

# Boone County Public Library District 2013 Kentucky Annual Report of Public Libraries

## General Information (A1 - A16)

A1	County	Boone
A2	Estimated Population	123,316
A3	Library Name	Boone County Public Library District
Street Address		
A4	Street Address	1786 Burlington Pike
A5	City	Burlington
A6	Zip Code	41005
Mailing Address		
A8	Mailing Address	1786 Burlington Pike
A9	City	Burlington
A10	Zip Code	41005
A12	Phone	8593422665
Tax Rates (expressed as per \$100; i.e., 20.0 or 3.75)		
A14	Real	5.2
A15	Personal	5.2
A16	Motor Vehicle/Water Craft	3.0000

## Operating Revenue (B1 - B18)

DO NOT REPORT CAPITAL REVENUE IN THIS SECTION. They are reported as Item #C37. Examples of revenue to be used for major capital expenditures include funds received for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue to be used for major capital expenditures. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g. fines) or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

E-rate -- If there is an invoice sent to the library that indicates the amount of the e-rate discount (i.e., supported by documentation), then the library can report this as an expenditure under Other Operating Expenditures (Item C28 or C30). In such a case, the library should also report the e-rate funds that supported the discount in Other Operating Revenue (Item B15)). If no such documentation can be identified, then the amount should not be reported as either revenue or expenditure.

### Local Government Revenue

B1	Library Tax	\$7,015,345
B2	Other	\$0
B3	Local Government Revenue Total (B1 + B2):	\$7,015,345

### State Government Revenue

B4	State Aid Grant	\$54,417
B5	Construction Debt-Assistance Grant	\$0
B6	Institutions Grant	\$0

B7	Other State Government Revenue	\$112,536
B8	State Government Revenue Total (sum B4 through B7)	\$166,953
Federal Government Revenue		
B9	BTOP Infrastructure Grant	\$0
B10	Prime Time Family Reading Time	\$0
B11	Continuing Education Grant	\$0
B12	Library Programming Grant	\$0
B13	LSTA Broadband Expansion Grant	\$0
B14	Preventing Summer Reading Loss - Fueling the Mind (Read and Feed)	\$11,055
B15	Other Federal Government Revenue	\$31,800
B16	Federal Government Revenue Total (sum B9 through B15)	\$42,855
B17	Other Operating Revenue	\$375,482
B18	Total Operating Revenue (B3 + B8 + B16 + B17):	\$7,600,635

### Operating Expenditures (C1 - C40)

**DO NOT REPORT CAPITAL EXPENDITURES IN THIS SECTION. They are reported as Item #C36.**

#### Collection Expenditures

C1	Print Materials	\$466,677
C2	Electronic Materials Expenditures	\$64,242
C3	Audiovisual Materials	\$278,115
C4	Databases	\$101,900
C5	Other Library Materials	\$49,982
C6	Collection Expenditures Total (C1 through C5)	\$960,916

#### Salary Expenditures

C7	Library Director	\$102,692
C8	Other Library Personnel	\$3,375,609
C10	Salary Expenditures Total (C7 + C8)	\$3,478,301

#### Fringe Benefits

C11	Required Fringe Benefits	\$292,254
C12	Retirement (Employer's Share)	\$521,447
C13	Medical Insurance (Employer's Share)	\$620,031
C14	Other	\$3,232

C15	Fringe Benefits Total (C11 + C12 + C13 + C14):	\$1,436,964
C16	Total Staff Expenditures (C10 + C15)	\$4,915,265
Other Operations		
C17	Building Repair	\$116,322
C18	Building Maintenance	\$240,196
C20	Office Supplies, Program Supplies, Postage	\$49,008
C21	Insurance	\$39,448
C22	Public Relations	\$84,123
C23	Utilities	\$226,841
C24	Professional Fees	\$90,188
C25	Audit Fee	\$6,500
C25a	Fiscal Year that Audit Covers	FY 2011-2012
C26	What year was the library's last long range plan adopted?	2012
C27	Repair and Replacement of Furnishings	\$3,997
C28	Other	\$235,226
C29	Specify	programming, resource sharing, grants
C30	Other	\$56,170
C31	Specify	misc admin expenses
C32	Total Other Operating Expenditures (C17 + C18 + C19 + C20 + C21 + C22 + C23 + C24 + C25 + C27 + C28 + C30)	\$1,148,019
C33	Bookmobile/Extended Services	\$26,051
C34	Continuing Education	\$29,761
C35	Operating Expenditures for Electronic Access	\$290,982
C36	Total Operating Expenditures (C6 + C16 + C32 + C33 + C34 + C35):	\$7,370,994

