

**BOONE COUNTY PUBLIC LIBRARY DISTRICT
LIBRARY BOARD OF TRUSTEES**

APPLICATION FOR APPOINTMENT

The Trustees for Boone County Public Library are seeking applicants for two seats on the Library’s Board. We are seeking candidates who will assist with policy development, financial management, strategic planning, local partnerships, and advocacy efforts.

The Board of Trustees protects and advances the interests of the broader community by effectively governing and promoting the development of the Boone County Public Library. Applicants should be active and informed, participate fully in board meetings, respect fellow members and be a team player, understanding the role of all involved, avoid conflicts of interest, advocate for the Library, and provide the highest quality of service. Trustee terms are four years unless filling an unexpired term. This position requires attendance at monthly board meetings. This is an unpaid, volunteer position appointed by the Boone County Fiscal Court.

Potential Incompatibility of Office:

- Are you related to any library employee closer than a second cousin? Yes__ No__
- Do you serve as an elected state or local official;’ or on a county board? Yes__ No__
- Do you own or work for a company that does business with the Library? Yes__ No__

Additional information may be requested to confirm eligibility.

Name _____

Home Address _____

City _____ State _____ Zip _____

Business Name _____

Occupation/Profession _____

Business Address _____

Business Phone _____ Home Phone _____

Cell Phone _____ Email _____

I have been a resident of Boone County since: _____

I am a resident of the:

North end of the County__ South End of the County__

East End of the County__ West End of the County__

I am a registered voter: Yes__ No__

I have a Boone County Public Library card. Yes__ No__

Are you presently an employee of a municipality or government entity? Yes__ No__

I am able to attend a 4:00 p.m. monthly meeting, typically the 3rd Monday of the month, and occasional library events: Yes__ No__

Skills or Expertise

(Check all that apply)

Finance/Budgeting

Legal/Policy Development

Fundraising/Grant Writing

Physical Facilities/Construction

Strategic or Long-Range Planning

Technology

Education Prek

Education K-12

Secondary Education

Other (Please specify)

Are you willing to participate in trustee orientation and ongoing training opportunities?

Yes__ No__

Application must be submitted no later **than Wednesday, February 12, 2025, at 5:00 pm.**

Send signed and completed application to: Board Member Search, c/o Carrie Herrmann, Executive Director, Boone County Public Library, 1786 Burlington Pike, Burlington KY 41005, or drop it off at the Main Library, or scan and email to Director@bcpl.org using the subject heading: Board Member Search.

Informational session will be held on Monday, February 3, 2025, at 4:00 p.m. in the Main Library 2nd Floor Conference Room

12. Describe one threat that you see for Boone County Public Library in the next five years:

13. Please describe your commitment to intellectual freedom and equal access for the residents of Boone County. How would you define intellectual freedom? How would you respond to a community member that had questions about materials they find inappropriate in the collection?

By signing below, I affirm that the information provided in this application is accurate to the best of my knowledge. I understand the role and responsibilities of a Boone County Public Library Trustee and am committed to fulfilling these duties if appointed.

Applicant Signature

Date

The Boone County Public Library is a public agency subject to the Kentucky Open Records Act (KRS 61.870-61.884). This application is subject to Open Records requests.

Kentucky Public Library Trustee Information

[Kentucky Public Library Trustees—Kentucky Department for Libraries and Archives](#)

BCPL Board of Trustees Information, meeting minutes, financials, etc...

<https://www.bcpl.org/board>

Procedure for filling a Boone County Public Library Board vacancy [KRS 173.490]:

1. For each vacancy, the Board selects two [2] names of individuals committed to the provision of library service.
2. The names are submitted to the Kentucky Department for Libraries and Archives (KDLA);
3. The State Librarian and Commissioner approves the names and sends the recommendations to the local county Judge Executive.
4. The County Judge Executive may select one [1] of the names and submit the nominee to the Fiscal Court for approval. If the Fiscal Court approves the nominee, the newly appointed trustee takes the Oath of Office before an appropriate official.
5. If the Fiscal Court rejects this nominee, the County Judge Executive may submit the second name to the Fiscal Court. If the Fiscal Court approves the nominee, the newly appointed trustee takes the Oath of Office before an appropriate official.
6. If the Fiscal Court rejects the second nominee, the County Judge Executive will notify KDLA. Boone County Public Library will send all received applications to KDLA. KDLA will select two [2] names of qualified individuals, from the applications submitted.
7. The County Judge Executive selects one [1] of the names and submits the nominee to the Fiscal Court for approval. If the Fiscal Court approves the nominee, the newly appointed trustee takes the Oath of Office before an appropriate official.
8. If the Fiscal Court rejects the nominee, the County Judge Executives may submit the second name or select a nominee of his/her choosing and submit the nominee to the Fiscal Court for approval. If the Fiscal Court approves the nominee, the newly appointed trustee takes the Oath of Office before an appropriate official.
9. If the Fiscal Court rejects nominee, the County Judge Executive nominates a qualified person of his/her choosing. This step may be repeated until the Fiscal Court approves a nominee.

Board terms and compensation [KRS 173.490]:

1. Except for the initial establishment or filling unexpired terms, trustees may serve for two [2] consecutive terms [four years each] after which they shall not succeed themselves for at least one [1] year.
2. Members of the board shall not receive compensation for their services, but shall be reimbursed for their actual expenses necessarily incurred in the performance of their duties.

Board meetings and attendance [KRS 173.490]

1. The board shall meet on a regularly scheduled basis once each month.
2. Absence of a trustee from four regular monthly meetings of the board during one year of the trustee's term shall constitute automatic resignation.

Conflict of interest [KRS 173.510]:

1. No person is eligible to this office who is directly or indirectly interested in the sale to the library of books, magazines, supplies, equipment, materials, insurance, or services for which library funds are expended.