Boone County Public Library District
2010 Kentucky Annual Report of Public Libraries

		PREVIOUS YEAR	CURRENT YEAR

General Information (A1 - A16)

A1	County	*Boone*	Boone
A2	Estimated Population	*112459*	118,576
A3	Library Name	*Boone County Public Library District*	Boone County Public Library District

Street Address

A4	Street Address	*1786 Burlington Pike*	1786 Burlington Pike
A5	City	*Burlington*	Burlington
A6	Zip Code	*41005*	41005
A7	Zip4	*9557*	9557

Mailing Address

A8	Mailing Address	*1786 Burlington Pike*	1786 Burlington Pike
A9	City	*Burlington*	Burlington
A10	Zip Code	*41005*	41005
A11	Zip4	*9557*	9557
A12	Phone	*(859) 342-2665*	(859) 342 2665
A13	Web Address	*www.bcpl.org*	www.bcpl.org

Tax Rates (expressed as per $100; i.e., 20.0 or 3.75)

A14	Real	*5.0*	5.0
A15	Personal	*5.0*	5.0
A16	Motor Vehicle/Water Craft	*3.0*	3.0

Operating Revenue (B1 - B23)

DO NOT REPORT CAPITAL REVENUE IN THIS SECTION. They are reported as Item #C37. <u>Examples of revenue to be used for major capital expenditures</u> include funds received for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue to be used for major capital expenditures. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g. fines) or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

Local Government Revenue

B1	Library Tax	*$7,218,413*	$6,785,203
B2	Other	*$0*	$0

Local Government

B3	Revenue Total (B1 + B2):	*$7,218,413*	$6,785,203

State Government Revenue

B4	State Aid Grant	*$60,813*	$54,213
B5	Headquarters Grant	*$0*	$0
B6	Construction Debt-Assistance Grant	*$0*	$0
B7	Institutions Grant	*$0*	$0
B8	Kentucky Talking Book Library Grant	*$0*	$0
B9	Other State Government Revenue	*$19,583*	$18,851
B10	State Government Revenue Total (sum B4 through B9)	*$80,396*	$73,064

Federal Government Revenue

B11	Library Technology Automation Grant	*$0*	$0
B12	Library Technology Innovation Grant	*$0*	$0
B13	Library Assistive Technology Grant		$0
B14	Library Technology Equipment Grant		$0
B15	Kentucky Talking Book Library Grant	*$0*	$0
B16	Prime Time Family Reading Time	*$0*	$0
B17	Live Homework Help Grant	*$0*	$0
B18	Continuing Education Grant	*$1,146*	$500
B19	Library Programming Grant	*$0*	$3,253
B20	Other Federal Government Revenue	*$114,085*	$121,450
B21	Federal Government Revenue Total (sum B11 through B20)	*$115,231*	$125,203
B22	Other Operating Revenue	*$1,003,157*	$997,572
B23	Total Operating Revenue (B3+B10+B21+B22):	*$8,417,197*	$7,981,042

Operating Expenditures (C1 - C38)
DO NOT REPORT CAPITAL EXPENDITURES IN THIS SECTION. They are reported as Item #C36.

Collection Expenditures

C1	Print Materials	*$616,269*	$630,793
C2	Electronic Materials Expenditures	*$116,320*	$39,653

C3	Audiovisual Materials	*$335,455*	$309,149
C4	Databases		$76,647
C5	Other Library Materials	*$110,329*	$170,381
C6	Collection Expenditures Total (C1 through C5)	*$1,178,373*	$1,226,623
Salary Expenditures			
C7	Library Director	*$96,230*	$128,357
C8	Other Certified Library Personnel	*$1,532,883*	$1,600,645
C9	Other Non-Certified Library Personnel	*$1,972,095*	$1,936,380
C10	Salary Expenditures Total (C7 + C8 + C9)	*$3,601,208*	$3,665,382
Fringe Benefits			
C11	Required Fringe Benefits	*$286,492*	$288,893
C12	Retirement (Employer's Share)	*$367,133*	$455,633
C13	Medical Insurance (Employer's Share)	*$411,038*	$434,273
C14	Other	*$2,600*	$4,197
C15	Fringe Benefits Total (C11 + C12 + C13 + C14):	*$1,067,263*	$1,182,996
C16	Total Staff Expenditures (C10 + C15)	*$4,668,471*	$4,848,378
Other Operations			
C17	Building Repair	*$83,155*	$60,531
C18	Building Maintenance	*$246,990*	$259,990
C19	Telephone Voice Line(s) Only	*$20,016*	$18,523
C20	Office Supplies, Program Supplies, Postage	*$78,222*	$77,836
C21	Insurance	*$37,459*	$37,408
C22	Public Relations	*$74,594*	$75,216
C23	Utilities	*$219,638*	$209,097
C24	Professional Fees	*$71,555*	$124,150
C25	Audit Fee	*$10,041*	$11,195
C26	Fiscal Year that Audit Covers	*FY 2007-2008*	FY 2008-2009
C27	Repair and Replacement of Furnishings	*$28,474*	$9,230
C28	Other	*$184,992*	$149,808
C29	Specify	*programming, resource sharing, grants*	programming, resource sharing, grants
C30	Other	*$35,178*	$46,341

C31	Specify	*auto lease, travel, misc, vending*	auto lease, travel, misc, vending
C32	Total Other Operating Expenditures (C17 + C18 + C19 + C20 + C21 + C22 + C23 + C24 + C25 + C27 + C28 + C30)	*$1,090,314*	$1,079,325
C33	Bookmobile/Extended Services	*$11,878*	$14,491
C34	Continuing Education	*$29,106*	$35,272
C35	Operating Expenditures for Electronic Access	*$215,702*	$201,218
C36	Total Operating Expenditures (C6 + C16 + C32 + C33 + C34 + C35):	*$7,193,844*	$7,405,307

Report major capital expenditures (the acquisition of or additions to fixed assets). Examples include expenditures for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g., fines). Funds transferred from one public library to another public library

C37	Capital Outlay Expenditures	*$78,576*	$1,125,805

Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for (a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other revenue to be used for

C38a	Local - Capital Revenue	*$0*	$0
C38b	State - Capital Revenue	*$0*	$0
C38c	Federal - Capital Revenue	*$0*	$0
C38d	Other - Capital Revenue	*$0*	$0
C38	Total Capital Revenue (C38a through C38d)	*$0*	$0

Branch Libraries (E1- E18)

A branch library is an auxiliary unit of an administrative entity which has at least all of the following:

1. separate quarters;
2. an organized collection of library materials;
3. paid staff; and
4. regularly scheduled hours for being open to the public.