Report major capital expenditures (the acquisition of or additions to fixed assets). Examples include expenditures for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g., fines). Funds transferred from one public library to another public library

C37	Capital Outlay Expenditures	\$4,500
C38	Debt Service	\$0

Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for

(a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other revenue to be used for

C39a	Local - Capital Revenue	\$0
C39b	State - Capital Revenue	\$0
C39c	Federal - Capital Revenue	\$0
C39d	Other - Capital Revenue	\$0
C39	Total Capital Revenue (C38a through C38d)	\$0
C40	Income from loans, bond issues, or other income not reported elsewhere	\$0

### Branch Libraries (E1- E18)

A branch library is an auxiliary unit of an administrative entity which has at least all of the following:

1. separate quarters;
2. an organized collection of library materials;
3. paid staff; and
4. regularly scheduled hours for being open to the public.

#### INFORMATION FOR EACH BRANCH:

Add a new group for each branch in the county.

E1	Branch Library Name	Scheben Branch
E2	Street Address	8899 U.S. 42
E3	City	Union
E4	Zip Code	41091
E6	Phone	(859) 342-2665
E7	Fax	(895) 384-5557
E8	Square Footage	35,000
E10	Number of Groups Using Meeting Room	260
E11	Number of Meetings Held	811
E12	Library Visits	277,967
E13	Number of Registered Users	27,112
E14	Users of Public Internet Computers per Year	62,287
E15	Reference Transactions	38,246
E16a	Sunday Opening Time	1:00 p.m.
E16b	Sunday Closing Time	5:00 p.m.
E16c	Hours	4.00
E16d	Monday Opening Time	9:00 a.m.
E16e	Monday Closing Time	9:00 p.m.
E16f	Hours	12.00

E16g	Tuesday Opening Time	9:00 a.m.
E16h	Tuesday Closing Time	9:00 p.m.
E16i	Hours	12.00
E16j	Wednesday Opening Time	9:00 a.m.
E16k	Wednesday Closing Time	9:00 p.m.
E16l	Hours	12.00
E16m	Thursday Opening Time	9:00 a.m.
E16n	Thursday Closing Time	9:00 p.m.
E16o	Hours	12.00
E16p	Friday Opening Time	9:00 a.m.
E16q	Friday Closing Time	9:00 p.m.
E16r	Hours	12.00
E16s	Saturday Opening Time	9:00 a.m.
E16t	Saturday Closing Time	5:00 p.m.
E16u	Hours	8.00
E17.3	Number of Weeks Branch Library is Open	52
E1	Branch Library Name	Florence Branch
E2	Street Address	7425 U.S. 42
E3	City	Florence
E4	Zip Code	41042
E6	Phone	(849) 342-2665
E7	Fax	(859) 371-0037
E8	Square Footage	12,765
E10	Number of Groups Using Meeting Room	65
E11	Number of Meetings Held	103
E12	Library Visits	384,862
E13	Number of Registered Users	22,574
E14	Users of Public Internet Computers per Year	43,087
E15	Reference Transactions	29,297
E16a	Sunday Opening Time	1:00 p.m.
E16b	Sunday Closing Time	5:00 p.m.
E16c	Hours	4.00
E16d	Monday Opening Time	9:00 a.m.
E16e	Monday Closing Time	9:00 a.m.
E16f	Hours	12.00
E16g	Tuesday Opening Time	9:00 a.m.
E16h	Tuesday Closing Time	9:00 p.m.
E16i	Hours	12.00
E16j	Wednesday Opening Time	9:00 a.m.
E16k	Wednesday Closing Time	9:00 p.m.
E16l	Hours	12.00
E16m	Thursday Opening Time	9:00 a.m.
E16n	Thursday Closing Time	9:00 p.m.
E16o	Hours	12.00

