

CALL TO ORDER: President Barbara Hill called the meeting to order at 2:02 pm, at the Main Library on May 20, 2024.

PRESENT: Barbara Hill, President; Dr. Eric Jackson, Vice-President; Don Trame, Secretary; Chris Lange, Treasurer; Dr. Emily Myers, Board Member; Rob Ziegler, Attorney Ziegler & Schneider; Stephanie Huhn, CPA Bramel & Ackley; Carrie Herrmann, Executive Director; Dawna Bach, Public Service Director; Anastasia Perez, Walton Branch Manager, Mark Manczyk, Omni Architects.

APPROVAL OF AGENDA: The agenda was emailed to Board members.

- ✓ **MOTION TO ACCEPT THE AGENDA, DR. EMILY MYERS. SECOND, DON TRAME. APPROVED UNANIMOUSLY**

BUSINESS:

Walton Electronic Sign Bid: No bids were received for this RFP. When zero bids are received, BCPL can enter into a contract with an entity of our choosing. Carrie presented a quote and recommend contracting with Quality Signs for this work.

- ✓ **MOTION TO AWARD THE CONTRACT TO QUALITY SIGNS NOT TO EXCEED \$19,879.00, CHRIS LANGE. SECOND, DR. ERIC JACKSON. APPROVED UNANIMOUSLY.**

Walton Furniture & Shelving Bid: Discussion of bids received from vendors for the new Walton Branch furniture and shelving. KPC was the only company to submit a bid for shelving. Carrie recommended contracting with KPC for the shelving.

- ✓ **MOTION TO AWARD THE CONTRACT FOR SHELIVING TO KPC NOT TO EXCEED \$379,025.67, DR. EMILY MYERS. SECOND, CHRIS LANGE. APPROVED UNANIMOUSLY.**

Bids were received from four companies for furniture—APG, RCF, KPC, and ID&A. The bids from APG and RCF did not have all items required for a full bid. APG appeared to be the low bidder. Discussion of the required missing items. It was determined that in previous bids, BCPL has been very strict with requiring all pieces of the bid to be considered. The Board chose to continue this requirement.

- ✓ **MOTION TO AWARD THE CONTRACT FOR FURNITURE TO ID&A NOT TO EXCEED \$282,049.05, CHRIS LANGE. SECOND, DR. ERIC JACKSON. APPROVED UNANIMOUSLY.**

Walton AV & Security Bid: No bids were received for this RFP. When zero bids are received, BCPL can enter into a contract with an entity of our choosing. Carrie reported that Michael Savarino, IT Director, is seeking quotes and will make a recommendation at the June Board meeting

NEXT MEETING: Monday, June 17, 2024, at 4:00pm at the Main Library

ADJOURNMENT: There being no further business, the meeting was adjourned at 2:52 pm,

- ✓ **MOTION TO ADJOURN CHRIS LANGE. SECOND, DR. EMILY MYERS. APPROVED UNANIMOUSLY.**

Minutes taken by Carrie Herrmann.

Donald E Trame
Secretary

Barbara J. Hill
President