INFORMATION FOR EACH BRANCH:
Add a new group for each branch in the county.

E1	Branch Library Name	*Scheben Branch*	Scheben Branch
E2	Street Address	*8899 U.S. 42*	8899 U.S. 42
E3	City	*Union*	Union
E4	Zip Code	*41091*	41091
E5	Zip4	*7644*	7644
E6	Phone	*(859) 342-2665*	(859) 342 2665
E7	Fax	*(859) 384-5557*	(859) 384 5557
E8	Square Footage	*35,000*	35,000
E9	Meeting Room Square Footage	*3,065*	3,065
E10	Number of Groups Using Meeting Room	*107*	138
E11	Number of Meetings Held	*274*	185
E12	Library Visits	*233,967*	235,327
E13	Number of Registered Borrowers	*25,552*	27,796
E14	Users of Public Internet Computers per Year	*51,418*	24,724
E15	Reference Transactions	*28,545*	26,345
E16a	Sunday Opening Time	*1:00*	1:00 pm
E16b	Sunday Closing Time	*5:00*	5:00 pm
E16c	Hours	*4.00*	4.00
E16d	Monday Opening Time	*9:00*	9:00 am
E16e	Monday Closing Time	*9:00*	9:00 pm
E16f	Hours	*12.00*	12.00
E16g	Tuesday Opening Time	*9:00*	9:00 am
E16h	Tuesday Closing Time	*9:00*	9:00 pm
E16i	Hours	*12.00*	12.00
E16j	Wednesday Opening Time	*9:00*	9:00 am
E16k	Wednesday Closing Time	*9:00*	9:00 pm
E16l	Hours	*12.00*	12.00
E16m	Thursday Opening Time	*9:00*	9:00 am
E16n	Thursday Closing Time	*9:00*	9:00 pm
E16o	Hours	*12.00*	12.00
E16p	Friday Opening Time	*9:00*	9:00 am

E16q	Friday Closing Time	*9:00*	9:00 pm
E16r	Hours	*12.00*	12.00
E16s	Saturday Opening Time	*9:00*	9:00 am
E16t	Saturday Closing Time	*5:00*	5:00 pm
E16u	Hours	*8.00*	8.00
(E17.1)	Metro Status Code (hidden)		
(E17.2)	Outlet Type Code (hidden)		
E1	Branch Library Name	*Florence Branch*	Florence Branch
E2	Street Address	*7425 U.S. 42*	7425 U.S. 42
E3	City	*Florence*	Florence
E4	Zip Code	*41042*	41042
E5	Zip4	*1994*	1994
E6	Phone	*(859) 342-2665*	(859) 342 2665
E7	Fax	*(859) 371-0037*	(859) 371 0037
E8	Square Footage	*12,765*	12,765
E9	Meeting Room Square Footage	*900*	900
E10	Number of Groups Using Meeting Room	*37*	55
E11	Number of Meetings Held	*102*	147
E12	Library Visits	*257,028*	321,656
E13	Number of Registered Borrowers	*21,118*	23,151
E14	Users of Public Internet Computers per Year	*39,073*	44,615
E15	Reference Transactions	*19,471*	15,680
E16a	Sunday Opening Time	*1:00*	1:00 pm
E16b	Sunday Closing Time	*5:00*	5:00 pm
E16c	Hours	*4.00*	4.00
E16d	Monday Opening Time	*9:00*	9:00 am
E16e	Monday Closing Time	*9:00*	9:00 pm
E16f	Hours	*12.00*	12.00
E16g	Tuesday Opening Time	*9:00*	9:00 am
E16h	Tuesday Closing Time	*9:00*	9:00 pm
E16i	Hours	*12.00*	12.00
E16j	Wednesday Opening Time	*9:00*	9:00 am
E16k	Wednesday Closing Time	*9:00*	9:00 pm
E16l	Hours	*12.00*	12.00
E16m	Thursday Opening Time	*9:00*	9:00 am
E16n	Thursday Closing Time	*9:00*	9:00 pm