E16p	Friday Opening Time	9:00 a.m.
E16q	Friday Closing Time	6:00 p.m.
E16r	Hours	9.00
E16s	Saturday Opening Time	9:00 a.m.
E16t	Saturday Closing Time	5:00 p.m.
E16u	Hours	8.00
E17.3	Number of Weeks Branch Library is Open	52
E1	Branch Library Name	Lents Branch
E2	Street Address	3215 Cougar Path
E3	City	Hebron
E4	Zip Code	41048
E6	Phone	(859) 342-2665
E7	Fax	(859) 586-8215
E8	Square Footage	6,100
E10	Number of Groups Using Meeting Room	40
E11	Number of Meetings Held	132
E12	Library Visits	57,803
E13	Number of Registered Users	9,700
E14	Users of Public Internet Computers per Year	14,205
E15	Reference Transactions	7,164
E16a	Sunday Opening Time	0
E16b	Sunday Closing Time	0
E16c	Hours	0.00
E16d	Monday Opening Time	9:00 a.m.
E16e	Monday Closing Time	9:00 p.m.
E16f	Hours	12.00
E16g	Tuesday Opening Time	9:00 a.m.
E16h	Tuesday Closing Time	9:00 p.m.
E16i	Hours	12.00
E16j	Wednesday Opening Time	9:00 a.m.
E16k	Wednesday Closing Time	9:00 p.m.
E16l	Hours	12.00
E16m	Thursday Opening Time	9:00 a.m.
E16n	Thursday Closing Time	9:00 p.m.
E16o	Hours	12.00
E16p	Friday Opening Time	9:00 a.m.
E16q	Friday Closing Time	6:00 p.m.
E16r	Hours	9.00
E16s	Saturday Opening Time	9:00 a.m.
E16t	Saturday Closing Time	5:00 p.m.
E16u	Hours	8.00
E17.3	Number of Weeks Branch Library is Open	52
E1	Branch Library Name	Walton Branch
E2	Street Address	21 South Main

E3	City	Walton
E4	Zip Code	41094
E6	Phone	(859) 342-2665
E7	Fax	(859) 485-7049
E8	Square Footage	6,100
E10	Number of Groups Using Meeting Room	27
E11	Number of Meetings Held	30
E12	Library Visits	69,826
E13	Number of Registered Users	6,637
E14	Users of Public Internet Computers per Year	23,436
E15	Reference Transactions	17,645
E16a	Sunday Opening Time	0
E16b	Sunday Closing Time	0
E16c	Hours	0.00
E16d	Monday Opening Time	9:00 a.m.
E16e	Monday Closing Time	9:00 p.m.
E16f	Hours	12.00
E16g	Tuesday Opening Time	9:00 a.m.
E16h	Tuesday Closing Time	9:00 p.m.
E16i	Hours	12.00
E16j	Wednesday Opening Time	9:00 a.m.
E16k	Wednesday Closing Time	6:00 p.m.
E16l	Hours	9.00
E16m	Thursday Opening Time	9:00 a.m.
E16n	Thursday Closing Time	6:00 p.m.
E16o	Hours	9.00
E16p	Friday Opening Time	9:00 a.m.
E16q	Friday Closing Time	6:00 p.m.
E16r	Hours	9.00
E16s	Saturday Opening Time	9:00 a.m.
E16t	Saturday Closing Time	5:00 p.m.
E16u	Hours	8.00
E17.3	Number of Weeks Branch Library is Open	52
E1	Branch Library Name	Chapin Memorial Library
E2	Street Address	6517 Market Street
E3	City	Petersburg
E4	Zip Code	41080
E6	Phone	(859) 342-2665
E7	Fax	(859) 689-4313
E8	Square Footage	1,200
E10	Number of Groups Using Meeting Room	0
E11	Number of Meetings Held	0
E12	Library Visits	7,296

E13	Number of Registered Users	485
E14	Users of Public Internet Computers per Year	3,347
E15	Reference Transactions	529
E16a	Sunday Opening Time	0
E16b	Sunday Closing Time	0
E16c	Hours	0.00
E16d	Monday Opening Time	0
E16e	Monday Closing Time	0
E16f	Hours	0.00
E16g	Tuesday Opening Time	12:00 p.m.
E16h	Tuesday Closing Time	8:00 p.m.
E16i	Hours	8.00
E16j	Wednesday Opening Time	10:00 a.m.
E16k	Wednesday Closing Time	6:00 p.m.
E16l	Hours	8.00
E16m	Thursday Opening Time	12:00 p.m.
E16n	Thursday Closing Time	8:00 p.m.
E16o	Hours	8.00
E16p	Friday Opening Time	12:00 p.m.
E16q	Friday Closing Time	6:00 p.m.
E16r	Hours	6.00
E16s	Saturday Opening Time	10:00 a.m.
E16t	Saturday Closing Time	5:00 p.m.
E16u	Hours	7.00
E17.3	Number of Weeks Branch Library is Open	52
E17	All Branches' Total Hours Open to the Public (E16c + E16f + E16i + E16l + E16o + E16r + E16u)	302.00
E17.3a	Total Number of Weeks Branch Libraries are Open (Sum of all E17.3)	260.00
E18	Number of Branches	5
E19	Total Annual Hours Open	15,704.00

### **Outreach Vehicles (F1 - F5)**

An outreach vehicle is a vehicle used principally to provide personalized library services to individuals and groups at remote locations. The vehicle does not have an organized collection separate as in the case of a bookmobile. Staff will deliver and pick-up library materials specifically for patrons who are for any reason unable to visit the library in person. An outreach vehicle may also be used for programming at daycare centers, schools, senior centers, etc.

