library (L21 + L25 + L29 + L33)	255,758
L38	All Branches (L22 + L26 + L30 + L34)	323,067
L39	Bookmobile/Outreach (L23 + L27 + L31 + L35)	4,077

L40   Total (L24 + L28 + L32 + L36) 582,902

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Other Materials

L41	Main Library	8,859
L42	All Branches	8,255
L43	Bookmobile/Outreach	3,693
L44	Total (L41 + L42 + L43)	20,807

Total Circulation

L45	Main Library (L17 + L37 + L41)	709,080
L46	All Branches (L18 + L38 + L42)	944,061
L47	Bookmobile/Outreach (L19 + L39 + L43)	43,046
L48	Total (L20 + L40 + L44)	1,696,187

Children's Circulation - The total annual circulation of all children's materials in all formats to all users, including renewals. (NOTE:This includes books and audiovisual material already counted in previous fields L9 - L16)

L49	Main Library	329,310
L50	All Branches	470,151
L51	Bookmobile/Outreach	34,875
L52	Total (L49 + L50 + L51)	834,336

Downloadable Music Services (M1 - M2)

Freegal, and similar downloadable music services, is listed here. Do not count these items as circulation.

| M1 | Freegal - Number of Downloads | 58,607 |
| M2 | Other Downloadable Music Services Similar to Freegal - Number of Downloads | 0 |

Interlibrary Cooperation (N1 - N6)

Loaned To

N1	Print	3,198
N2	Nonprint	1,640
N3	Total (N1 + N2):	4,838

Borrowed From

N4	Print	1,413
N5	Nonprint	663
N6	Total (N4 + N5):	2,076

Programs (O1 - O56)

A program is any planned event which introduces the group attending to any of the broad range of library

services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings, lectures, story hours, literacy, English as a second language, citizenship classes, and book discussions. Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities.

Infant/Toddler - *number of programs*

O1	Main Library	282
O2	All Branches	232
O3	Bookmobile/Outreach	727
O4	Total (O1 + O2 + O3)	1,241

Infant/Toddler - *number of attendees*

O5	Main Library	6,267
O6	All Branches	3,464
O7	Bookmobile/Outreach	6,011
O8	Total (O5 + O6 + O7)	15,742

Preschool - *number of programs*

O9	Main Library	120
O10	All Branches	479
O11	Bookmobile/Outreach	998
O12	Total (O9 + O10 + O11)	1,597

Preschool - *number of attendees*

O13	Main Library	2,200
O14	All Branches	4,785
O15	Bookmobile/Outreach	12,354
O16	Total (O13 + O14 + O15)	19,339

Elementary School - *number of programs*

O17	Main Library	74
O18	All Branches	140
O19	Bookmobile/Outreach	110
O20	Total (O17 + O 18 + O19)	324

Elementary School - *number of attendees*

O21	Main Library	1,600
O22	All Branches	2,065
O23	Bookmobile/Outreach	2,631
O24	Total (O21 + O22 + O23)	6,296

Young Adult (age 13 and older) - *number of programs*

O25	Main Library	168
O26	All Branches	238
O27	Bookmobile/Outreach	4
O28	Total (O25 + O26 + O27)	410

Young Adult (age 13 and older) - *number of attendees*

O29	Main Library	2,547
O30	All Branches	2,411

| O31 | Bookmobile/Outreach | 28 |
| O32 | Total (O29 + O30 + O31) | 4,986 |

Other Children's Programs - *number of programs*

O33	Main Library	33
O34	All Branches	128
O35	Bookmobile/Outreach	74
O36	Total (O33 + O34 + O35)	235

Other Children's Programs - *number of attendees*

O37	Main Library	4,385
O38	All Branches	4,729
O39	Bookmobile/Outreach	4,471
O40	Total (O37 + O38 + O39)	13,585

Other Programs - *number of programs*

O41	Main Library	336
O42	All Branches	599
O43	Bookmobile/Outreach	59
O44	Total (O41 + O42 + O43)	994

Other Programs - *number of attendees*

O45	Main Library	7,113
O46	All Branches	9,182
O47	Bookmobile/Outreach	2,631
O48	Total (O45 + O46 + O47)	18,926

Total Number Of Programs:

O49	Main Library (O1 + O9 + O17 + O25 + O33 + O41)	1,013
O50	All Branches (O2 + O10 + O18 + O26 + O34 + O42)	1,816
O51	Bookmobile/Outreach (O3 + O11 + O19 + O27 + O35 + O43)	1,972
O52	Total (O4 + O12 + O20 + O28 + O36 + O44)	4,801

Total Program Attendance:

O53	Main Library (O5 + O13 + O21 + O29 + O37 + O45)	24,112
O54	All Branches (O6 + O14 + O22 + O30 + O38 + O46)	26,636
O55	Bookmobile/Outreach (O7 + O15 + O23 + O31 + O39 + O47)	28,126
O56	Total (O8 + O16 + O24 + O32 + O40 + O48)	78,874

Intellectual Freedom (P1 - P6)