E16o	Hours	*12.00*	12.00
E16p	Friday Opening Time	*9:00*	9:00 am
E16q	Friday Closing Time	*6:00*	6:00 pm
E16r	Hours	*9.00*	9.00
E16s	Saturday Opening Time	*9:00*	9:00 am
E16t	Saturday Closing Time	*5:00*	5:00 pm
E16u	Hours	*8.00*	8.00
(E17.1)	Metro Status Code (hidden)		
(E17.2)	Outlet Type Code (hidden)		
E1	Branch Library Name	*Lents Branch*	Lents Branch
E2	Street Address	*3215 Cougar Path*	3215 Cougar Path
E3	City	*Hebron*	Hebron
E4	Zip Code	*41048*	41048
E5	Zip4	*9642*	9642
E6	Phone	*(859) 342-2665*	(859) 342 2665
E7	Fax	*(859) 586-8215*	(859) 586 8215
E8	Square Footage	*6,100*	6,100
E9	Meeting Room Square Footage	*500*	500
E10	Number of Groups Using Meeting Room	*24*	25
E11	Number of Meetings Held	*57*	110
E12	Library Visits	*75,786*	73,080
E13	Number of Registered Borrowers	*11,883*	12,113
E14	Users of Public Internet Computers per Year	*12,138*	13,130
E15	Reference Transactions	*5,869*	6,655
E16a	Sunday Opening Time	*N/A*	NA
E16b	Sunday Closing Time	*n/A*	NA
E16c	Hours	*0.00*	0.00
E16d	Monday Opening Time	*9:00*	9:00 am
E16e	Monday Closing Time	*9:00*	9:00 pm
E16f	Hours	*12.00*	12.00
E16g	Tuesday Opening Time	*9:00*	9:00 am
E16h	Tuesday Closing Time	*9:00*	9:00 pm
E16i	Hours	*12.00*	12.00
E16j	Wednesday Opening Time	*9:00*	9:00am
E16k	Wednesday Closing Time	*9:00*	9:00 pm
E16l	Hours	*12.00*	12.00
	Thursday Opening		

E16m	Time	*9:00*	9:00 am
E16n	Thursday Closing Time	*9:00*	9:00 pm
E16o	Hours	*12.00*	12.00
E16p	Friday Opening Time	*9:00*	9:00 am
E16q	Friday Closing Time	*6:00*	6:00 pm
E16r	Hours	*9.00*	9.00
E16s	Saturday Opening Time	*9:00*	9:00 am
E16t	Saturday Closing Time	*5:00*	5:00 pm
E16u	Hours	*8.00*	8.00
(E17.1)	Metro Status Code (hidden)		
(E17.2)	Outlet Type Code (hidden)		
E1	Branch Library Name	*Walton Branch*	Walton Branch
E2	Street Address	*21 South Main*	21 South Main
E3	City	*Walton*	Walton
E4	Zip Code	*41094*	41094
E5	Zip4	*1135*	1135
E6	Phone	*(859) 342-2665*	(859) 342 2665
E7	Fax	*(859) 485-7049*	(859) 485 7049
E8	Square Footage	*9,400*	9,400
E9	Meeting Room Square Footage	*500*	500
E10	Number of Groups Using Meeting Room	*7*	27
E11	Number of Meetings Held	*39*	75
E12	Library Visits	*38,197*	50,750
E13	Number of Registered Borrowers	*5,693*	6,331
E14	Users of Public Internet Computers per Year	*18,891*	10,908
E15	Reference Transactions	*11,072*	9,246
E16a	Sunday Opening Time	*N/A*	
E16b	Sunday Closing Time	*N/A*	
E16c	Hours	*0.00*	0.00
E16d	Monday Opening Time	*9:00*	9:00 am
E16e	Monday Closing Time	*9:00*	9:00 pm
E16f	Hours	*12.00*	12.00
E16g	Tuesday Opening Time	*9:00*	9:00 am
E16h	Tuesday Closing Time	*9:00*	9:00 pm
E16i	Hours	*12.00*	12.00
E16j	Wednesday Opening Time	*9:00*	9:00 am
	Wednesday Closing		

E16k	Time	*6:00*	6:00 pm
E16l	Hours	*9.00*	9.00
E16m	Thursday Opening Time	*9:00*	9:00 am
E16n	Thursday Closing Time	*6:00*	6:00 pm
E16o	Hours	*9.00*	9.00
E16p	Friday Opening Time	*9:00*	9:00 am
E16q	Friday Closing Time	*6:00*	9:00 pm
E16r	Hours	*9.00*	9.00
E16s	Saturday Opening Time	*9:00*	9:00 am
E16t	Saturday Closing Time	*5:00*	5:00 pm
E16u	Hours	*8.00*	8.00
(E17.1)	Metro Status Code (hidden)		
(E17.2)	Outlet Type Code (hidden)		
E1	Branch Library Name	*Chapin Memorial Library*	Chapin Memorial Library
E2	Street Address	*6517 Market Street*	6517 Market Street
E3	City	*Petersburg*	Petersburg
E4	Zip Code	*41080*	41080
E5	Zip4	*8727*	8727
E6	Phone	*(859) 342-2665*	(859) 342 2665
E7	Fax	*(859) 689-4313*	(859) 689 4313
E8	Square Footage	*1,200*	1,200
E9	Meeting Room Square Footage	*0*	0
E10	Number of Groups Using Meeting Room	*0*	0
E11	Number of Meetings Held	*0*	0
E12	Library Visits	*8,121*	698
E13	Number of Registered Borrowers	*350*	402
E14	Users of Public Internet Computers per Year	*3,937*	4,134
E15	Reference Transactions	*834*	392
E16a	Sunday Opening Time	*N/A*	
E16b	Sunday Closing Time	*N/A*	
E16c	Hours	*0.00*	0.00
E16d	Monday Opening Time	*N/A*	
E16e	Monday Closing Time	*N/A*	
E16f	Hours	*0.00*	0.00
E16g	Tuesday Opening Time	*12:00*	12:00 pm
E16h	Tuesday Closing Time	*8:00*	8:00 pm

E16i	Hours	*8.00*	8.00
E16j	Wednesday Opening Time	*12:00*	12:00 pm
E16k	Wednesday Closing Time	*8:00*	8:00 pm
E16l	Hours	*8.00*	8.00
E16m	Thursday Opening Time	*12:00*	12:00 pm
E16n	Thursday Closing Time	*8:00*	8:00 pm
E16o	Hours	*8.00*	8.00
E16p	Friday Opening Time	*12:00*	12:00 pm
E16q	Friday Closing Time	*6:00*	6:00 pm
E16r	Hours	*6.00*	6.00
E16s	Saturday Opening Time	*10:00*	10:00 am
E16t	Saturday Closing Time	*5:00*	5:00 pm
E16u	Hours	*7.00*	7.00
(E17.1)	Metro Status Code (hidden)		
(E17.2)	Outlet Type Code (hidden)		
E17	All Branches' Total Hours Open to the Public (E16c + E16f + E16i + E16l + E16o + E16r + E16u)	*302.00*	302.00
E18	Number of Branches	*5*	5