F1	License Number	M1863
F2	Vehicle Year, Make, and Model	2004 Chev G30 Cargo Van
F3	Mileage on Odometer	164,668
F4	Owner of Vehicle	locally

F5	Number of Stops in an Average Week	7
F1	License Number	M7234
F2	Vehicle Year, Make, and Model	2005 Thomas Bus
F3	Mileage on Odometer	36,264
F4	Owner of Vehicle	locally
F5	Number of Stops in an Average Week	13

### Bookmobiles (G1 - G11)

A bookmobile is a traveling branch library. It consists of at least all of the following:

1. a truck or van that carries an organized collection of library materials;
2. paid staff; and
3. regularly scheduled hours (bookmobile stops) for being open to the public.

### INFORMATION FOR EACH BOOKMOBILE:

Add a new group for each bookmobile in the county.

Bookmobile Hours (G9a-G9g) - Count only the daily hours during which the bookmobile is open to the public. Do not count travel time. Hours on the road per week is reported in item number G9

G1	License Number	0
G2	Serial Number	0
G3	Vehicle Year, Make, and Model	0
G4	Owner of Vehicle	N/A
G5	Bookmobile Visits (number of persons entering the bookmobile)	0
G6	Number of Registered Users	0
G7	Users of Public Internet Computers per Year	0
G8	Reference Transactions	0
G9	Hours on the Road Per Week (but not serving patrons)	0
G9a	Sunday - Daily Hours Open to the Public	0
G9b	Monday - Daily Hours Open to the Public	0
G9c	Tuesday - Daily Hours Open to the Public	0
G9d	Wednesday - Daily Hours Open to the Public	0
G9e	Thursday - Daily Hours Open to the Public	0
G9f	Friday - Daily Hours Open to the Public	0
G9g	Saturday - Daily Hours Open to the Public	0

(G9.1)	Metro Status Code (hidden)	
(G9.2)	Outlet Type Code (hidden)	
G9.3	Number of Weeks Bookmobile is Open	0
G9.3a	Total Number of Weeks Bookmobiles are Open (Sum of all G9.3)	0.00
G10	Total Hours for Bookmobiles in an Average Week (G9a + G9b + G9c + G9d + G9e + G9f + G9g)	0.00
G11	Number of Bookmobiles	0

### Main Library (H1 - H18)

This is one type of single outlet library or the library which is the operational center of a multiple outlet library. Usually all processing is centralized here and the principal collections are housed here.

H1	Library Name	Main Library
H2	Street Address	1786 Burlington Pike
H3	City	Burlington
H4	Zip Code	41005
H6	Phone	8593422665
H7	Fax	8596890435
H8	Square Footage	75,000
H10	Number of Groups Using Meeting Room	375
H11	Number of Meetings Held	999
H12	Library Visits	309,285
H13	Number of Registered Users	28,873
H14	Users of Public Internet Computers per Year	65,430
H15	Reference Transactions	70,416
Hours Open to the Public		
H16a	Sunday Opening Time	1:00 p.m.
H16b	Sunday Closing Time	5:00 p.m.
H16c	Hours	4.00
H16d	Monday Opening Time	9:00 a.m.
H16e	Monday Closing Time	9:00 p.m.
H16f	Hours	12.00
H16g	Tuesday Opening Time	9:00 a.m.
H16h	Tuesday Closing Time	9:00 p.m.
H16i	Hours	12.00
H16j	Wednesday Opening Time	9:00 a.m.
H16k	Wednesday Closing Time	9:00 p.m.
H16l	Hours	12.00
H16m	Thursday Opening Time	9:00 a.m.
H16n	Thursday Closing Time	9:00 p.m.

H16o	Hours	12.00
H16p	Friday Opening Time	9:00 a.m.
H16q	Friday Closing Time	9:00 p.m.
H16r	Hours	12.00
H16s	Saturday Opening Time	9:00 a.m.
H16t	Saturday Closing Time	5:00 p.m.
H16u	Hours	8.00
H17	Total Hours Open to the Public (H16c + H16f + H1i + H16l + H16o + H16r + H16u)	72.00
H18	Number of Weeks Main Library is Open	52

### Facility Info (I1 - I32)

#### Square Footage

I1	Main Library (from H8)	75,000
I2	Branch Libraries (sum of E8 branch data)	61,165
I3	Total (I1 + I2)	136,165

#### No. of Groups Using Meeting Room

I7	Main Library (from H10)	375
I8	Branch Libraries (sum of E10 branch data)	392
I9	Total (I7 + I8)	767

