



Volunteer Application

March 2017

Please neatly complete the application and return it to the library branch nearest you.

NAME: _____ DATE: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____ PHONE: _____

E-MAIL ADDRESS: _____

WORK OR VOLUNTEER EXPERIENCE: _____

YOUR SPECIAL INTEREST OR SKILLS: _____

WHAT IS YOUR REASON FOR VOLUNTEERING?

- ___ for fun/work experience
- ___ to earn service hours for school (_____ hours needed, by _____)
- ___ to earn service hours for a special project (Explain: _____)
- ___ other (Explain: _____)

CHECK THE LIBRARY LOCATION(S) WHERE YOU WISH TO VOLUNTEER:

Main ___ Scheben ___ Florence ___ Hebron ___ Walton ___

SCHEDULE:

(NOTE: Shifts will be determined by the volunteer coordinator at each location depending on the availability of work and staff to supervise. Shift lengths are subject to change and must comply with Kentucky Child Labor Laws)

Check all that apply.

- ___ I'd like to work special events
 - ___ I'd like to work regular weekly shifts*
 - ___ Other: _____
- *If you'd like to volunteer on a weekly basis or with another type of regular schedule, please indicate your availability in the chart to the right.*

Day of the Week	Morning	Afternoon	Evening
Sunday			
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			
Saturday			

NAME OF SCHOOL: _____

LAST GRADE COMPLETED: _____ AGE (must be at least 12): _____

MY CHILD HAS PERMISSION TO VOLUNTEER AT THE LIBRARY (if under age 18):

Parent/Guardian Name

Parent/Guardian Signature

Emergency Phone Number

Volunteer Signature

BOONE COUNTY PUBLIC LIBRARY (859) 342-BOOK (2665) WWW.BCPL.ORG

Main Library 1786 Burlington Pike Burlington, KY 41005	Florence Branch 7425 US 42 Florence, KY 41042	Hebron Branch 1863 North Bend Rd Union, KY 41091	Scheben Branch 8899 US 42 Union, KY 41091	Walton Branch 13000 Towne Ctr Dr Walton, KY 41094	Chapin Memorial Library 6517 Market St. Petersburg, KY 41080
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Volunteer Agreement

As a volunteer, I agree to the following:

- A volunteer chooses to perform services for BCPL without compensation or expectation of compensation.
- A volunteer must be officially accepted into the program prior to performance of the task.
- A volunteer completes tasks as agreed upon.
- Volunteers adhere to an agreed upon schedule.
- Volunteers will record all hours worked.
- Volunteers wear a Volunteer name tag and dress appropriately for their assignment.
- Volunteers will treat both customers and staff with courtesy and will treat others in a way that they would like to be treated.
- In case of an emergency, volunteers will follow the directions of library staff to either exit the building or to shelter in place.
- Volunteers will adhere to policies within the Volunteer Program Guidelines.

Name: _____

Phone: _____ Email: _____

Opportunity 1st Choice: _____ 2nd Choice: _____

Would you be interested in participating in social events for volunteers? Yes No (Please select one)

Signature: _____ Date: _____

Thank you for volunteering at the Boone County Public Library!