Outreach Vehicles (F1 - F5)

An outreach vehicle is a vehicle owned by the library used principally to provide personalized library services to individuals and groups at remote locations. The vehicle does not have an organized collection separate as in the case of a bookmobile. Staff will deliver and pick-up library materials specifically for patrons who are for any reason unable to visit the library in person. An outreach vehicle may also be used for programming at daycare centers, schools, senior centers, etc. **Do not include privately owned vehicles.**

F1	License Number	*M1863*	M1863
F2	Vehicle Year, Make, and Model	*2004 Chev G30 Cargo van*	2004 Chev G30 Cargo Van
F3	Mileage on Odometer	*96,006.5*	117,620
F4	Owner of Vehicle	*locally*	locally
F5	Number of Stops in an Average Week	*7*	7
F1	License Number	*M7234*	M7234
F2	Vehicle Year, Make, and Model	*2005 Thomas Bus*	2005 Thomas Buss
F3	Mileage on Odometer	*18,740*	22,997
F4	Owner of Vehicle	*locally*	locally
F5	Number of Stops in an Average Week	*12*	13

Bookmobiles (G1 - G11)

A bookmobile is a traveling branch library. It consists of at least all of the following:

1. a truck or van that carries an organized collection of library materials;
2. paid staff; and
3. regularly scheduled hours (bookmobile stops) for being open to the public.

INFORMATION FOR EACH BOOKMOBILE:
Add a new group for each bookmobile in the county.

Bookmobile Hours on the Road Per Day in an Average Week

G1	License Number	*N/A*
G2	Serial Number	*N/A*
G3	Year	*N/A*
G4	Owner of Vehicle	*N/A*
G5	Bookmobile Visits (number of persons entering the bookmobile)	*N/A*
G6	Number of Registered Borrowers	*N/A*
G7	Users of Public Internet Computers per Year	*N/A*
G8	Reference Transactions	*N/A*
G9a	Sunday Opening Time	*N/A*
G9b	Sunday Closing Time	*N/A*
G9c	Hours	*0.00*
G9d	Monday Opening Time	*N/A*
G9e	Monday Closing Time	*N/A*
G9f	Hours	*0.00*
G9g	Tuesday Opening Time	*N/A*
G9h	Tuesday Closing Time	*N/A*
G9i	Hours	*0.00*
G9j	Wednesday Opening Time	*N/A*
G9k	Wednesday Closing Time	*N/A*
G9l	Hours	*0.00*
G9m	Thursday Opening Time	*N/A*
G9n	Thursday Closing Time	*N/A*
G9o	Hours	*0.00*
G9p	Friday Opening Time	*N/A*
G9q	Friday Closing Time	*N/A*
G9r	Hours	*0.00*
G9s	Saturday Opening Time	*N/A*
G9t	Saturday Closing Time	*N/A*
G9t	Hours	*0.00*
	Metro Status Code	

(G9.1)	(hidden)		
(G9.2)	Outlet Type Code (hidden)		
G10	Total Hours for Bookmobiles in an Average Week (G9c + G9f + G9i + G9l + G9o + G9r + G9t)	*0.00*	0.00
G11	Number of Bookmobiles	*0*	0

Main Library (H1 - H17)

This is one type of single outlet library or the library which is the operational center of a multiple outlet library. Usually all processing is centralized here and the principal collections are housed here.

H1	Library Name	*Main Library*	Main Library
H2	Street Address	*1786 Burlington Pike*	1786 Burlington Pike
H3	City	*Burlington*	Burlington
H4	Zip Code	*41005*	41005
H5	Zip4	*9557*	9557
H6	Phone	*(859) 342-2665*	(859) 342 2665
H7	Fax	*(859) 689-0435*	(859) 689 0435
H8	Square Footage	*75,000*	75,000
H9	Meeting Room Square Footage	*6,190*	6,190
H10	Number of Groups Using Meeting Room	*200*	225
H11	Number of Meetings Held	*558*	721
H12	Library Visits	*389,556*	438,200
H13	Number of Registered Borrowers	*13,490*	17,784
H14	Users of Public Internet Computers per Year	*93,033*	99,946
H15	Reference Transactions	*60,454*	67,824
Hours Open to the Public			
H16a	Sunday Opening Time	*1:00*	1:00
H16b	Sunday Closing Time	*5:00*	5:00
H16c	Hours	*4.00*	4.00
H16d	Monday Opening Time	*9:00*	9:00
H16e	Monday Closing Time	*9:00*	9:00
H16f	Hours	*12.00*	12.00
H16g	Tuesday Opening Time	*9:00*	9:00
H16h	Tuesday Closing Time	*9:00*	9:00
H16i	Hours	*12.00*	12.00
H16j	Wednesday Opening Time	*9:00*	9:00

H16k	Wednesday Closing Time	*9:00*	9:00
H16l	Hours	*12.00*	12.00
H16m	Thursday Opening Time	*9:00*	9:00
H16n	Thursday Closing Time	*9:00*	9:00
H16o	Hours	*12.00*	12.00
H16p	Friday Opening Time	*9:00*	9:00
H16q	Friday Closing Time	*9:00*	9:00
H16r	Hours	*12.00*	12.00
H16s	Saturday Opening Time	*9:00*	9:00
H16t	Saturday Closing Time	*5:00*	5:00
H16u	Hours	*8.00*	8.00
H17	Total Hours Open to the Public (H16c + H16f + H1i + H16l + H16o + H16r + H16u)	*72.00*	72.00