#### Number of Meetings Held

I10	Main Library (from H11)	999
I11	Branch Libraries (sum of E11 branch data)	1,076
I12	Total (I10 + I11)	2,075

#### Library Visits

I13	Main Library (from H12)	309,285
I14	Branch Libraries (sum of E12 branch data)	797,754
I15	Bookmobiles (sum of G5 branch data)	0
I16	Total (I13 + I14 + I15)	1,107,039

#### Number of Registered Users

I17	Main Library (from H13)	28,873
I18	Branch Libraries (sum of E13 branch data)	66,508
I19	Bookmobiles (sum of G6 branch data)	0
I20	Total (I17 + I18 + I19)	95,381

#### Users of Public Internet Computers per Year

I21	Main Library (from H14)	65,430
I22	Branch Libraries (sum of E14 branch data)	146,362
I23	Bookmobiles (sum of G7 branch data)	0

I24 Total (I21 + I22 + I23) 211,792

Reference Transactions

I25 Main Library (from H15) 70,416

I26 Branch Libraries (sum of  
E15 branch data) 92,881

I27 Bookmobiles (sum of G8  
branch data) 0

I28 Total (I25 + I26 + I27) 163,297

Public Service Hours per Year

I29 Main Library (H17 \*  
H18) 3,744.00

I30 Branch Libraries (sum of  
E17 branch data \* E17.3a) 15,704.00

I31 Bookmobiles (sum of G10  
bookmobile data \* G9.3a) 0.00

I32 Total ( I29 + I30 + I31) 19,448.00

**Library Staff (J1- J09)**

Report figures as of the last day of the fiscal year. Include all positions funded in the library's budget whether those positions are filled or not. To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

Librarians are defined as persons with the title of librarian who do paid work that usually requires professional training and skill in the theoretical or scientific aspects of library work, or both, as distinct from its mechanical or clerical aspect.

J1 Number of Librarians  
with an ALA Accredited  
Master's Degree in  
Library Science 30

J2 Number of Librarians  
with Non ALA Accredited  
Master's Degree in  
Library Science 0

J3 Number of Librarians  
with a Master's Degree  
NOT in Library Science 4

J4 Number of Librarians  
with a Bachelor's Degree  
in Library Science 0

J5 Number of Librarians  
with a Bachelor's Degree  
NOT in Library Science 1

J6 Number of Librarians  
with Less Than a  
Bachelor's Degree 0

J7 Total Librarians (J1 + J2 +  
J3 + J4 + J5 + J6): 35.00

J8 All Other Paid Staff 74

J9 Total Paid Employees (J7  
+ J8): 109.00

**Library Collection (K1 -K17)**

### Book Collection

K1	Adult Fiction	60,087
K2	Adult Nonfiction	79,402
K3	Juvenile Fiction	98,640
K4	Juvenile Nonfiction	38,971
K5	Total (K1 + K2 + K3 + K4)	277,100

### Digital or Audiovisual Materials

K6	Electronic Books (E-Books)	99,872
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Report the number of **licensed** databases (including locally mounted or remote, full-text or not) for which temporary or permanent access rights have **been acquired through payment by the library, or by formal agreement with the State Library or a cooperative agreement within the state or region.** A database is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts) with a common user interface and software for the retrieval and manipulation of the data. Note: The data or records are usually collected with a particular intent and relate to a defined topic. A database may be issued on CD-ROM, diskette, or other direct access method, or as a computer file accessed via dial-up methods or via the Internet. Each database is counted individually even if access to several databases is supported through the same vendor interface.

### Licensed Databases

A database is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts) with a common user interface and software for the retrieval and manipulation of the data. Note: The data or records are usually collected with a particular intent and relate to a defined topic. A database may be issued on CD-ROM, diskette, or other direct access method, or as a computer file accessed via dial-up methods or via the Internet. Each database is counted individually even if access to several databases is supported through the same vendor interface.

K7a	Local/Other Cooperative Agreements	50
K7b	State (State Government or State Library) ** <b>Include 30 KYVL databases **</b>	30
K7	Total Licensed Databases (K7a+K7b)	80
K9	Audio - Physical Units	32,995
K10	Audio - Downloadable Units	22,270
K13	Video - Physical Units	47,085
K14	Video - Downloadable Units	15,095
K15	Other Material in Collection	10,430
K16	Current Print Serial Subscriptions	679
K17	Book/Serial Volumes ( K5 + K16)	277,779

### Circulation (L1 - L52)

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary

loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library. An item checked out counts as one item, no matter how many uses are subsequently made of that one item.