P1	Title of Challenged Work	The Case of the Missing Marquess: An Enola Holmes Mystery
P2	Type of Work	Book
P3	Grounds for Challenge	Unsuited to Age Group
P4	Initiator of Challenge	Patron
P5	Status of Material	Material(s) Retained

P6	Comments	material moved out of juvenile fiction and relocated to YA (high school) and YA2 (middle school) collections.
P1	Title of Challenged Work	The Exile: An Outlander Graphic Novel
P2	Type of Work	Other
P3	Grounds for Challenge	Sexually Explicit
P4	Initiator of Challenge	Patron
P5	Status of Material	Material(s) Retained
P6	Comments	

Technology (Q1 - Q4)

Q1	Number of Internet Terminals Used by General Public	150
Q2	Number of Computer Terminals Library Has (include total from item Q1)	305
Q3	Number of People Formally Trained by Staff to Use Electronic Resources	1,021
Q4	Does the library provide wireless internet access (Wi-Fi) for patrons?	Yes

Board Policies (T1 - T10)

Click on the check box if you have you reviewed your policies in the last five years

T1	Board Reimbursement of Expense Policy	Yes
T2	Conflict of Interest Policy	Yes
T3	Ethics Policy	Yes
T4	Fiscal Responsibility Policy	Yes
T5	Investment Policy	Yes
T6	Open Records Policy	Yes
T8	Model Procurement Code Policy	Yes
T9	Sponsorship Policy	Yes
T10	Trustee Orientation Policy	Yes

Current Library Board Membership (V1 - V6)

Designated Day and Time for Monthly Board Meeting:

V1.1	Day	Tuesday
V1.2	Week	Third Week
V1.3	Time	4:00 PM - 4:30 PM

President or Chair

V2.1	Name:	Pamela Goetting
V2.2	P.O. Box or Street:	2081 Treetop Ln
V2.3	City:	Hebron
V2.4	Zip:	41048
V2.5	Phone:	(859) 586-7881
V2.6	Term Expires (MM/DD/YYYY):	6/30/12

V2.7	Term	First Term
V2.8	Number of Regularly Scheduled Board Meetings Attended	12
V2.9	Number of Library Related Professional Conferences and or Workshops Attended	0

Vice President or Vice Chair

V3.1	Name:	Barbara Bardes
V3.2	P.O. Box or Street:	10,000 Lower River Rd
V3.3	City:	Burlington
V3.4	Zip:	41005
V3.5	Phone:	(859) 689-5515
V3.6	Term Expires (MM/DD/YYYY):	6/30/14
V3.7	Term	First Term
V3.8	Number of Regularly Scheduled Board Meetings Attended	11
V3.9	Number of Library Related Professional Conferences and or Workshops Attended	0

Secretary

V4.1	Name:	Chris Grubbs
V4.2	P.O. Box or Street:	14136 Brown Rd
V4.3	City:	Verona
V4.4	Zip:	41092
V4.5	Phone:	(859) 485-4866
V4.6	Term Expires (MM/DD/YYYY):	6/30/13
V4.7	Term	First Term
V4.8	Number of Regularly Scheduled Board Meetings Attended	10
V4.9	Number of Library Related Professional Conferences and or Workshops Attended	0

Treasurer

V5.1	Name:	Jim Henning
V5.2	P.O. Box or Street:	8742 Rosebrook Dr.
V5.3	City:	Florence
V5.4	Zip:	41042
V5.5	Phone:	(859) 746-8742
V5.6	Term Expires (MM/DD/YYYY):	6/30/12
V5.7	Term	First Term
V5.8	Number of Regularly Scheduled Board Meetings Attended	10

| V5.9 | Number of Library Related Professional Conferences and or Workshops Attended | 0 |

Member

V6.1	Name:	Charles Seal
V6.2	P.O. Box or Street:	989 Golden Grove Ln.
V6.3	City:	Florence
V6.4	Zip:	41042
V6.5	Phone:	(859) 496-7133
V6.6	Term Expires (MM/DD/YYYY):	06/30/2013
V6.7	Term	Filling Unexpired Term
V6.8	Number of Regularly Scheduled Board Meetings Attended	10
V6.9	Number of Library Related Professional Conferences and or Workshops Attended	1

Please add notes for the survey administrator - your reactions to the annual report, the report process, sources of irritation, what could be improved, any feedback that might help in formulating next year's report.

It would be useful if the data collectors could determine how to capture data about materials that don't fit the traditional definition of circulation. We provide data on collection material purchases--how we spend our collection monies; however, there is no mechanism to capture *use* of electronic resources that don't fit the traditional notion of circulation. Perhaps it is more useful to think about how our community *uses* the library. We capture use information for meeting rooms, computers, etc; perhaps *use* of streaming services or database could also be captured to give a more complete picture of how our community truly uses the library and our products and services. As we build our digital services and products more and more of those services do not fit the traditional *circulation* data points that the AR captures. My community wants more e-services and products and they use those services; however that use is not captured in the report. Sorry for this rambling note. My first, very cogent note was not saved, even though I pressed "save answer".