Facility Info (I1 - I32)

Square Footage

I1	Main Library (from H8)	*75,000*	75,000
I2	Branch Libraries (sum of E8 branch data)	*64,465*	64,465
I3	Total (I1 + I2)	*139,465*	139,465

Meeting Room Square Footage

I4	Main Library (from H9)	*6,190*	6,190
I5	Branch Libraries (sum of E9 branch data)	*4,965*	4,965
I6	Total (I4 + I5)	*11,155*	11,155

No. of Groups Using Meeting Room

I7	Main Library (from H10)	*200*	225
I8	Branch Libraries (sum of E10 branch data)	*175*	245
I9	Total (I7 + I8)	*375*	470

Number of Meetings Held

I10	Main Library (from H11)	*558*	721
I11	Branch Libraries (sum of E11 branch data)	*472*	517
I12	Total (I10 + I11)	*1,030*	1,238

Library Visits

I13	Main Library (from H12)	*389,556*	438,200
I14	Branch Libraries (sum of E12 branch data)	*613,099*	681,511
I15	Bookmobiles (sum of G5 branch data)	*0*	0

I16	Total (I13 + I14 + I15)	1,002,655	1,119,711

Number of Registered Borrowers

I17	Main Library (from H13)	13,490	17,784
I18	Branch Libraries (sum of E13 branch data)	64,596	69,793
I19	Bookmobiles (sum of G6 branch data)	0	0
I20	Total (I17 + I18 + I19)	78,086	87,577

Users of Public Internet Computers per Year

I21	Main Library (from H14)	93,033	99,946
I22	Branch Libraries (sum of E14 branch data)	125,457	97,511
I23	Bookmobiles (sum of G7 branch data)	0	0
I24	Total (I21 + I22 + I23)	218,490	197,457

Reference Transactions

I25	Main Library (from H15)	60,454	67,824
I26	Branch Libraries (sum of E15 branch data)	65,791	58,318
I27	Bookmobiles (sum of G8 branch data)	0	0
I28	Total (I25 + I26 + I27)	126,245	126,142

Public Service Hours per Year

I29	Main Library (H17 * 52)	3,744.00	3,744.00
I30	Branch Libraries (sum of E17 branch data * 52)	15,704.00	15,704.00
I31	Bookmobiles (sum of G10 bookmobile data * 52)	0.00	0.00
I32	Total (I29 + I30 + I31)	19,448.00	19,448.00

Library Staff (J1- J09)

Report figures as of the last day of the fiscal year. Include all positions funded in the library's budget whether those positions are filled or not. To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

Librarians are defined as persons with the title of librarian who do paid work that usually requires professional training and skill in the theoretical or scientific aspects of library work, or both, as distinct from its mechanical or clerical aspect.

J1	Number of Librarians with an ALA Accredited Master's Degree in Library Science	30.75	29
	Number of Librarians		

J2	with Non ALA Accredited Master's Degree in Library Science	*0*	0
J3	Number of Librarians with a Master's Degree NOT in Library Science	*3*	2
J4	Number of Librarians with a Bachelor's Degree in Library Science	*0*	0
J5	Number of Librarians with a Bachelor's Degree NOT in Library Science	*2*	2
J6	Number of Librarians with Less Than a Bachelor's Degree	*0*	0
J7	Total Librarians (J1 + J2 + J3 + J4 + J5 + J6):	*35.75*	33.00
J8	All Other Paid Staff	*74*	78.5
J9	Total Paid Employees (J7 + J8):	*109.75*	111.50

Library Collection (K1 -K17)

Book Collection

K1	Adult Fiction	*91,471*	96,978
K2	Adult Nonfiction	*139,628*	141,462
K3	Juvenile Fiction	*87,213*	92,536
K4	Juvenile Nonfiction	*53,762*	55,497
K5	Total (K1 + K2 + K3 + K4)	*372,074*	386,473

Digital or Audiovisual Materials

K6	Electronic Books (E-Books)	*708*	1,368

Report the number of **licensed** databases (including locally mounted or remote, full-text or not) for which temporary or permanent access rights have **been acquired through payment by the library, or by formal agreement with the State Library or a cooperative agreement within the state or region.** A database is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts) with a common user interface and software for the retrieval and manipulation of the data. Note: The data or records are usually collected with a particular intent and relate to a defined topic. A database may be issued on CD-ROM, diskette, or other direct access method, or as a computer file accessed via dial-up methods or via the Internet. Subscriptions to individual electronic serial titles are reported under **Current Electronic Serial Subscriptions, K8.** Each database is counted individually even if access to several databases is supported through the same vendor interface.

Licensed Databases

A database is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts) with a common user interface and software for the retrieval and manipulation of the data. Note: The data or records are usually collected with a particular intent and relate to a defined topic. A database may be issued on CD-ROM, diskette, or other direct access method, or as a computer file accessed via dial-up methods or via the Internet. Each database is counted individually even if access to several databases is supported through the same vendor interface.

K7a	Local	*17*	15
K7b	State (State Government or State Library) **** Include 30 KYVL databases ****	*30*	30
K7c	Other Cooperative Agreements (or Consortia) within State or Region	*0*	0
K7	Total Licensed Databases (K7a+K7b+K7c)	*47*	45
K8	Current Electronic Serial Subscriptions	*19*	19
K9	Audio Books	*18,466*	20,644
K10	Audio Compact Discs	*10,976*	11,821
K11	Other Audio	*2,005*	2,077
K12	Audio (K9 + K10 + K11)	*31,447*	34,542
K13	Video	*41,231*	44,853
K14	Other Audiovisual Materials	*4,743*	5,570
K15	Total Audiovisual Materials(K12 + K13 + K14):	*77,421*	84,965
Serial Subscriptions			
K16	Current Print Serial Subscriptions	*839*	720
K17	Book/Serial Volumes (K5 + K16)	*372,913*	387,193