#### Book Circulation Adult Fiction

L1	Main Library	95,477
L2	All Branches	134,030
L3	Bookmobile/Outreach	38
L4	Total (L1 + L2 + L3)	229,545

#### Book Circulation Adult Nonfiction

L5	Main Library	72,511
L6	All Branches	99,498
L7	Bookmobile/Outreach	1,132
L8	Total (L5 + L6+ L7)	173,141

#### Book Circulation Juvenile Fiction

L9	Main Library	158,098
L10	All Branches	317,613
L11	Bookmobile/Outreach	32,625
L12	Total (L9 + L10+ L11)	508,336

#### Book Circulation Juvenile Nonfiction

L13	Main Library	36,847
L14	All Branches	75,616
L15	Bookmobile/Outreach	7,375
L16	Total (L13 + L14 + L15)	119,838

#### Book Circulation Total:

L17	Main Library (L1 + L5 + L9 + L13)	362,933
L18	All Branches (L2 + L6 + L10 + L14)	626,757
L19	Bookmobile/Outreach (L3 + L7 + L11 + L15)	41,170
L20	Total (L4 + L8 + L12+ L16)	1,030,860

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

#### Audiovisual Circulation Audio Books

L21	Main Library	27,850
L22	All Branches	39,215
L23	Bookmobile/Outreach	1,172
L24	Total (L21 + L22 + L23)	68,237

#### Audiovisual Circulation Other Audio

L25	Main Library	39,072
L26	All Branches	50,706
L27	Bookmobile/Outreach	3,752
L28	Total (L25 + L26 + L27)	93,530

#### Audiovisual Circulation Videos

L29	Main Library	137,516
L30	All Branches	240,139
L31	Bookmobile/Outreach	1,429
L32	Total (L29 + L30 + L31)	379,084

Audiovisual Circulation Other

L33	Main Library	11,418
L34	All Branches	17,414
L35	Bookmobile/Outreach	37
L36	Total (L33 + L34 + L35)	28,869

Audiovisual Circulation Total

L37	Main Library (L21 + L25 + L29 + L33)	215,856
L38	All Branches (L22 + L26 + L30 + L34)	347,474
L39	Bookmobile/Outreach (L23 + L27 + L31 + L35)	6,390
L40	Total (L24 + L28 + L32 + L36)	569,720

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Other Materials

L41	Main Library	7,855
L42	All Branches	9,675
L43	Bookmobile/Outreach	136
L44	Total (L41 + L42 + L43)	17,666

Total Circulation

L45	Main Library (L17 + L37 + L41)	586,644
L46	All Branches (L18 + L38 + L42)	983,906
L47	Bookmobile/Outreach (L19 + L39 + L43)	47,696

Electronic Materials are materials that are distributed digitally and can be accessed via a computer, the Internet, or a portable device such as an e-book reader. Types of electronic materials include e-books and downloadable electronic video and audio files. Electronic Materials packaged together as a unit and checked out as a unit are counted as one unit.

Note: Do not include databases.

L48	Circulation of Electronic Materials - The total annual circulation of all electronic materials	77723
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L49	Total (L20 + L40 + L44 + L48)	1,695,969
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Children's Circulation - The total annual circulation of all children's materials in all formats to all users, including renewals. (NOTE: This includes books and audiovisual material already counted in previous fields L9 - L16)

L50	Main Library	250,921
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L51	All Branches	516,562
L52	Bookmobile/Outreach	46,183
L53	Total (L50 + L51 + L52)	813,666

### Downloadable Music Services (M1 - M2)

Freegal, and similar downloadable music services, is listed here. Do not count these items as circulation.

M1	Freegal - Number of Downloads	58,064
M2	Other Downloadable Music Services Similar to Freegal - Number of Downloads	0

### Interlibrary Cooperation (N1 - N6)

Loaned To

N1	Print	2,531
N2	Nonprint	1,763
N3	Total (N1 + N2):	4,294

Borrowed From

N4	Print	1,323
N5	Nonprint	620
N6	Total (N4 + N5):	1,943

### Programs (O1 - O64)

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings, lectures, story hours, literacy, English as a second language, citizenship classes, and book discussions. Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities.