Circulation (L1 - L52)

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Book Circulation Adult Fiction			
L1	Main Library	*87,608*	107,702
L2	All Branches	*159,875*	164,991
L3	Bookmobile/Outreach	*52*	57
L4	Total (L1 + L2 + L3)	*247,535*	272,750
Book Circulation Adult Nonfiction			
L5	Main Library	*88,700*	98,710
L6	All Branches	*121,627*	121,937
L7	Bookmobile/Outreach	*315*	389
L8	Total (L5 + L6+ L7)	*210,642*	221,036
Book Circulation Juvenile Fiction			
L9	Main Library	*210,734*	235,455
L10	All Branches	*244,012*	254,536
L11	Bookmobile/Outreach	*25,143*	27,681

L12	Total (L9 + L10+ L11)	*479,889*	517,672

Book Circulation Juvenile Nonfiction

L13	Main Library	*39,298*	45,172
L14	All Branches	*56,604*	57,130
L15	Bookmobile/Outreach	*1,911*	2,477
L16	Total (L13 + L14 + L15)	*97,813*	104,779

Book Circulation Total:

L17	Main Library (L1 + L5 + L9 + L13)	*426,340*	487,039
L18	All Branches (L2 + L6 + L10 + L14)	*582,118*	598,594
L19	Bookmobile/Outreach (L3 + L7 + L11 + L15)	*27,421*	30,604
L20	Total (L4 + L8 + L12+ L16)	*1,035,879*	1,116,237

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Audiovisual Circulation Audio Books

L21	Main Library	*23,701*	28,655
L22	All Branches	*37,492*	39,745
L23	Bookmobile/Outreach	*370*	347
L24	Total (L21 + L22 + L23)	*61,563*	68,747

Audiovisual Circulation Other Audio

L25	Main Library	*37,129*	45,324
L26	All Branches	*28,340*	40,451
L27	Bookmobile/Outreach	*1,041*	1,599
L28	Total (L25 + L26 + L27)	*66,510*	87,374

Audiovisual Circulation Videos

L29	Main Library	*124,325*	170,039
L30	All Branches	*162,519*	185,961
L31	Bookmobile/Outreach	*500*	275
L32	Total (L29 + L30 + L31)	*287,344*	356,275

Audiovisual Circulation Other

L33	Main Library	*15,686*	21,552
L34	All Branches	*8,211*	13,070
L35	Bookmobile/Outreach	*3*	7
L36	Total (L33 + L34 + L35)	*23,900*	34,629

Audiovisual Circulation Total

L37	Main Library (L21 + L25 + L29 + L33)	*200,841*	265,570
L38	All Branches (L22 + L26 + L30 + L34)	*236,562*	279,227
	Bookmobile/Outreach		

L39	(L23 + L27 + L31 + L35)	1,914	2,228
L40	Total (L24 + L28 + L32 + L36)	439,317	547,025

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Other Materials

L41	Main Library	6,073	8,998
L42	All Branches	4,612	5,911
L43	Bookmobile/Outreach	7	36
L44	Total (L41 + L42 + L43)	10,692	14,945

Total Circulation

L45	Main Library (L17 + L37 + L41)	633,254	761,607
L46	All Branches (L18 + L38 + L42)	823,292	883,732
L47	Bookmobile/Outreach (L19 + L39 + L43)	29,342	32,868
L48	Total (L20 + L40 + L44)	1,485,888	1,678,207

Children's Circulation - The total annual circulation of all children's materials in all formats to all users, including renewals. (NOTE:This includes books and audiovisual material already counted in previous fields L9 - L16)

L49	Main Library	325,211	375,377
L50	All Branches	376,146	396,672
L51	Bookmobile/Outreach	28,856	32,323
L52	Total (L49 + L50 + L51)	730,213	804,372

In-house Library Use (M1 - M4)

This is a measure of all items used within the library but not checked out. Count all material that was looked at or used even if the patron was unsuccessful in finding the information desired. In-house use, like circulation, measures activity for the full fiscal year. Use may be determined by gathering statistics for a 'typical week' and then multiplying by the number of weeks open. Please provide the best count possible.

M1	Main Library	37,282	44,518
M2	All Branches	48,296	49,061
M3	Bookmobile	0	0
M4	Total (M1 + M2 + M3)	85,578	93,579

Interlibrary Cooperation (N1 - N6)

Loaned To

N1	Print	1,968	2,294
N2	Nonprint	494	812
N3	Total (N1 + N2):	2,462	3,106

Borrowed From

N4	Print	2,548	2,360
N5	Nonprint	648	736

N6	Total (N4 + N5):	3,196	3,096

Programs (O1 - O56)

Infant/Toddler - *number of programs*

O1	Main Library	244	244
O2	All Branches	254	147
O3	Bookmobile/Outreach	529	630
O4	Total (O1 + O2 + O3)	1,027	1,021

Infant/Toddler - *number of attendees*

O5	Main Library	5,202	6,535
O6	All Branches	3,860	2,820
O7	Bookmobile/Outreach	5,618	5,281
O8	Total (O5 + O6 + O7)	14,680	14,636

Preschool - *number of programs*

O9	Main Library	131	106
O10	All Branches	260	229
O11	Bookmobile/Outreach	1,010	942
O12	Total (O9 + O10 + O11)	1,401	1,277

Preschool - *number of attendees*

O13	Main Library	2,909	2,422
O14	All Branches	3,952	3,727
O15	Bookmobile/Outreach	12,875	12,071
O16	Total (O13 + O14 + O15)	19,736	18,220

Elementary School - *number of programs*

O17	Main Library	30	82
O18	All Branches	98	112
O19	Bookmobile/Outreach	66	30
O20	Total (O17 + O 18 + O19)	194	224