Infant/Toddler - *number of programs*

O1	Main Library	196
O2	All Branches	280
O3	Bookmobile/Outreach	775
O4	Total (O1 + O2 + O3)	1,251

Infant/Toddler - *number of attendees*

O5	Main Library	4,040
O6	All Branches	3,702
O7	Bookmobile/Outreach	6,490
O8	Total (O5 + O6 + O7)	14,232

Preschool - *number of programs*

O9	Main Library	121
O10	All Branches	272
O11	Bookmobile/Outreach	1,036

O12	Total (O9 + O10 + O11)	1,429
<i>Preschool - number of attendees</i>		
O13	Main Library	2,328
O14	All Branches	3,812
O15	Bookmobile/Outreach	13,147
O16	Total (O13 + O14 + O15)	19,287
<i>Elementary School - number of programs</i>		
O17	Main Library	60
O18	All Branches	95
O19	Bookmobile/Outreach	220
O20	Total (O17 + O18 + O19)	375
<i>Elementary School - number of attendees</i>		
O21	Main Library	1,525
O22	All Branches	1,265
O23	Bookmobile/Outreach	5,124
O24	Total (O21 + O22 + O23)	7,914
<i>Young Adult (age 12 and older) - number of programs</i>		
O25	Main Library	115
O26	All Branches	240
O27	Bookmobile/Outreach	6
O28	Total (O25 + O26 + O27)	361
<i>Young Adult (age 12 and older) - number of attendees</i>		
O29	Main Library	1,536
O30	All Branches	2,194
O31	Bookmobile/Outreach	74
O32	Total (O29 + O30 + O31)	3,804
<i>Other Children's Programs - number of programs</i>		
O33	Main Library	50
O34	All Branches	196
O35	Bookmobile/Outreach	251
O36	Total (O33 + O34 + O35)	497
<i>Other Children's Programs - number of attendees</i>		
O37	Main Library	5,457
O38	All Branches	6,381
O39	Bookmobile/Outreach	8,165
O40	Total (O37 + O38 + O39)	20,003
<i>Adult Programs - number of programs</i>		
O41	Main Library	296
O42	All Branches	587
O43	Bookmobile/Outreach	45
O44	Total (O41 + O42 + O43)	928
<i>Adult Programs - number of attendees</i>		
O45	Main Library	13,245
O46	All Branches	5,302
O47	Bookmobile/Outreach	8,727
O48	Total (O45 + O46 + O47)	27,274
<i>Other Programs - number of programs</i>		
O49	Main Library	19

O50	All Branches	14
O51	Bookmobile/Outreach	15
O52	Total (O49 + O50 + O51)	48

Other Programs - *number of attendees*

O53	Main Library	186
O54	All Branches	6,081
O55	Bookmobile/Outreach	3,424
O56	Total (O53 + O54 + O55)	9,691

Total Number Of Programs:

O57	Main Library (O1 + O9 + O17 + O25 + O33 + O41 + O49)	857
O58	All Branches (O2 + O10 + O18 + O26 + O34 + O42 + O50)	1,684
O59	Bookmobile/Outreach (O3 + O11 + O19 + O27 + O35 + O43 + O51)	2,348
O60	Total (O4 + O12 + O20 + O28 + O36 + O44 + O52)	4,889

Total Program Attendance:

O61	Main Library (O5 + O13 + O21 + O29 + O37 + O45 + O53)	28,317
O62	All Branches (O6 + O14 + O22 + O30 + O38 + O46 + O54)	28,737
O63	Bookmobile/Outreach (O7 + O15 + O23 + O31 + O39 + O47 + O55)	45,151
O64	Total (O8 + O16 + O24 + O32 + O40 + O48 + O56)	102,205

**Intellectual Freedom (P1 - P6)**

P1	Title of Challenged Work	Only When I Dance
P2	Type of Work	Other
P3	Grounds for Challenge	Sexually Explicit
P4	Initiator of Challenge	Patron
P5	Status of Material	Material(s) Retained
P6	Comments	Customer objected to the preview for A Call Girl which was included on the DVD. We have no way of removing previews from a DVD. The customer knowingly checked out a R rated DVD which are only checked out to customers over the age of 18.

P1	Title of Challenged Work	Back to Blood
P2	Type of Work	Book
P3	Grounds for Challenge	Sexually Explicit
P4	Initiator of Challenge	Patron
P5	Status of Material	Material(s) Retained
P6	Comments	

## Technology (Q1 - Q4)

Q1	Number of Internet Computers Used by General Public	156
Q3	Number of People Formally Trained by Staff to Use Electronic Resources	2,069
Q4	Does the library provide wireless internet access (Wi-Fi) for patrons?	Yes