Elementary School - *number of attendees*

O21	Main Library	959	1,870
O22	All Branches	1,941	1,455
O23	Bookmobile/Outreach	1,158	588
O24	Total (O21 + O22 + O23)	4,058	3,913

Young Adult (age 13 and older) - *number of programs*

O25	Main Library	90	115
O26	All Branches	60	102
O27	Bookmobile/Outreach	3	2
O28	Total (O25 + O26 + O27)	153	219

Young Adult (age 13 and older) - *number of attendees*

O29	Main Library	1,302	1,401
O30	All Branches	631	1,193
O31	Bookmobile/Outreach	109	23
O32	Total (O29 + O30 + O31)	2,042	2,617

Other Children's Programs - *number of programs*

O33	Main Library	*91*	65
O34	All Branches	*118*	48
O35	Bookmobile/Outreach	*9*	15
O36	Total (O33 + O34 + O35)	*218*	128

Other Children's Programs - *number of attendees*

O37	Main Library	*3,622*	8,599
O38	All Branches	*3,571*	1,982
O39	Bookmobile/Outreach	*521*	467
O40	Total (O37 + O38 + O39)	*7,714*	11,048

Other Programs - *number of programs*

O41	Main Library	*279*	292
O42	All Branches	*444*	232
O43	Bookmobile/Outreach	*18*	6
O44	Total (O41 + O42 + O43)	*741*	530

Other Programs - *number of attendees*

O45	Main Library	*10,186*	9,109
O46	All Branches	*7,824*	4,887
O47	Bookmobile/Outreach	*192*	102
O48	Total (O45 + O46 + O47)	*18,202*	14,098

Total Number Of Programs:

O49	Main Library (O1 + O9 + O17 + O25 + O33 + O41)	*865*	904
O50	All Branches (O2 + O10 + O18 + O26 + O34 + O42)	*1,234*	870
O51	Bookmobile/Outreach (O3 + O11 + O19 + O27 + O35 + O43)	*1,635*	1,625
O52	Total (O4 + O12 + O20 + O28 + O36 + O44)	*3,734*	3,399

Total Program Attendance:

O53	Main Library (O5 + O13 + O21 + O29 + O37 + O45)	*24,180*	29,936
O54	All Branches (O6 + O14 + O22 + O30 + O38 + O46)	*21,779*	16,064
O55	Bookmobile/Outreach (O7 + O15 + O23 + O31 + O39 + O47)	*20,473*	18,532
O56	Total (O8 + O16 + O24 + O32 + O40 + O48)	*66,432*	64,532

Intellectual Freedom (P1 - P6)

Title of Challenged

P1	Work		Up to No Good
P2	Type of Work		Book
P3	Grounds for Challenge		Offensive Language
P4	Initiator of Challenge		Patron
P5	Status of Material		Material(s) Retained
P6	Comments		
P1	Title of Challenged Work		Anyone But You
P2	Type of Work		Book
P3	Grounds for Challenge		Offensive Language
P4	Initiator of Challenge		Patron
P5	Status of Material		Material(s) Retained
P6	Comments		
P1	Title of Challenged Work		Ghost in the Shell
P2	Type of Work		Other
P3	Grounds for Challenge		Occult/Satanism
P4	Initiator of Challenge		Patron
P5	Status of Material		Material(s) Retained
P6	Comments		

Technology (Q1 - Q4)

Q1	Number of Internet Terminals Used by General Public	*125*	136
Q2	Number of Computer Terminals Library Has	*292*	296
Q3	Number of People Formally Trained by Staff to Use Electronic Resources	*638*	669
Q4	Does the library provide wireless internet access (Wi-Fi) for patrons?	*Yes*	Yes

Planning and Evaluation (S1 - S4)

This has been a very busy year. District circulation increased a healthy 23.4% -- 1,678,207 items. Circulation increased at every branch with the exception of Scheben, which was not unexpected. The Scheben branch underwent a 6 month renovation creating additional public space for teens, expanding media collection, implementing self-check, separating the reference and circulation desks, adding a cafÃ©, as well as repainting and re-carpeting the entire building, and replacing the shingle roof with a long lasting metal roof. Along with the renovation, we implemented a new service model, proactive public service at the Scheben branch. Reference staff is now expected to spend time walking the floor actively seeking out customers who look puzzled and in need of assistance. This is the same service model used at Main and will be adapted at other locations. As a result, weâ€™ve seen a steady increase in the reference statistics at Scheben. While the library remained open during the renovation, usage was

S1	Describe the current status of your total library program.	*Response has been entered*	certainly impacted—many customers decided it wasbest to use one of our other locations during the renovation. However, post renovation; we've received rave reviews from the community. Our customers are thrilled with the redecorated and expanded public areas—folks have even wanted to know the paint and floor manufacturers and colors so they can paint or install the same tile in their homes! We paln to host a community celebration at this branch in September. We also implemented a system wide AV reboxing project. AV materials were reboxed in boxes which are unlocked during the check out process at the circ desk or at the self-check. Time will tell as to the effectiveness of the system from a loss prevention point of view. Community partnerships remain strong. We continue to partner with neighboring county libraries to create a One Book, One Community discussion and on Discounts with Your Library Card program. In addition to being the lead agency for early literacy for the BC Success by 6 efforts, we provide training and materials to teachers and selected daycare/preschool centers. A small cadre of BCPL employees participated in the second year of the regional Vision 2015 One to One Coaching program. The met weekly with 2nd grade readers who needed more time and attention to further practice their reading skills. Additionally, we've partnered with the BC Extension Office to host a farmers market and programming at our Florence branch, which is our most urban location. The library hired a new director, the first new director in 24 years. So the year has been spent in learning the organization and community needs and assessing our existing services against those needs.