## Planning and Evaluation (S1)

S1	Describe the current status of your total library program. Please include a statement of the property acquired by devise, bequests, purchase, gift, or otherwise during the fiscal year (KRS 173.770).	<p>The economic climate is slowly rebounding. While the recovery is not as swift as we would like, the Library has continued to provide services to the public on a reduced budget by constantly evaluating and re-evaluating our internal process and procedures. Grant funding secured in FY12 allowed us to implement a year of financial programming. Financial literacy programs were offered for all age groups. Programs were offered in the Library as well as off-site, out in the community. The success of the Earn, Spend, Save program has directly impacted our program attendance and our ability to stretch our programming resources. Including technology programs, this year 104,274 people were educated, entertained and enriched at 6,441 programs. We offered 2% more programs, but saw 24% more people participating in Library programming. This tells us that we are doing a better job of offering programs that are tailored to the interest of our community. For the second year in a row, more than 1 million people (1,107,039) walked through the doors of the Boone County Public Library. This represents a 9% increase over last year's library visits. We were able to expand the Preventing Summer Reading Loss-Fueling the Mind program and offer meals to adults through supplemental funding from other grant resources. This program has allowed us to engage and reach a segment of the community who, as a family, might not normally come to Library programs. Camp What a Wonder is another grant funded programmatic success that spans two fiscal years. We've expanded our offering to the educational community and strengthened our partnership with the Boone County School District as well as the Walton-Verona School District. We've created a year-end report for the academic school year documenting how we are working to support education in our community. This report is sent to policy makers, school boards, educators and government officials in our efforts to more broadly tell the Library story. Despite the programmatic successes library services are threatened by the pending lawsuit against Boone County Public Library challenging the way that library taxes have been raised (and lowered) over the last three decades. This is a state-wide issue that will impact library service throughout the Commonwealth if the plaintiffs are successful. Regardless, we plan on continuing our existing program of work delivering high quality programs, services and library materials to the community.</p>
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## Board Policies (T1 - T10)

Click on the check box if you have reviewed your policies in the last five years

T1	Board Reimbursement of Expense Policy	Yes
T2	Conflict of Interest Policy	Yes
T3	Ethics Policy	Yes

T4	Fiscal Responsibility Policy	Yes
T5	Investment Policy	Yes
T6	Open Records Policy	Yes
T7	Model Procurement Code Policy	No
T8	Sponsorship Policy	Yes
T9	Trustee Orientation Policy	Yes
T10	Whistleblower Policy	Yes

### Current Library Board Membership (V1 - V6)

Note: List membership as constituted on the last day of the fiscal year.

#### Designated Day and Time for Monthly Board Meeting:

V1.1	Day	Tuesday
V1.2	Week	Third Week
V1.3	Time	4:00 PM - 4:30 PM

#### President or Chair

V2.1	Name:	Pamela Goetting
V2.2	P.O. Box or Street:	
V2.3	City:	Hebron
V2.4	Zip:	41048
V2.5	Phone:	
V2.6	Term Expires (MM/DD/YYYY):	6/30/16
V2.7	Term	Second Term
V2.8	Number of Regularly Scheduled Board Meetings Attended	10
V2.9	Number of Library Related Professional Conferences and or Workshops Attended	0

#### Vice President or Vice Chair

V3.1	Name:	Barbara Bardes
V3.2	P.O. Box or Street:	
V3.3	City:	Burlington
V3.4	Zip:	41005
V3.5	Phone:	
V3.6	Term Expires (MM/DD/YYYY):	6/30/14
V3.7	Term	First Term
V3.8	Number of Regularly Scheduled Board Meetings Attended	11
V3.9	Number of Library Related Professional Conferences and or Workshops Attended	0

#### Secretary

V4.1	Name:	Chris Grubbs
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V4.2 P.O. Box or Street:  
V4.3 City: Verona  
V4.4 Zip: 41092  
V4.5 Phone:  
V4.6 Term Expires (MM/DD/YYYY): 6/30/13  
V4.7 Term First Term  
V4.8 Number of Regularly Scheduled Board Meetings Attended 9  
V4.9 Number of Library Related Professional Conferences and or Workshops Attended 0

Treasurer

V5.1 Name: Jim Henning  
V5.2 P.O. Box or Street:  
V5.3 City: Florence  
V5.4 Zip: 41042  
V5.5 Phone:  
V5.6 Term Expires (MM/DD/YYYY): 6/30/16  
V5.7 Term First Term  
V5.8 Number of Regularly Scheduled Board Meetings Attended 10  
V5.9 Number of Library Related Professional Conferences and or Workshops Attended 0

Member

V6.1 Name: Charles Seal  
V6.2 P.O. Box or Street:  
V6.3 City: Florence  
V6.4 Zip: 41042  
V6.5 Phone:  
V6.6 Term Expires (MM/DD/YYYY): 06/31/13  
V6.7 Term Filling Unexpired Term  
V6.8 Number of Regularly Scheduled Board Meetings Attended 11  
V6.9 Number of Library Related Professional Conferences and or Workshops Attended 1

Please add notes for the survey administrator - your reactions to the annual report, the report process, sources of irritation, what could be improved, any feedback that might help in formulating next year's report.

2013 AUG 26 PM 11:30  
KELLY BROWN  
BOONE COUNTY CLERK