S2 List service responses chosen during the planning process

a	Basic Literacy	No	No
b	Business and Career Information	No	No
c	Commons	Yes	Yes
d	Community Referral	No	No
e	Consumer Information	No	No
f	Cultural Awareness	No	No
g	Current Topics and Titles	Yes	Yes
h	Formal Learning Support	No	No
i	General Information	Yes	Yes
j	Government Information	No	No
k	Information Literacy	No	No
l	Lifelong Learning	Yes	Yes
m	Local History and Genealogy	Yes	Yes
n	Other Service Responses		
S3	Beginning Date	*2006*	2006
S4	Ending Date	*2009*	2009

Personnel Policies (T1 - T20)

Click on the check box if your policy has been reviewed in the last five years

T1	Breaks	Yes	Yes
T2	Disabilities or ADA	Yes	No
T3	Evaluations	Yes	Yes

T4	Grievance Procedures	Yes	Yes
T5	Health/Other Insurance	Yes	Yes
T6	Hiring	Yes	Yes
T7	Holidays	Yes	Yes
T8	Inclement Weather	Yes	Yes
T9	Job Descriptions	Yes	Yes
T10	Lateness	Yes	Yes
T11	Family Medical Leave Act (FMLA)	Yes	Yes
T12	Overtime	Yes	Yes
T13	Retirement	Yes	Yes
T14	Salary Payment	Yes	Yes
T15	Sexual Harassment	Yes	Yes
T16	Sick Leave	Yes	Yes
T17	Termination	Yes	Yes
T18	Unpaid Leave	Yes	Yes
T19	Vacation Leave	Yes	Yes
T20	Workweek	Yes	Yes

Library Operation Policies (U1 - U16)

Click on the check box if your policy has been reviewed in the last five years

U1	Building Operation	No	No
U2	Circulation	Yes	Yes
U3	Collection Management	Yes	Yes
U4	Computer Use	No	No
U5	Copyright	No	No
U6	Displays	Yes	No
U7	Genealogy	No	No
U8	Gifts and Appraisal	Yes	Yes
U9	Interlibrary Cooperation	Yes	Yes
U10	Internet Use	Yes	Yes
U11	Material Selection/Complaints	Yes	Yes
U12	Meeting Room	Yes	Yes
U13	Problem Patron	No	No
U14	Record Retention	Yes	Yes
U15	Library Board	Yes	Yes
U16	What level of Kentucky Library Standards have you received?	*Enhanced*	Enhanced

Library Board Membership (V1 - V6)

Designated Day and Time for Monthly Board Meeting:

V1.1	Day	*Tuesday*	Thursday
V1.2	Week	*Third Week*	Third Week
		5:00 PM -	

V1.3	Time	*5:30 PM*	4:00 PM - 4:30 PM

President or Chair

V2.1	Name:	*Lee Scheben*	Alice Ryle
V2.2	P.O. Box or Street:	*10701 Meadow Stable Ln*	9510 Beech Grove Rd
V2.3	City:	*Union*	Burlington
V2.4	Zip:	*41091*	41005
V2.5	Phone:	*(859) 342-2665*	(859) 586-7564
V2.6	Term Expires (MM/DD/YYYY):	*6/30/09*	6/30/10
V2.7	Term	*Second Term*	Second Term
V2.8	Number of Board Meetings Attended	*10*	11
V2.9	Number of Professional Conferences and or Workshops Attended:	*0*	1

Vice President or Vice Chair

V3.1	Name:	*Alice Ryle*	Pam Goetting
V3.2	P.O. Box or Street:	*9510 Beech Grove Rd*	2081 Treetop Lane
V3.3	City:	*Burlington*	Hebron
V3.4	Zip:	*41005*	41048
V3.5	Phone:	*(859) 586-7564*	(859) 586-7881
V3.6	Term Expires (MM/DD/YYYY):	*6/30/10*	6/30/12
V3.7	Term	*Second Term*	First Term
V3.8	Number of Board Meetings Attended	*10*	11
V3.9	Number of Professional Conferences and or Workshops Attended:	*1*	1

Secretary

V4.1	Name:	*Pam Goetting*	Nancy Grayson
V4.2	P.O. Box or Street:	*2081 Treetop Ln*	506 Savannah Dr.
V4.3	City:	*Hebron*	Walton
V4.4	Zip:	*41048*	41094
V4.5	Phone:	*(859) 586-7881*	(859) 485-2232
V4.6	Term Expires (MM/DD/YYYY):	*6/30/12*	6/30/13
V4.7	Term	*First Term*	First Term
V4.8	Number of Board Meetings Attended	*12*	10
	Number of		

V4.9	Professional Conferences and or Workshops Attended:	*1*	0

Treasurer

V5.1	Name:	*Jim Henning*	Jim Henning
V5.2	P.O. Box or Street:	*8742 Rosebrook Dr*	8742 Rosebrook Dr.
V5.3	City:	*Florence*	Florence
V5.4	Zip:	*41042*	41042
V5.5	Phone:	*(859) 746-8742*	(859) 746-8742
V5.6	Term Expires (MM/DD/YYYY):	*6/30/12*	6/30/12
V5.7	Term	*First Term*	First Term
V5.8	Number of Board Meetings Attended	*10*	11
V5.9	Number of Professional Conferences and or Workshops Attended:	*0*	1

Member

V6.1	Name:	*Charolette Kemper*	Christopher Grubbs
V6.2	P.O. Box or Street:	*2032 Stephenson Mill Rd*	14136 Brown Rd.
V6.3	City:	*Walton*	Verona
V6.4	Zip:	*41094*	41092
V6.5	Phone:	*(859) 485-4402*	(859) 486-4866
V6.6	Term Expires (MM/DD/YYYY):	*6/30/09*	6/30/2013
V6.7	Term	*Second Term*	First Term
V6.8	Number of Board Meetings Attended	*11*	10
V6.9	Number of Professional Conferences and or Workshops Attended:	*1*	0